

**CLARK REGIONAL WASTEWATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
REGULAR MEETING  
April 23, 2019**

The third regular meeting for the month of April was held at the District Board meeting room, 8000 NE 52<sup>nd</sup> Court, Vancouver, Washington on April 23, 2019. Commissioner Harker called the meeting to order at 3:00 PM.

Those in attendance were: Commissioners Neil Kimsey, Norm Harker and Denny Kiggins.

District Staff: John Peterson, Shawn Moore, Robin Krause, Ken Andrews, Rich Ludlow, Steve Bacon, Heath Henderson, and Kim Thur.

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark and Heidi Rosenberg; and Consultants: Eric Golemo with SGA Engineering and Jared Dusha with Ginn Development, representing the developers of Felida Overlooks subdivision.

**ADDITIONS & DELETIONS TO AGENDA:** None.

**SPECIAL PRESENTATIONS:** None.

Commissioner Harker decided to address Items from the Audience at this time.

**Items from the Audience** – Discussion occurred with Mr. Dusha and Mr. Golemo, as well as Robin Krause, on the Felida Overlook subdivision as it relates to development requirements for the project in the context of the District's Comprehensive General Sewer Plan (Comp Plan). Commissioner Harker explained that he would abstain from discussion or voting on this item due to a potential conflict of interest.

Commissioner Kimsey and Commissioner Kiggins requested staff to continue to work with the developer to allow for construction of the permanent sewer system as outlined in the Comprehensive General Sewer Plan, if possible. District staff will review options with the developer and anticipates bringing forward a final recommendation for Board review at a future meeting.

**WORK SESSION: District Vehicle Procurement Process** – Robin Krause and Rich Ludlow co-presented the proposed process moving forward for procuring District vehicles. In addition, staff reviewed the proposed vehicles for purchase in 2019. The Board concurred with the proposed process and the vehicle selections.

**CONSENT AGENDA:** Commissioner Kimsey requested to remove Agenda Bill #19-029 from the Consent Agenda for further discussion.

Commissioner Harker stated that with no objections, the item would be moved to New

Business for discussion. There were no objections. He then asked for a motion to approve the amended Consent Agenda.

Commissioner Kiggins moved to approve the amended Consent Agenda, approving April 9, 2019 regular meeting minutes; voucher #s 54384-54462, automated clearing house transactions, & #s 9598-9609 (payroll benefits warrants) in the amount of \$731,085.87; payroll direct deposit authorizations in the amount of \$138,546.19.

Commissioner Kimsey seconded the motion, and it passed unanimously.

**COMMUNICATIONS: Items from the Audience** – No one present wished to speak.

**Board Members:** Each Commissioner reported on his recent activities.

**General Manager: General Manager Activities Report (Discovery Clean Water Alliance Update; Agency Coordination; and District & Professional Organization Functions)** – John Peterson briefly reviewed his report.

**Assistant Manager/Business Services Manager: Assistant Manager/Business Services Manager Activities Report (General Sewer Plan; Human Resources; Water and Sewer Risk Management Pool; and Public Outreach – Kline Kids Fishing)** – Shawn Moore briefly reviewed his report.

**District Engineer: District Engineer Activities Report (District Campus Facilities Program; Capital Program – Construction; Capital Program – Design; Development Program; Discovery Clean Water Alliance; and Engineering Department)** – Heath Henderson briefly reviewed his report, including a draft agenda bill related to Amendment to Professional Engineering, Land Surveying, Architecture and Landscape Architect Services Contract with MacKay & Sposito for 2014-2019 Six-Year Capital Program. The Board concurred with the proposed agenda bill and requested staff include the item on a future Consent Agenda for approval.

**Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Accounting Program; Finance Program; Alliance; & District and Professional Organization Functions)** – Ken Andrews briefly reviewed his report.

**Operations Manager: Operations Manager Activities Report (Operations; Fleet; and Training/Conferences)** – Rich Ludlow briefly reviewed his report, including a draft agenda bill related to the District Dump Truck Replacement. The Board concurred with the proposed agenda bill and requested staff include the item on a future Consent Agenda for approval.

**Legal Counsel:** No report.

**Board Clerk: Board Calendar of Events (May 2019)** – Kim Thur briefly reviewed the calendar with the Board.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS: AB #19-029 – Ridgefield System Development Charge Credit Transfer Agreement** – Commissioner Kimsey expressed his concerns with the amendment as drafted.

Following additional explanation and discussion with Steve Bacon, Commissioner Kiggins moved to authorize the General Manager to sign the First Amendment of Memorandum of Understanding to allow the transfer of unused System Development Charge credits from Quadrant to other builders for use in the Tier 3 System Development Charge area. Commissioner Harker seconded the motion, and it passed. Commissioners Harker and Kiggins voted in favor of the motion and Commissioner Kimsey voted against the motion.

Commissioner Kimsey moved to adjourn the meeting.

Commissioner Kiggins seconded the motion, and it passed unanimously.

At 4:18 PM, Commissioner Harker adjourned the meeting.

Respectfully submitted,

Secretary