

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
September 10, 2019**

The first regular meeting for the month of September was held at the District Board meeting room, 8000 NE 52nd Court, Vancouver, Washington on September 10, 2019. Commissioner Harker called the meeting to order at 4:00 PM.

Those in attendance were: Commissioners Denny Kiggins, Neil Kimsey and Norm Harker.

District Staff: John Peterson, Shawn Moore, Ken Andrews, Steve Bacon, Bob Sanguinetti, and Kim Thur. District legal counsel Eric Frimodt.

Visitors Present for Regular Meeting: Development Community: Jared Dusha with Ginn Group and Carla Meritt with MacKay Sposito; and Interested Citizens: Dan Clark and Heidi Rosenberg.

ADDITIONS & DELETIONS TO AGENDA: Mr. Peterson announced that there is a potential to add Agenda Bill #19-060, Felida Overlook – Overdepth Reimbursement, under New Business.

SPECIAL PRESENTATIONS: Bob Sanguinetti, District Construction Program Manager – John Peterson introduced Bob Sanguinetti, the new District Construction Program Manager, to the Board. Mr. Sanguinetti began employment on September 9.

The Board welcomed Mr. Sanguinetti to the District.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Kiggins moved to approve the Consent Agenda, approving August 27, 2019 regular meeting minutes; voucher #s 55032-55079, automated clearing house transactions, & #s 9690-9699 (payroll benefits warrants) in the amount of \$1,747,348.68; Agenda Bill #19-055, adopting Resolution #1758, amending the Clark Regional Wastewater District classification ranges and positions table and organization chart; providing an effective date of October 1, 2019 and repealing Resolution No. 1721; Agenda Bill #19-056, authorizing staff to schedule a public hearing for Annexation #03-17 (Mill Creek) on October 8, 2019 at 5:00 PM or as soon thereafter as possible; Agenda Bill #19-057, approving the final costs of \$943,905.87 for the design and construction of the UNFI Pump Station; and Agenda Bill #19-058, authorizing the General Manager to sign the Sewer Extension Participation Agreement with the developer for the costs of constructing the Seton Pump Station in an amount not to exceed \$1,655,866.77 and further authorizing the General Manager, or designee, to sign supplemental amendments not to exceed ten (10) percent of the original agreement amount.

Commissioner Kimsey seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience – No one present wished to speak.

Board Members: Each Commissioner reported on his recent activities.

General Manager: General Manager Activities Report (Discovery Clean Water Alliance Update; Agency Coordination; and District & Professional Organization Functions) – John Peterson briefly reviewed his report.

Assistant Manager/Business Services Manager: Assistant Manager/Business Services Manager Activities Report (Human Resources; Risk Management; and Pretreatment) – Shawn Moore briefly reviewed his report.

District Engineer: District Engineer Activities Report (District Campus Facilities Program; Capital Program – Construction; Capital Program – Design; Development Program; Discovery Clean Water Alliance; and Engineering Department) – In Heath Henderson's absence, Steve Bacon reviewed the report, including a) memo related to Felida Overlook Overdepth Cost; and b) memo related to LaLonde Creek Estates Short Plat – CPU Water Line Transfer Agreement.

The Board concurred with staff's recommendation related to the Felida Overlook Overdepth Cost memo and requested to address Agenda Bill #19-060 under New Business.

Following brief discussion, the Board concurred with staff's recommendation about the LaLonde Creek Estates Short Plat – CPU Water Line Transfer Agreement and requested staff include the item on a future Consent Agenda for action.

Finance Director/Treasurer Activities Report (Accounting Program; and Alliance) – Ken Andrews briefly reviewed his report.

Operations Manager Activities Report (Operations; and Facilities) – In Rich Ludlow's absence, John Peterson briefly reviewed the report.

Legal Counsel: Eric Frimodt provided an update on two current legal challenges of relevance for Title 57 Water-Sewer Districts.

Board Clerk: Board Event Attendance Confirmation (August 2019) – The Board signed the confirmation sheet.

Board Calendar of Events (September 2019) – Kim Thur reviewed the September calendar with the Board.

UNFINISHED BUSINESS: None.

NEW BUSINESS: AB #19-060 – Felida Overlook – Overdepth Reimbursement – Commissioner Kimsey moved to approve the cost for the Felida Overlook sanitary sewer overdepth and authorize staff to reimburse the developer for an amount not to exceed \$316,596.41 upon completion of the project.

Commissioner Kiggins seconded the motion, and it passed. Commissioner Harker abstained from voting as he has a family member that is employed by the developer.

At 4:25 PM, Commissioner Harker recessed the meeting for approximately 35 minutes.

At 5:00 PM, Commissioner Harker reconvened the meeting.

HEARINGS: 5:00 PM – AB #19-059 – Westminstershireville Latecomer Reimbursement – Commissioner Harker opened the hearing on the establishment of a Latecomer Reimbursement area for the Westminstershireville and the amount for the sanitary sewer facilities constructed in the vicinity of NE 107th Street and NE 102nd Avenue within public right-of-way of the project.

Steve Bacon provided the background information on the project.

Commissioner Harker then asked if anyone present wished to provide testimony on the sanitary sewer facilities and the Latecomer reimbursement. No one was present.

Commissioner Kimsey moved to close the public hearing.

Commissioner Kiggins seconded the motion, and it passed unanimously.

Commissioner Harker announced the public hearing was closed.

Commissioner Kiggins stated that he believed the proposed reimbursement area and cost is appropriate and meets the requirements of RCW Chapter 57.22. He then moved to direct staff to prepare a resolution for approval and adoption of the Westminstershireville Latecomer Reimbursement that includes the properties and proposed assessments as shown in the Final Assessment Table at a future Board meeting.

Commissioner Kimsey seconded the motion, and it passed unanimously.

Commissioner Harker thanked everyone for attending the hearing.

Commissioner Kimsey moved to adjourn the meeting.

Commissioner Kiggins seconded the motion, and it passed unanimously.

At 5:05 PM, Commissioner Harker adjourned the meeting.

Respectfully submitted,

Secretary