

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
April 10, 2018**

The first regular meeting of April was held at the District Board meeting room, 8000 NE 52nd Court, Vancouver, Washington on April 10, 2018. Commissioner Kimsey called the meeting to order at 4:00 PM.

Those in attendance were: Commissioners Denny Kiggins and Neil Kimsey. Commissioner Norm Harker had an excused absence.

District Staff: John Peterson, Shawn Moore, Robin Krause, Dale Lough, Ken Andrews, Rich Ludlow, and Kim Thur. District legal counsel Rod Kaseguma.

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark.

ADDITIONS & DELETIONS TO AGENDA: There were none.

SPECIAL PRESENTATIONS: There were none.

CONSENT AGENDA: Commissioner Kiggins moved to approve the Consent Agenda as presented, approving March 27, 2018 regular meeting minutes; voucher #s 52367-52430 and #s 9378-9393 (March 2018 payroll benefits warrants) in the amount of \$1,137,597.96 from the Maintenance fund; \$29,820.97 from the Repair & Replacement Projects fund, \$55,048.78 from the Capital Projects fund; \$0.00 from the Alliance Administrative Lead fund; \$0.00 from the Alliance Repair & Replacement Projects fund; \$0.00 from the Alliance Capital Projects fund; payroll direct deposit authorizations in the amount of \$231,309.49; and approving Agenda Bill #18-029, authorizing the General Manager to sign the Professional Engineering, Land Surveying, Architecture and Landscape Architecture Services Contract with Murray, Smith and Associates in an amount not to exceed \$223,461.00 for the NE 10th Avenue Pump Station Project and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the total contracted amount.

Commissioner Kimsey seconded the motion, and it passed.

COMMUNICATIONS: Items from the Audience – No one present wished to provide testimony.

Board Members: Each Commissioner reported on his recent activities.

General Manager: General Manager Activities Report (Discovery Clean Water Alliance Update; Agency Coordination; and District and Professional Organization

Functions) – John Peterson briefly reviewed his report.

Assistant Manager: Shawn Moore provided the Board with the Draft *Connections newsletter*, requesting all comments by this Thursday.

District Engineer: District Engineer Activities Report (District Campus Facilities Program; Capital Program – Construction; Capital Program – Design; and Discovery Clean Water Alliance) – Robin Krause briefly reviewed his report, including a draft agenda bill related to North Junction Pump Station and Trunk Project – Leigh Renee Asset Management Trust Easements. The Board concurred with the proposed agenda bill and requested staff to include the item on a future Consent Agenda for approval.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Accounting Program; Finance Program; Discovery Clean Water Alliance; and District and Professional Organization Functions) – Ken Andrews briefly reviewed his report, including a draft agenda bill related to Collection Agency Services Contract with 4M Collections, dba Discovery Financial Services. The Board concurred with the proposed agenda bill and requested staff to include the item on a future Consent Agenda for approval.

Operations Manager: Operations Manager Activities Report (Operations; Facilities; and Fleet) – Rich Ludlow briefly reviewed his report.

District Legal Counsel: No report.

Board Clerk: No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS: AB #18-030 – NE 78th Street Trunk Sewer Improvements Project Construction Contract Award – Robin Krause briefly reviewed the agenda bill.

Commissioner Kiggins moved to award the construction contract as advertised for the NE 78th Street Trunk Sewer Improvements Project to Nutter Corporation, authorize the General Manager to sign a contract with Nutter Corporation for the bid amount of \$2,559,107.22 (including sales tax) and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the original contract amount.

Commissioner Kimsey seconded the motion, and it passed.

AB #18-031 – Union Road Force Main Upgrade Project Construction Contract Award – Robin Krause briefly reviewed the agenda bill.

Commissioner Kiggins moved to award the construction contract as advertised for the Union Road Force Main Upgrade Project to Clark and Sons Excavating Services, authorize the

General Manager to sign a contract with Clark and Sons Excavating Services for the bid amount of \$583,615.20 (including sales tax) and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the original contract amount.

Commissioner Kimsey seconded the motion, and it passed.

ANNOUNCEMENTS: None.

Commissioner Kiggins moved to adjourn the meeting.

Commissioner Kimsey seconded the motion, and it passed.

At 4:25 PM, Commissioner Kimsey adjourned the meeting.

Respectfully submitted,

Secretary