

**CLARK REGIONAL WASTEWATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
REGULAR MEETING  
March 11, 2008**

The first meeting for the month of March was held at the District Conference Room, 8000 NE 52<sup>nd</sup> Court, Vancouver, Washington. Commissioner Harker called the meeting to order at 4:10 PM.

Those in attendance were: Commissioners Neil Kimsey and Norm Harker.

Commissioner Harker announced that Commissioner Kiggins had an excused absence from today's meeting.

District staff: John Peterson, Shawn Moore, Ken Andrews, Hugh Findlay, Don Young, Rick Nelson and Kim Thur.

Visitors Present for Regular Meeting: Chuck McDonald with Kennedy-Jenks.

Visitors Present for Sorenson Park Subdivision Latecomer/Reimbursement Area: None.

Visitors Present for Falcon's Rest Subdivision Latecomer/Reimbursement Area: None.

**ADDITIONS & DELETIONS TO AGENDA:** John Peterson reported that he would have one additional item to discuss within his Manager's Report.

**SPECIAL PRESENTATIONS:** None.

**CONSENT AGENDA:** Commissioner Kimsey moved to approve the Consent Agenda and authorize the recommended action, approving the February 26, 2008 regular meeting minutes; claim vouchers #s 35858-35924 in the amount of \$256,156.18 from the Maintenance Fund and \$0.00 from the Capital Projects fund; payroll warrant #s 7560-7563 and direct deposit authorizations in the amount of \$128,281.60; authorization to schedule the Emerald Crest Subdivision latecomer/reimbursement hearing on March 25, 2008 at 5:00 PM or as soon thereafter as possible; and approval of Resolution #1456, approving the final cost and pro rata share of District installed laterals for the Highland Ridge Meadow.

Commissioner Harker seconded the motion, and it passed.

**COMMUNICATIONS: Items from the Audience** – No one present wished to speak.

**REPORTS: Board Members:** Commissioner Kimsey reported on his recent activities.

Commissioner Harker reported on his recent activities.

**Interim General Manager: Interim General Manager/Engineer Activities Report (Adding General Manager Duties; Compensation Committee; Bill Barron Meeting; Regional Sewer Planning; Ridgefield Solids Handling Agreement; North County Regional Wastewater Pipeline – Technical Work; North County Regional Wastewater Pipeline – Governance Work; Kline Pump Station Project; Salmon Creek Treatment Plant – Phase 4 Expansion Project; Salmon Creek Management Team; Consultant Project Management; Phase 4 Financing Coordinator; and WASWD Spring Conference, Hilton, Vancouver, WA 4/9-4/11)** – John Peterson briefly reviewed each item.

John Peterson briefly reviewed the meeting that he had with County Administrator Bill Barron. Mr. Peterson reviewed the District's vision, which appears to be supported by the cities, to regionally coordinate sewer issues in north Clark County. John Peterson reviewed the meeting that will be held at the District on Friday, March 14 as a follow-up to the sewer summit discussion. Ten of the eleven agencies at the Sewer Summit will attend for this meeting. The purpose will be to discuss the options for regional sewer planning contained in the District letter issued at the end of January, as well as the efforts by some of the cities to scope and budget a North County focused study.

John Peterson reported that he and Kim Thur attended the Governor's signing of House Bill 2437 in Olympia for the District's \$8 million Public Works Trust Fund loan.

John Peterson reviewed the WASWD Spring conference, which will be held in Vancouver, Washington. Commissioners Kimsey and Kiggins will attend, as well as Shawn Moore.

John Peterson presented the draft Pipeline and asked the Board to have all changes to Kim Thur by tomorrow at 5 PM.

Discussion occurred on the proposed public open house and barbecue on June 21. The Board was very interested in holding this event and further requested staff to send personal invitations to the different entities. Kim Thur will also contact Erik Robinson about writing an article in *The Columbian*

concerning our 50-year anniversary.

**District Engineer: Engineering Project Status Report & District Engineer Activities Report (March 11, 2008 – Team 99; March 4, 2008 – Swan Island Pump Station; February 29, 2008 – North County MOU; February 28, 2008 – Chuck McDonald Retirement; & February 26, 2008 – RTC: High Capacity Transit Forum)** – Shawn Moore briefly reviewed each item.

**03/10/08 Memo re: Project Green Build – Water Summit** – Shawn Moore presented the memo for the Board’s information. The project is a non-profit corporation in southwest Washington promoting sustainable building. Their current project, the Felida Living House, is in response to the Living Building Challenge, which must meet 16 requirements in 6 categories of sustainability: site design; energy; materials; water; indoor environment; and beauty and inspiration.

