

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
March 12, 2019**

The first regular meeting for the month of March was held at the District Board meeting room, 8000 NE 52nd Court, Vancouver, Washington on March 12, 2019. Commissioner Harker called the meeting to order at 4:00 PM.

Those in attendance were: Commissioners Neil Kimsey, Norm Harker and Denny Kiggins.

District Staff: John Peterson, Robin Krause, Ken Andrews, Rich Ludlow, Heath Henderson, Steve Bacon, Leanne Mattos, Cedrick Redula, Glen Gipe, and Kim Thur. District legal counsel Eric Frimodt.

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark and Heidi Rosenberg.

Visitors Present for Special Presentations: Spenser Fox.

Visitors Present for NE 68th Street Apartments Latecomer Reimbursement Hearing: None.

Visitors Present for NE 72nd Avenue PUD Latecomer Reimbursement Hearing: None.

ADDITIONS & DELETIONS TO AGENDA: John Peterson reported that he would have two supplemental items to discuss with the Board during his report.

SPECIAL PRESENTATIONS: 5 Years of Service Award: Spenser Fox, Maintenance Specialist II – The Board presented Spenser Fox with his 5 Years of Service award and thanked him for his ongoing service.

20 Years of Service Award: Cedrick Redula, Engineering Technician (Inspection) – The Board presented Cedrick Redula with his 20 Years of Service award and thanked him for his ongoing service.

Introduction: Leanne Mattos, Senior Administrative Assistant – Kim Thur introduced Leanne Mattos, who began employment on February 25 as the new Senior Administrative Assistant. The Board welcomed Ms. Mattos to the District.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Kiggins moved to approve the Consent Agenda, approving February 26, 2019 regular meeting minutes; voucher #s 54152-54214, ACH #00000,

and #s 9571-9577 (February 15, 2019 payroll benefits warrants) in the amount of \$1,396,524.28; and payroll direct deposit authorizations in the amount of \$134,935.27.

Commissioner Kimsey seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience – No one present wished to speak.

Board Members: Each Commissioner reported on his recent activities.

General Manager: General Manager Activities Report – Long-Term Disability Benefits – PEBB Enrollment – Mr. Peterson reviewed the memo.

Commissioner Kimsey moved to approve Alternative #2 as presented by District staff in the Long-Term Disability Benefits – PEBB Enrollment memo. Commissioner Kiggins seconded the motion, and it passed unanimously.

Mr. Peterson then reviewed the draft agendas that staff has prepared in preparation for the Washington Association of Sewer and Water Districts Executive Director, Judi Gladstone, District site visit on March 19. The Board did not have any changes to the proposed agendas.

Assistant Manager/Business Services Manager: Not present; no report.

District Engineer: District Engineer Activities Report (District Campus Facilities Program; Capital Program – Construction; Capital Program – Design; Development Program; Discovery Clean Water Alliance; and Engineering Department) – Robin Krause briefly reviewed his report, including 1) a draft agenda bill related to Country Meadows Interim Capacity Project – Professional Engineering Services Contract for Design; and 2) a memo related to Cloverhill PUD Phases 5 and 6 Oversize Reimbursement.

Mr. Krause reviewed the draft agenda bill and explained that due to the urgent nature of this project, staff is requesting that the Board consider moving the item to the New Business portion of the agenda for Board action. The Board concurred.

The Board concurred with the proposed Cloverhill PUD Phases 5 and 6 Oversize Reimbursement and requested staff include the item on a future Consent Agenda for approval.

Mr. Krause reported on a request from a developer to transfer System Development Charge credits within the Ridgefield Service Area. The Board indicated general support for the concept, pending review of a specific amendment to the current agreement. District staff will bring the item back for Board review and action at a future Board meeting.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Accounting Program; Finance Program; and District and Professional Organization Functions) – Mr. Andrews briefly reviewed his report.

Fourth Quarter 2018 Financials/ERU Report – Mr. Andrews presented the report to the Board.

Operations Manager: Operations Manager Activities Report (Operations; Facilities; and Agency Coordination) – Mr. Ludlow briefly reviewed his report.

Legal Counsel: Eric Frimodt commended John Peterson and his staff for making his transition into providing District general counsel legal services very smooth. Mr. Frimodt provided an update on the King County Franchise Agreement. King County has filed their brief and Mr. Frimodt will be filing his brief on May 1.

