

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
May 13, 2008**

The first meeting for the month of May was held at the District Conference Room, 8000 NE 52nd Court, Vancouver, Washington. Commissioner Kiggins called the meeting to order at 4:00 PM.

Those in attendance were: Commissioners Denny Kiggins, Neil Kimsey and Norm Harker.

District staff: John Peterson, Shawn Moore, Ken Andrews, Hugh Findlay, Rick Nelson, Don Young and Kim Thur.

Visitors Present for Regular Meeting: Ron Wilson; Elaine Huber from the City of Battle Ground; Jeff Sarvis from the City of La Center; Travis Tormanen from Kennedy/Jenks Consultants; Al Schauer from MacKay & Sposito.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: None.

CONSENT AGENDA: Commissioner Kimsey moved to approve the Consent Agenda and authorize the recommended action, approving the April 22, 2008 regular meeting; the April 25, 2008 continued meeting; claim vouchers #s 36100-36184 in the amount of \$542,527.90 from the Maintenance Fund and \$130,969.10 from the Capital Projects fund; payroll warrants #s 7569-7572 and direct deposit authorizations in the amount of \$130,969.10.

Commissioner Harker seconded the motion, and it passed unanimously.

The Board decided to discuss Agenda Bill #08-046 at this time.

AB #08-046 – Wilson Commercial Development – Request for District R&R Project – Shawn Moore briefly reviewed the agenda bill. A parcel located along sewer lines installed with ULID 14 is in the process of redevelopment. In reviewing the history/status of this line, there have been problems relative to Hydrogen Sulfide damage, and there was a recent R&R project, which replaced a collapsed section of pipe immediately upstream of this location. With the plan to erect a new commercial building close to the

sanitary sewer easement, staff believes the best option would be to replace this line before this additional development takes place. The developer of the Wilson Commercial project, located off of NE Highway 99 at NE 20 Avenue, has been asked to submit bids to the District to replace the sewer line along their property. They have submitted a bid for the work in the amount of \$38,183.78 (tax included).

The line in question provides service to the businesses on the west side of Highway 99, north of NE 129th Street. It also accepts the flow from the NE 139th Street Pump Station. The line is currently flowing at approximately 75% capacity and has been in service for approximately 35 years. The length of line to be replaced would be approximately 250 feet. The developer plans to construct in 2008.

Cost for the replacement would come from the R&R fund. This project was not in the District's current budget for replacement.

Commissioner Harker moved to approve the reconstruction of the ULID 14 line in conjunction with the proposed Wilson Commercial development at a cost not to exceed \$38,183.78, plus 10% contingencies.

Commissioner Kimsey seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience – No one present wished to speak.

REPORTS: Board Members: Commissioner Kimsey reported on his recent activities.

Commissioner Kiggins reported on his recent activities.

Interim General Manager: Interim General Manager/Engineer Activities Report (Regional Sewer Planning; North County Regional Wastewater Pipeline; Clark County Regular Coordination Meeting; City of Vancouver Regular Coordination Meeting; Kline Pump Station Project; Salmon Creek Treatment Plant – Phase 4 Expansion Project; Kline Force Main – Segment B Project; Salmon Creek Management Team; Consultant Project Management; Phase 4 Financing Coordinator; Hazel Dell Salmon Creek Business Association Regular Meeting; & Interim General Manager Function) – John Peterson briefly reviewed each item.

John Peterson reviewed the draft May 13, 2008 letter to the Board of County Commissioners in response to the County's letter of May 7, 2008 regarding regional sewer. The Board concurred with the

letter. They directed staff to finish obtaining feedback from the other partners and then the Board concurred with signing the letter next Tuesday.

John Peterson reviewed the Ridgefield City Council work session, which he attended last evening. The topic of the work session was presenting the County's North County Regional Wastewater Pipeline project. Mr. Peterson presented the proposed project to Ridgefield City Council along with Pete Capell, Tim Kraft and Warren Cheney. Basically, the outcome of the work session was that City Council asked their staff to draft a letter to Clark County accepting their offer for further review at the next Council meeting.

John Peterson reviewed the draft May 13, 2008 letter to the Board of County Commissioners in response to the County's verbal request asking the District to confirm that it will lease capacity to the City of Ridgefield for the County's pipeline project. The Board concurred with the letter. They directed staff to finish obtaining feedback from the other partners.

John Peterson provided an update on the agreement with Vancouver regarding coordination of services.

District Engineer: Engineering Project Status Report; & District Engineer Activities Report (Regional Sewer Planning; May 7, 2008 – Kline Line Bridge; April 29, 2008 – Team 99; & April 25, 2008 – SCTP Tour) – Shawn Moore briefly reviewed each item.