**03/11/08 Memo re: Restaurant Matrix Updates** – Shawn Moore briefly reviewed the memo. Following discussion of the memo, the Board requested staff to prepare an analysis/rationale for the proposed reduction for quality restaurants and provide at an upcoming Board meeting.

**Finance Director: Finance Director’s Report (2003-2006 Washington Excise Tax Audit; Vancouver State of the City Address; Compensation Committee – 3<sup>rd</sup> Meeting; 2007 CAFR and SAO Audit; & Low Income Disabled Citizen Discount;)** – Ken Andrews briefly reviewed each item.

**Pretreatment Coordinator: 2007 SCTP Annual Pretreatment Report** – Don Young briefly reviewed the report. The Board commended Mr. Young for the report.

**Attorney Rod Kaseguma:** No report.

**UNFINISHED BUSINESS: AB #08-032 – Amendment to District Code – Low Income Senior Citizen Discount Program** – Ken Andrews briefly reviewed the agenda bill.

Commissioner Kimsey moved to adopt Resolution #1459, establishing monthly low income senior citizen rates; and repealing Resolution No. 1407.

Commissioner Harker seconded the motion, and it passed.

Commissioner Kimsey moved to adopt Resolution #1460, relating to low income senior citizen

discount rates; amending section 4.16.020 of the Clark Regional Wastewater District Code; and repealing Resolution No. 1406.

Commissioner Harker seconded the motion, and it passed.

Kim Thur presented a list of available hotels in Chicago, IL, which are within 2 miles of the WEFTEC Conference. The Board will review the list and provide further direction at the March 18 Board meeting.

**NEW BUSINESS:** There wasn't any New Business to discuss.

**HEARINGS: 5:00 PM PUBLIC HEARING – AB #08-030 – Sorenson Park Subdivision Latecomer/Reimbursement Area** – Commissioner Harker opened the hearing on the establishment of a latecomer reimbursement area and the amount for the sanitary sewer facilities constructed in NW 109 Street and NW 21 Avenue in the public right-of-way for the project. He then asked District staff to explain the latecomer reimbursement requirements and process and describe the sanitary sewer facilities and their cost. Shawn Moore provided the required information.

Commissioner Harker asked if anyone present would like to provide testimony.

There being no one present, Commissioner Kimsey moved to close the public hearing.

Commissioner Harker seconded the motion, and it passed.

Commissioner Harker stated the public hearing was closed and asked the Board how they wished to proceed.

Commissioner Kimsey stated that he believed the proposed reimbursement area and cost is appropriate and meets the requirements of RCW Chapter 57.22. He then moved to adopt the reimbursement area and cost as proposed by District staff and to approve the Interim General Manager's signature and execution of the Sewer Service Latecomer Contract included in Agenda Bill #08-030 and to ratify and confirm any acts consistent with this motion.

Commissioner Harker seconded the motion, and it passed.

Commissioner Kimsey moved to adopt Resolution #1457, establishing a latecomer charge for the sewer lines constructed in conjunction with the Sorenson Park Subdivision developer extension.

Commissioner Harker seconded the motion, and it passed.

**5:00 PM PUBLIC HEARING – AB #08-031 – Falcon’s Rest Subdivision**

**Latecomer/Reimbursement Area** – Commissioner Harker opened the hearing on the establishment of a latecomer reimbursement area and the amount for the sanitary sewer facilities constructed in NW 122 Street and NW 36 Avenue in the public right-of-way for the project. He then asked District staff to explain the latecomer reimbursement requirements and process and describe the sanitary sewer facilities and their cost. Shawn Moore provided the required information.

Commissioner Harker asked if anyone present would like to provide testimony.

There being no one present, Commissioner Kimsey moved to close the public hearing.

Commissioner Harker seconded the motion, and it passed.

Commissioner Harker stated the public hearing was closed and asked the Board how they wished to proceed.

Commissioner Kimsey stated that he believed the proposed reimbursement area and cost is appropriate and meets the requirements of RCW Chapter 57.22. He then moved to adopt the reimbursement area and cost as proposed by District staff and to approve the Interim General Manager’s signature and execution of the Sewer Service Latecomer Contract included in Agenda Bill #08-031 and to ratify and confirm any acts consistent with this motion.

Commissioner Harker seconded the motion, and it passed.

Commissioner Kimsey moved to adopt Resolution #1458, establishing a latecomer charge for the sewer lines constructed in conjunction with the Falcon’s Rest PUD Subdivision developer extension.

Commissioner Harker seconded the motion, and it passed.

Commissioner Kimsey moved to continue the meeting until March 18 at 7 AM at the Cameo Cafe.

Commissioner Harker seconded the motion, and it passed.

At 5:20 PM, Commissioner Harker continued the meeting.

Respectfully submitted,

Secretary

Approved