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**COMMISSIONERS**  
Norm Harker  
Denny Kiggins  
Neil Kimsey

**DISTRICT MANAGER**  
John Peterson

SINGLE FAMILY RESIDENTIAL  
REQUEST BY OWNER TO MAIL BILLING TO TENANT/DESIGNEE

Customer Account Number \_\_\_\_\_

Property Location (Service Address) \_\_\_\_\_

Name of Property Owner \_\_\_\_\_

Property Owner's Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Name of Owner's Designee (if any) \_\_\_\_\_

Owner's Designee's Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Tenant's Name \_\_\_\_\_

Tenant's Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_

**The undersigned Owner requests and directs that, beginning with the next billing cycle, Clark Regional Wastewater District mail all bills for the Property's sewer service charges directly to the Tenant at the Tenant's Mailing Address as stated above. \*\* PLEASE NOTE THAT THE ACCOUNT MUST BE AT A ZERO BALANCE BEFORE TENANT(S) NAME CAN BE ADDED\*\*.**

Clark Regional Wastewater District is providing the Owner and/or the Owner's Designee with duplicate past due notices if the account becomes delinquent.

**The undersigned Owner request that Clark Regional Wastewater District notify the Owner of the Tenant's delinquency by mail and acknowledges that s/he remains primarily obligated and responsible for all Clark Regional Wastewater District's sewer service charges to the Property located at the address stated above. In addition, that Clark Regional Wastewater District retains all enforcement and collection rights against the Owner and the Property.**

\_\_\_\_\_  
Signature of Owner Date \_\_\_\_\_

\_\_\_\_\_  
Print Signature/ Title Contact Number \_\_\_\_\_