

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
February 26, 2019**

The third regular meeting for the month of February was held at the District Board meeting room, 8000 NE 52nd Court, Vancouver, Washington on February 26, 2019. Commissioner Harker called the meeting to order at 3:00 PM.

Those in attendance were: Commissioners Neil Kimsey, Norm Harker and Denny Kiggins.

District Staff: John Peterson, Shawn Moore, Robin Krause, Ken Andrews, Rich Ludlow, Heath Henderson, Steve Bacon and Kim Thur.

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: 5 Years of Service Award: Brandonn Wilmoth, Maintenance Specialist I – The Board presented Brandonn Wilmoth with his 5 Years of Service award and thanked him for his ongoing service.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Kiggins moved to approve the Consent Agenda, approving February 12, 2019 regular meeting minutes; February 19, 2019 regular meeting minutes; voucher #s 54081-54151 and #s 9558-9569 (January 16-31, 2019 payroll benefits warrants) in the amount of \$765,711.08; Agenda Bill #19-012, adopting Resolution #1748, approving the oversizing cost for the Ridgecrest PUD Phase 1 sanitary sewer trunk line; Resolution #1749, adopting Resolution #1749, approving the oversizing cost for the Ridgecrest PUD Phase 2 sanitary sewer trunk line; Agenda Bill #19-014, adopting Resolution #1750, approving the final cost and pro rata share of District installed laterals for O'Meara Park and authorizing District staff to reimburse the developer, Columbia View Group LLC, \$9,756.00 for installation of the laterals; Agenda Bill #19-015, approving the final costs of \$1,763,992.94 for the design and construction for the pump station, force main and offsite gravity trunk line associated with the Kennedy Farm PUD project; Agenda Bill #19-016, adopting Resolution #1751, establishing a latecomer charge for sewer lines constructed in conjunction with the Union Park Apartments (Project #12-2016-0053) developer extension and authorizing the General Manager to sign the Latecomer Reimbursement Agreement with the developer of the

Union Park Apartments project; Agenda Bill #19-017, authorizing the General Manager to sign the Professional Engineering Services Task Assignment Contract Amendment #7 with CH2M HILL Engineers Inc. for a contract increase of \$1,905,000 and total contract amount not to exceed \$4,905,800 for the Alliance Capital Project Delivery work and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed five (5) percent of the total contracted amount; Agenda Bill #19-018, authorizing the General Manager to sign the Professional Engineering Services Task Assignment Contract Amendment #4 with Brown & Caldwell for a contract increase of \$875,000 and total contract amount not to exceed \$1,085,000 for the Alliance Capital Project Delivery work and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the total contracted amount; and Agenda Bill #19-019, authorizing the General Manager to sign the Professional Engineering, Land Surveying, Architecture and Landscape Architecture Services Contract with BergerABAM in an amount not to exceed \$256,693.00 for the Pleasant Valley North Pump Station Project and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the total contracted amount.

Commissioner Kimsey seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience – No one present wished to speak.

Board Members: Each Commissioner reported on his recent activities.

General Manager: General Manager Activities Report (Discovery Clean Water Alliance Update; Agency Coordination; District and Professional Organization Functions)

– Mr. Peterson briefly reviewed his report.

Assistant Manager/Business Services Manager: (Assistant Manager/Business Services Manager Activities Report (General Sewer Plan; and Human Resources) – Mr. Moore briefly reviewed his report.

District Engineer: District Engineer Activities Report (District Campus Facilities Program; Capital Program – Construction; Capital Program – Bid & Award; Capital Program – Design; Development Program; Discovery Clean Water Alliance; and Engineering Department) – Robin Krause briefly reviewed his report, including 1) a memo with attachments related to Fresenius Kidney Care.

The Board concurred with the proposed Memorandum of Understanding and Agreement to address excessive flows contributed to the Meadow Glade STEP System by the Fresenius

Kidney Care facility. Mr. Krause anticipates bringing the final versions back for Board approval at a future Board meeting.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Accounting Program; Finance Program; and District and Professional Organization Functions) – Mr. Andrews briefly reviewed his report.

Operations Manager: Operations Manager Activities Report (Operations; and Fleet) – Mr. Ludlow briefly reviewed his report. Mr. Ludlow further reported that Spenser Fox has recently obtained the wastewater operator trainee certification.

Legal Counsel: No report.

Board Clerk: March 2019 Calendar of Events – Ms. Thur reviewed the March 2019 calendar of events with the Board.

NEW BUSINESS: None.

UNFINISHED BUSINESS: None.

Commissioner Kimsey moved to adjourn the meeting.

Commissioner Kiggins seconded the motion, and it passed unanimously.

At 3:25 PM, Commissioner Harker adjourned the meeting.

Respectfully submitted,

Secretary