
Maintenance Approval: _____

Maintenance Schedule: _____
Date Time

Maintenance Department: _____
Initials Date

AS BUILT INFORMATION

1. Maintenance crew will inspect and provide “as built” information for the tap by measuring from nearest downstream manhole and enter required information.
2. District inspector will inspect contractor lateral extension from the tap to the end of the public lateral complete “as-built” information. Inspector will enter required information.
3. A copy of information will be supplied to Engineering and data will be entered on District GIS as-built drawings. The information will be entered on the job card.

LOCATION OF MANHOLE	TAP PLAN STATION (1)	TAP AS BUILT STATION (1)	DATE INSPECTED	MAINTENANCE SIGNATURE

LOCATION OF MANHOLE	LATERAL AS BUILT STATION (1)	LATERAL AS BUILT LENGTH	AS BUILT DEPTH	DATE	INSPECTOR SIGNATURE

(1) Measured from nearest downstream manhole.