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# CLARK REGIONAL WASTEWATER DISTRICT

## BOARD OF COMMISSIONERS

Norm Harker, President • Neil Kimsey, Vice President • Denny Kiggins, Secretary  
John M. Peterson, General Manager

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8000 NE 52 Court/PO Box 8979 • Vancouver, Washington 98668-8979 • 360-750-5876

### REGULAR MEETING

#### Commissioners Chamber

#### Tuesday, February 12, 2019

#### 4:00 PM

BOARD AGENDA material is available for public review at the District Office on the Friday afternoon prior to the Tuesday Board meeting. You are encouraged to call the District Office (750-5876) if you have any questions concerning Board meetings, District services or other District matters. The District strives to accommodate people with disabilities. Please contact the District Office (by noon on Monday) if we can be of assistance. If you should experience difficulty hearing the proceedings, please bring this to the attention of the Board by raising your hand.

#### CALL TO ORDER

#### FLAG SALUTE

#### ADDITIONS & DELETIONS TO AGENDA

#### SPECIAL PRESENTATIONS

- a. 5 Years of Service Award: Brandon Wilmoth, Maintenance Specialist I

#### CONSENT AGENDA

(Consists of routine items that have a staff recommendation, and items that the Board has previously discussed and for which no further discussion is required. The entire Consent Agenda is normally approved with one vote. Any Board member may ask questions about items on the Consent Agenda before a vote is taken or request that an item be removed from the Consent Agenda and placed on the regular agenda for more detailed discussion.)

- a. Approval of Minutes: January 22, 2019 Regular Meeting Minutes

- b. Audit of Accounts:

Voucher #s 53992-54080 and #s 9549-9556 (January 1-15, 2019  
payroll benefits warrants) \$2,086,213.58

Payroll Direct Deposit Authorizations & Check #9557 \$267,790.22

- c. Other

- 1) AB #19-005 – North Junction Pump Station and Trunk Sewer Project Professional Engineering Services Contract Amendment with Murraysmith for Consultant Engineering Services  
*Required Consent Action: Authorize the General Manager to sign Professional Engineering Services Contract Amendment 6 with Murraysmith in the amount not to exceed \$48,199 for the North Junction Pump Station and Trunk Sewer Project.*
- 2) AB #19-006 – North Junction Pump Station and Trunk Sewer Project Professional Engineering Services Contract with Murraysmith for Construction Services  
*Required Consent Action: Authorize the General Manager to sign a Professional Services Contract with Murraysmith in the amount not to exceed \$198,379 for the North Junction Pump Station and Trunk Sewer for Construction Services and further authorize the General Manager to sign supplemental amendments not to exceed 10 percent of the original contracted amount.*
- 3) AB #19-007 – Ridgecrest PUD Offsite – District Laterals Reimbursement  
*Required Consent Action: Adopt Resolution #1744, approving the final cost and pro rata share of District installed laterals for Ridgecrest PUD Offsite.*  
*Authorize staff to reimburse the developer, Ridgecrest JV LLC, \$5,000.00 for installation of the laterals.*

- 4) AB #19-008 – Authorization to Schedule NE 72<sup>nd</sup> Avenue PUD Latecomer Reimbursement Hearing  
*Required Consent Action: Authorize staff to schedule a public hearing for the NE 72nd Avenue PUD Latecomer Reimbursement on March 12, 2019 at 5:00 PM or as soon thereafter as possible.*
  
- 5) AB #19-009 – Authorization to Schedule NE 68<sup>th</sup> Street Apartments Latecomer Reimbursement Hearing  
*Required Consent Action: Authorize staff to schedule a public hearing for the NE 68th Street Apartments Latecomer Reimbursement on March 12, 2019 at 5:00 PM or as soon thereafter as possible.*
  
- 6) AB #19-010 – Resolutions Adopting District Retirement System, Deferred Compensation Plans & Life Insurance/Industrial Insurance Policies & Repealing District Code Chapters 2.40, 2.44 & 2.48  
*Required Consent Action: Adopt Resolution #1745, adopting a District Retirement System Policy; authorizing the General Manager to make certain changes to the policy; and repealing Chapter 2.40 of the Clark Regional Wastewater District Code.*  
  
*Adopt Resolution #1746, adopting a District Employee Deferred Compensation Plans Policy; authorizing the General Manager to make certain changes to the policy; and repealing Chapter 2.44 of the Clark Regional Wastewater District Code.*  
  
*Adopt Resolution #1747, adopting a District Life Insurance/Industrial Insurance Policy; authorizing the General Manager to make certain changes to the policy; and repealing Chapter 2.48 of the Clark Regional Wastewater District Code.*

**COMMUNICATIONS**

- a. Items from the Audience

**REPORTS**

- a. Board Members
- b. General Manager
  - (1) General Manager Activities Report
- c. Assistant Manager/Business Services Manager
  - (1) Assistant Manager/Business Services Manager Activities Report
- d. District Engineer
  - (1) District Engineer Activities Report
- e. Finance Director/Treasurer
  - (1) Finance Director/Treasurer Activities Report
- f. Operations Manager
  - (1) Operations Manager Activities Report
- g. District Legal Counsel
- h. Board Clerk
  - (1) Board Event Attendance Confirmation (January 2019)
  - (2) Board Calendar of Events (February 2019)

**HEARINGS**

(Held to receive comment on important matters before the Board. You are welcome to offer your comments after being recognized by the President. After all persons have spoken, the hearing is closed to public comment, and the Board proceeds with its deliberation and decision-making.)

- a) 5:00 PM – AB #19-011 – Union Park Apartments Latecomer Reimbursement

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**ANNOUNCEMENTS**

**EXECUTIVE SESSION**

**ADJOURNMENT**