Finance Director: Finance Director's Activities Report (2007 Comprehensive Annual Financial Report and State Auditor's Office Audit; The Quarry Retirement Center Grand Opening; Lunch with Gordon Wilson, FCS Group; 2003-2006 Washington Excise Tax Audit; First Quarter 2008 Financial Statement Report; Ridgefield Work Session on Sewer Study; & Automated Clearing House Payments – First Quarter 2008) – Ken Andrews briefly reviewed each item.

Ken Andrews reported that he would be attending a tour of the Plas Newwyd farm on Wednesday, May 21 at 5 PM. Mr. Andrews then invited the Board to attend the tour as well. Commissioner Kiggins will be attending the tour.

First Quarter 2008 Financial Report – Ken Andrews briefly reviewed the report.

Human Resources/Risk Management Administrator – Memo re: Status of Compensation

Study – Hugh Findlay briefly reviewed the memo. The final information from the study should be presented to the Board in July.

Attorney Rod Kaseguma: No report.

UNFINISHED BUSINESS: AB #08-045 – Resolution Repealing Wedgewood District Lateral Reimbursement – Commissioner Harker moved to adopt Resolution #1465, repealing Resolution #1434.

Commissioner Kimsey seconded the motion, and it passed unanimously.

NEW BUSINESS: AB #08-047 – Amendment to District Code re: Quality Restaurants Inclusion & High Strength Waste – Shawn Moore briefly reviewed the agenda bill. Attached are two resolutions adding Quality Restaurants to the District Code. Resolution #1467, adds a new section 5.08.395 to the District Code, which defines Quality Restaurants. Resolution #1466, amends section 5.28.020 by incorporating Quality Restaurants into our ERU section, by assigning a customer class as well as flow value of 17.4 seats per ERU.

Additionally the method and rate of calculating the monthly surcharge for high strength waste currently cited in 5.28.020 was not consistent with that found in the Pretreatment code, 5.52.470(c). With the replacement of 5.28.020, this inconsistency should be also be addressed. As such, Resolution #1466 amends the language in 5.28.020 to reference District Code section 5.52.470(c) specifically for the determination and calculation of the high strength waste surcharge. Also attached is Resolution #1468, amending section 4.16.010 of the District Code, which incorporates the same reference into that section.

Commissioner Kimsey moved to adopt Resolution #1466, relating to ERUs for certain restaurants for the purpose of calculating connection charges and amending section 5.28.020 of the Clark Regional Wastewater District Code and section 5.28.020 of section 1 of Resolution No. 1301.

Commissioner Harker seconded the motion, and it passed unanimously.

Commissioner Kimsey moved to adopt Resolution #1467, adding a new section 5.08.395 to the Clark Regional WasteWater District Code.

Commissioner Harker seconded the motion, and it passed unanimously.

Commissioner Kimsey moved to adopt Resolution #1468, replacing section 4.16.010 of the Clark Regional WasteWater District Code and repealing section 4.16.010 of section 1 of Resolution No. 1300.

Commissioner Harker seconded the motion, and it passed unanimously.

AB #08-048 – Amendment to District Code Chapter 5.52 – Wastewater Pretreatment – Adoption of Local Limits – Don Young briefly reviewed the agenda bill.

Commissioner Harker moved to adopt Resolution #1469, amending sections 5.52.080 and 5.52.120 of the Clark Regional WasteWater District Code and amending sections 5.52.080 and 5.52.120 of section 1 of Resolution No. 1301.

Commissioner Kimsey seconded the motion, and it passed unanimously.

AB #08-049 – Department of Ecology Centennial Clean Water Fund Grant Agreement for Cities & District Sewer Coalition – John Peterson briefly reviewed the agenda bill.

Commissioner Kimsey moved to authorize the Interim General Manager to sign a Centennial Clean Water Fund Grant Agreement between the State of Washington Department of Ecology and Clark Regional WasteWater District to conduct the regional sewer planning contemplated by the Cities and District Sewer Coalition Memorandum of Understanding.

Commissioner Harker seconded the motion, and it passed unanimously.

AB #08-050 – Cities & District Sewer Coalition Regional Sewer Planning Efforts Consultant Services Contract – John Peterson briefly reviewed the agenda bill.

Commissioner Harker moved to authorize the Interim General Manager to sign a contract with Kennedy/Jenks in an amount not to exceed \$900,000 for the Cities and District Sewer Coalition Regional Sewer Planning Efforts project and further authorize the Interim General Manager to sign supplemental amendments not to exceed 10 percent of the original contracted amount.

Commissioner Kimsey seconded the motion, and it passed unanimously.

Commissioner Harker moved to continue the meeting until May 20 at 7:00 AM at the Cameo Café.

Commissioner Kimsey seconded the motion, and it passed unanimously.

At 5:56 PM, Commissioner Kiggins continued the meeting.

Respectfully submitted,

Secretary

Approved