

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
April 9, 2019**

The first regular meeting for the month of April was held at the District Board meeting room, 8000 NE 52nd Court, Vancouver, Washington on April 9, 2019. Commissioner Harker called the meeting to order at 4:00 PM.

Those in attendance were: Commissioners Neil Kimsey, Norm Harker and Denny Kiggins.

District Staff: John Peterson, Shawn Moore, Robin Krause, Ken Andrews, Rich Ludlow, Steve Bacon, Heath Henderson, and Kim Thur. District legal counsel Eric Frimodt.

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: None.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Kiggins moved to approve the Consent Agenda, approving March 26, 2019 regular meeting minutes; voucher #s 54294-54383 & #s 9591-9597 (payroll benefits warrants) in the amount of \$1,330,500.39; payroll check #9590 & direct deposit authorizations in the amount of \$136,361.48; Agenda Bill #19-027, authorizing the General Manager to sign the Professional Engineering, Land Surveying, Architecture and Landscape Architecture Services Contract with Gray & Osborne, Inc. in an amount not to exceed \$75,000.00 for Phase 2 of the Industrial Pretreatment Program Delegation Project and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the original contracted amount; and Agenda Bill #19-028, authorizing staff to schedule a public hearing for the Promenade Apartments Latecomer Reimbursement on May 14, 2019 at 5:00 PM or as soon thereafter as possible.

Commissioner Kimsey seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience – No one present wished to speak.

Board Members: Each Commissioner reported on his recent activities.

General Manager: General Manager Activities Report (Discovery Clean Water Alliance Update; Agency Coordination; and District & Professional Organization Functions) – John Peterson briefly reviewed his report.

Assistant Manager/Business Services Manager: Assistant Manager/Business Services Manager Activities Report (General Sewer Plan; Human Resources; and Water and Sewer Risk Management Pool) – Shawn Moore briefly reviewed his report, including a memo related to 2018 Risk Management & Claims Summary.

Mr. Moore provided the draft *Connections* newsletter to the Board requesting all comments back by Thursday, April 11.

District Engineer: District Engineer Activities Report (District Campus Facilities Program; Capital Program – Construction; Capital Program – Design; Development Program; Discovery Clean Water Alliance; and Engineering Department) – Robin Krause briefly reviewed his report, including a memo related to Ridgefield System Development Charge (SDC) Credit Transfers. The Board concurred with the proposed amendment to the memorandum of understanding with The Quadrant Corporation and requested staff include the item on a future Consent Agenda for approval.

Mr. Krause then reviewed the current design of the Seton subdivision in Ridgefield as it relates to the new Comprehensive General Sewer Plan (Comp Plan). Staff is reviewing the options for this project and the related impacts on the Six-Year Capital Program. Additional information will be provided to the Board as the design moves forward for the project.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Accounting Program; Finance Program; Alliance; & District and Professional Organization Functions) – Ken Andrews briefly reviewed his report.

Operations Manager: Operations Manager Activities Report (Operations; and Training/Conferences) – Rich Ludlow briefly reviewed his report.

Legal Counsel: Eric Frimodt reviewed overall policy considerations with the Board related to the City of Vancouver/District Coordination of Services Agreement, as the District considers working with the City of Vancouver on possible updates. The Board provided input on policy-level considerations associated with the Agreement.

Board Clerk: Board Event Attendance Confirmation (March 2019) – The Board signed the event attendance confirmation sheet.

Board Calendar of Events (April 2019) – Kim Thur briefly reviewed the calendar with the Board.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

Commissioner Kimsey moved to adjourn the meeting.

Commissioner Kiggins seconded the motion, and it passed unanimously.

At 5:00 PM, Commissioner Harker adjourned the meeting.

Respectfully submitted,

Secretary

Approved 04/23/19