

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
March 26, 2019**

The third regular meeting for the month of March was held at the District Board meeting room, 8000 NE 52nd Court, Vancouver, Washington on March 26, 2019. Commissioner Harker called the meeting to order at 3:00 PM.

Those in attendance were: Commissioners Neil Kimsey, Norm Harker and Denny Kiggins.

District Staff: John Peterson, Shawn Moore, Robin Krause, Rich Ludlow, Steve Bacon, Tom Sedlacek, and Kim Thur.

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark and Heidi Rosenberg.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: None.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Kiggins moved to approve the Consent Agenda, approving March 12, 2019 regular meeting minutes; March 19, 2019 regular meeting minutes; voucher #s 54215-54293, including Automated Clearing House payment, & #s 9578-9589 (payroll benefits warrants) in the amount of \$523,892.25; payroll check #9570 in the amount of \$146.30; Agenda Bill #19-024, adopting Resolution #1752, approving the oversizing cost for the Cloverhill PUD Phases 5 & 6 sanitary sewer trunk line; Agenda Bill #19-025, adopting Resolution #1753, establishing a latecomer charge for sewer lines constructed in conjunction with the NE 68th Street Apartments developer extension (Project #12-2016-0008) and authorizing the General Manager to sign the Latecomer Reimbursement Agreement with the developer of the NE 68th Street Apartments project; and Agenda Bill #19-026, adopting Resolution #1754, establishing a latecomer charge for sewer lines constructed in conjunction with the 72nd Ave (NE) PUD developer extension (Project #11-2016-0034) and authorizing the General Manager to sign the Latecomer Reimbursement Agreement with the developer of the 72nd Ave (NE) PUD subdivision.

Commissioner Kimsey seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience – No one present wished to speak.

Board Members: Each Commissioner reported on his recent activities.

General Manager: General Manager Activities Report (Discovery Clean Water Alliance Update; Agency Coordination; and District & Professional Organization Functions) – John Peterson briefly reviewed his report.

Assistant Manager/Business Services Manager: Assistant Manager/Business Services Manager Activities Report (General Sewer Plan; Human Resources; and Industrial Pretreatment) – Shawn Moore briefly reviewed his report, including 1) copy of District letter sent to Ecology notifying that the District has adopted and will be implementing its General Sewer Plan and is still awaiting Ecology's approval; and 2) draft agenda bill related to Industrial Pretreatment Program Delegation, Phase 2 – Professional Engineering Services Contract for Program.

The Board concurred with the draft agenda bill and requested staff include the item on a future Consent Agenda for approval.

District Engineer: District Engineer Activities Report (District Campus Facilities Program; Capital Program – Construction; Capital Program – Design; Development Program; Discovery Clean Water Alliance; and Engineering Department) – Robin Krause briefly reviewed his report, including 1) a memo related to Promenade Apartments Latecomer Reimbursement. The Board concurred with the proposed latecomer assessments using the Parcel method to assess the cost of the sewers.

Fourth Quarter 2018 Engineering Department Report – Mr. Krause briefly presented the report.

Finance Director/Treasurer: Not present; no report.

Operations Manager: Fourth Quarter 2018 Operations Department Report – Rich Ludlow reported that he provided the keynote presentation at the Clackamas Short School this morning. He then briefly reviewed his report.

Legal Counsel: Not present; no report.

Board Clerk: Board Calendar of Events (April 2019) – Kim Thur briefly reviewed the calendar with the Board.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

Commissioner Kimsey moved to adjourn the meeting.

Commissioner Kiggins seconded the motion, and it passed unanimously.

At 3:35 PM, Commissioner Harker adjourned the meeting.

Respectfully submitted,

Secretary

Approved 04/09/19