Board Clerk: Board Event Attendance Confirmation (February 2019) – Kim Thur confirmed the Board’s February attendance; the Board then signed the February attendance confirmation sheet.

March 2019 Calendar of Events – Ms. Thur reviewed the March 2019 calendar of events with the Board.

NEW BUSINESS: AB #19-022 – Pleasant Valley North Pump Station (NE 50th Ave/NE 159th St) Construction Contract Award – Robin Krause briefly reviewed the agenda bill. Commissioner Kimsey moved to award the construction contract as advertised for the Pleasant Valley North Pump Station Project to Tapani, Inc., authorize the General Manager to sign a contract with Tapani, Inc. for the bid amount of \$2,524,604.22 (including sales tax) and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the original contract amount. Commissioner Kiggins seconded the motion, and it passed unanimously.

AB #19-023 – Country Meadows Interim Capacity Project – Professional Engineering Services Contract for Design – Commissioner Kimsey moved to authorize the General Manager to sign the Professional Engineering, Land Surveying, Architecture and Landscape Architecture Services Contract with Murraysmith, Inc. in an amount not to exceed \$116,586.00 for the Country Meadows Interim Capacity Project and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed fifteen (15) percent of the original contracted amount. Commissioner Kiggins seconded the motion, and it passed unanimously.

UNFINISHED BUSINESS: None.

At 4:45 PM, Commissioner Harker recessed the meeting for approximately 15 minutes.

At 5:00 PM, Commissioner Harker reconvened the meeting.

HEARINGS: 5:00 PM – AB #19-020 – NE 68th Street Apartments Latecomer Reimbursement – Commissioner Harker opened the hearing on the establishment of a Latecomer Reimbursement area for the NE 68th Street Apartments and the amount for the sanitary sewer facilities constructed in the vicinity of NE 68th Street and NE 28th Avenue within public right-of-way of the project.

Steve Bacon provided the background information on the project.

Commissioner Harker then asked if anyone present wished to provide testimony on the sanitary sewer facilities and the latecomer reimbursement. No one present wished to provide testimony.

Commissioner Kimsey moved to close the public hearing.

Commissioner Kiggins seconded the motion, and it passed unanimously.

Commissioner Harker announced the public hearing was closed.

Commissioner Kimsey stated that he believed the proposed reimbursement area and cost is appropriate and meets the requirements of RCW Chapter 57.22. He then moved to direct staff to prepare a resolution for approval and adoption of the NE 68th Street Apartments Latecomer Reimbursement that includes the properties and proposed assessments as shown in the Final Assessment Table at a future Board meeting.

Commissioner Kiggins seconded the motion, and it passed unanimously.

Commissioner Harker thanked everyone for attending the hearing.

5:00 PM – AB #19-021 – NE 72nd Avenue PUD Latecomer Reimbursement –

Commissioner Harker opened the hearing on the establishment of a Latecomer Reimbursement area for the NE 72nd Avenue PUD and the amount for the sanitary sewer facilities constructed in the vicinity of NE 134th Street and NE 72nd Avenue within public right-of-way and easements within the project.

Steve Bacon provided the background information on the project.

Commissioner Harker then asked if anyone present wished to provide testimony on the sanitary sewer facilities and the latecomer reimbursement. No one present wished to provide testimony.

Commissioner Kimsey moved to close the public hearing.

Commissioner Kiggins seconded the motion, and it passed unanimously.

Commissioner Harker announced the public hearing was closed.

Commissioner Kiggins stated that he believed the proposed reimbursement area and

cost is appropriate and meets the requirements of RCW Chapter 57.22. He then moved to direct staff to prepare a resolution for approval and adoption of the NE 72nd Avenue PUD Latecomer Reimbursement that includes the properties and proposed assessments as shown in the Final Assessment Table at a future Board meeting.

Commissioner Kimsey seconded the motion, and it passed unanimously.

Commissioner Harker thanked everyone for attending the hearing.

Commissioner Kimsey moved to adjourn the meeting.

Commissioner Kiggins seconded the motion, and it passed unanimously.

At 5:08 PM, Commissioner Harker adjourned the meeting.

Respectfully submitted,

Secretary

(APPROVED 03/26/19)