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# CLARK REGIONAL WASTEWATER DISTRICT

## BOARD OF COMMISSIONERS

Norm Harker, President • Neil Kimsey, Vice President • Denny Kiggins, Secretary  
John M. Peterson, General Manager

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8000 NE 52 Court/PO Box 8979 • Vancouver, Washington 98668-8979 • 360-750-5876

### SPECIAL MEETING Commissioners Chamber Monday, December 23, 2013 4:00 PM

BOARD AGENDA material is available for public review at the District Office on the Friday afternoon prior to the Tuesday Board meeting. You are encouraged to call the District Office (750-5876) if you have any questions concerning Board meetings, District services or other District matters. The District strives to accommodate people with disabilities. Please contact the District Office (by noon on Monday) if we can be of assistance. If you should experience difficulty hearing the proceedings, please bring this to the attention of the Board by raising your hand.

#### CALL TO ORDER

#### FLAG SALUTE

#### ADDITIONS & DELETIONS TO AGENDA

#### SPECIAL PRESENTATIONS

- 1) Commissioner Neil Kimsey Oath of Office Given by Greg Kimsey, Clark County Auditor

#### WORK SESSION

#### CONSENT AGENDA

(Consists of routine items that have a staff recommendation, and items that the Board has previously discussed and for which no further discussion is required. The entire Consent Agenda is normally approved with one vote. Any Board member may ask questions about items on the Consent Agenda before a vote is taken or request that an item be removed from the Consent Agenda and placed on the regular agenda for more detailed discussion.)

- a. Approval of Minutes: December 10, 2013 Regular Meeting Minutes  
December 17, 2013 Regular Meeting Minutes

- b. Audit of Accounts:

(Voucher #s 44384-44456)

Maintenance Fund	\$463,422.97
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Capital Projects	\$93,614.46
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Payroll Check #8210	\$800.00
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- c. Other

- 1) AB #13-084 – Interlocal Agreement Between City of Vancouver & District re: Industrial Pretreatment

*Required Consent Action: Authorization to General Manager to sign the Interlocal Agreement Between the City of Vancouver and Clark Regional Wastewater District regarding Industrial Pretreatment.*

- 2) AB #13-085 – Strategic Plan – 2014 Goals & Initiatives

*Required Consent Action: Approval of the updated Goals & Initiatives within the Strategic Plan as presented in the Strategic Plan Update – Goals & Initiatives by Year form.*

## c. Other (Continued)

- 3) AB #13-086 – Appointment of 2014 Board Officers  
*Required Consent Action: Appointment of Commissioner Kiggins as president of the Board, Commissioner Harker as vice president and Commissioner Kimsey as secretary in 2014.*
- 4) AB #13-087 – Contract for On-Call Professional Engineering Services for 2014-2019 Six-Year Capital Program – Wallis Engineering  
*Required Consent Action: Authorization to the General Manager to sign the Professional Engineering, Land Surveying, Architecture and Landscape Architecture Services Contract with Wallis Engineering for an amount not to exceed \$100,000.00 for On-Call Professional Engineering services for the 2014-2019 Six-Year Capital Program.*
- 5) AB #13-088 – Contract for On-Call Professional Engineering Services for 2014-2019 Six-Year Capital Program – Minister & Glaeser Surveying Inc.  
*Required Consent Action: Authorization to the General Manager to sign the Professional Engineering, Land Surveying, Architecture and Landscape Architecture Services Contract with Minister & Glaeser Surveying Inc. for an amount not to exceed \$100,000.00 for On-Call Professional Engineering services for the 2014-2019 Six-Year Capital Program.*
- 6) AB #13-089 – Contract for On-Call Professional Engineering Services for 2014-2019 Six-Year Capital Program – HDJ Design Group, PLLC  
*Required Consent Action: Authorization to the General Manager to sign the Professional Engineering, Land Surveying, Architecture and Landscape Architecture Services Contract with HDJ Design Group, PLLC for an amount not to exceed \$100,000.00 for On-Call Professional Engineering services for the 2014-2019 Six-Year Capital Program.*

## COMMUNICATIONS

- a. Items from the Audience

## REPORTS

- a. Board Members
- b. General Manager
  - (1) General Manager Activities Report
- c. Assistant Manager
  - (1) Assistant Manager Activities Report
- d. District Engineer
  - (1) District Engineer Activities Report
  - (2) Memo re: Dow Short Plat – District Laterals Reimbursement
- e. Finance Director
  - (1) Finance Director Activities Report
- f. Capital Program Manager
  - (1) Memo re: Ridgefield Collection System Transition Plan Update
- g. District Legal Counsel
- h. Executive Assistant

**HEARINGS**

(Held to receive comment on important matters before the Board. You are welcome to offer your comments after being recognized by the President. After all persons have spoken, the hearing is closed to public comment, and the Board proceeds with its deliberation and decision-making.)

**UNFINISHED BUSINESS**

**NEW BUSINESS**

- 1) AB #13-090 – Resolution Adopting 2014 Budget
- 2) AB #13-091 – NE 152<sup>nd</sup> Avenue Pump Station – Pump Station & Force Main Bid Results & Developer Reimbursement

**ANNOUNCEMENTS**

**EXECUTIVE SESSION**

**ADJOURNMENT**