

**CLARK REGIONAL WASTEWATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
REGULAR MEETING  
May 28, 2019**

The third regular meeting for the month of May was held at the District Board meeting room, 8000 NE 52<sup>nd</sup> Court, Vancouver, Washington on May 28, 2019. Commissioner Harker called the meeting to order at 3:00 PM.

Those in attendance were: Commissioners Neil Kimsey, Norm Harker and Denny Kiggins.

District Staff: John Peterson, Shawn Moore, Heath Henderson, Ken Andrews, Rich Ludlow, Vanessa Johnson, Steve Bacon, and Kim Thur.

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark and Heidi Rosenberg.

**ADDITIONS & DELETIONS TO AGENDA:** None.

**SPECIAL PRESENTATIONS:** None.

**WORK SESSION:** None.

**CONSENT AGENDA:** Commissioner Kiggins moved to approve the Consent Agenda, approving May 14, 2019 regular meeting minutes; May 21, 2019 regular meeting minutes; voucher #s 54543-54614, automated clearing house transactions, & #s 9621-9632 (payroll benefits warrants) in the amount of \$2,041,550.69; payroll direct deposit authorizations in the amount of \$282,828.35; Agenda Bill #19-037, authorizing the General Manager to sign the Re-Accreditation Agreement and Application for Voluntary Accreditation with the American Public Works Association and further authorize the General Manager to submit both documents and the application fee to the American Public Works Association; Agenda Bill #19-038, approving the final costs of \$949,810.44 for the design and construction of the Curtin Creek Pump Station; Agenda Bill #19-039, adopting Resolution #1756, establishing a Latecomer charge for sewer lines constructed in conjunction with the Promenade Apartments (Project #12-2016-0079) developer extension and authorizing the General Manager to sign the Latecomer Reimbursement Agreement with the developer of the Promenade Apartments.

Commissioner Kimsey seconded the motion, and it passed unanimously.

**COMMUNICATIONS: Items from the Audience** – No one present wished to speak.

**Board Members:** Each Commissioner reported on his recent activities.

**General Manager: General Manager Activities Report (Discovery Clean Water Alliance Update; Agency Coordination; and District & Professional Organization Functions)** – John Peterson briefly reviewed his report.

**Assistant Manager/Business Services Manager: Assistant Manager/Business Services Manager Activities Report (General Sewer Plan; and Human Resources)** – Shawn Moore briefly reviewed his report.

**District Engineer: District Engineer Activities Report (District Sewer Line Repair Emergency; District Campus Facilities Program; Capital Program – Construction; Capital Program – Design; Development Program; Discovery Clean Water Alliance; and Engineering Department)** – Heath Henderson briefly reviewed his report, explaining the outcome of the emergency sewer line repair and due to the small invoice amount for the repair work a Board declaration is not necessary. Mr. Henderson then noted that, included in his report, was a copy of a letter to Clark County Council related to Union Road Pump Station easement. The letter was written in response to a written statement that a citizen submitted to Clark County with concerns about the easement and its potential relationship to Clark County's ongoing urban holding discussions. Mr. Henderson also reviewed a memo and draft agenda bill related to NE 102<sup>nd</sup> Avenue Subdivision Developer Reimbursement. The Board concurred with staff's recommendation in the draft agenda bill and requested to include the item in an upcoming Consent Agenda for approval.

**First Quarter 2019 Engineering Department Report** – Mr. Henderson briefly reviewed the first quarter report.

**Finance Director/Treasurer: First Quarter 2019 Financials/ERU Report** – Ken Andrews briefly reviewed the first quarter report.

**Operations Manager: Operations Manager Activities Report (Operations; Facilities; and Agency Coordination)** – Rich Ludlow briefly reviewed his report, including a draft agenda bill related to Sludge Hauling Services Contract with Tribeca Transport, LLC. The Board concurred with the proposed agenda bill and requested to include the item on a future Consent Agenda for approval.

**First Quarter 2019 Operations Department Report** – Mr. Ludlow briefly reviewed the first quarter report.

Commissioner Harker requested that when District personnel successfully become certified treatment plant operators that they be presented to the Board for recognition.

**Legal Counsel:** No report.

**Board Clerk: Board Calendar of Events (June 2019)** – Kim Thur briefly reviewed the calendar with the Board.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

Commissioner Kiggins moved to adjourn the meeting.

Commissioner Kimsey seconded the motion, and it passed unanimously.

At 3:30 PM, Commissioner Harker adjourned the meeting.

Respectfully submitted,

Secretary

Approved 06/11/19