

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
February 12, 2019**

The first regular meeting for the month of February was held at the District Board meeting room, 8000 NE 52nd Court, Vancouver, Washington on February 12, 2019. Commissioner Harker called the meeting to order at 4:00 PM.

Those in attendance were: Commissioners Neil Kimsey, Norm Harker and Denny Kiggins.

District Staff: John Peterson, Shawn Moore, Robin Krause, Ken Andrews, Rich Ludlow, Heath Henderson, Steve Bacon and Kim Thur.

Visitors Present for Regular Meeting: City of Ridgefield: Councilmember Sandra Day; Interested Citizens: Dan Clark, and Heidi Rosenberg.

Visitors Present for Union Park Apartments Latecomer Reimbursement Hearing: None.

ADDITIONS & DELETIONS TO AGENDA: John Peterson reported that the Special Presentation will be tabled until the February 26 Board meeting. Mr. Peterson further reported that District legal counsel is not present today due to the inclement weather in the Puget Sound area.

SPECIAL PRESENTATIONS: None.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Kiggins moved to approve the Consent Agenda, approving January 22, 2019 regular meeting minutes; voucher #s 53992-54080 and #s 9549-9556 (January 1-15, 2019 payroll benefits warrants) in the amount of \$2,086,213.58; payroll direct deposit authorizations and check #9557 in the amount of \$267,790.22; Agenda Bill #19-005, authorizing the General Manager to sign Professional Engineering Services Contract Amendment 6 with Murraysmith in the amount not to exceed \$48,199 for the North Junction Pump Station and Trunk Sewer Project; Agenda Bill #19-006, authorizing the General Manager to sign a Professional Services Contract with Murraysmith in the amount not to exceed \$198,379 for the North Junction Pump Station and Trunk Sewer for Construction Services and further authorizing the General Manager to sign supplemental amendments not to exceed 10 percent of the original contracted amount; Agenda Bill #19-007, adopting Resolution #1744, approving the final cost and pro rata share of District installed laterals for Ridgecrest PUD

Offsite and authorizing staff to reimburse the developer, Ridgecrest JV LLC, \$5,000.00 for installation of the laterals; Agenda Bill #19-008, authorizing staff to schedule a public hearing for the NE 72nd Avenue PUD Latecomer Reimbursement on March 12, 2019 at 5:00 PM or as soon thereafter as possible; Agenda Bill #19-009, authorizing staff to schedule a public hearing for the NE 68th Street Apartments Latecomer Reimbursement on March 12, 2019 at 5:00 PM or as soon thereafter as possible; and Agenda Bill #19-010, adopting Resolution #1745, adopting a District Retirement System Policy; authorizing the General Manager to make certain changes to the policy; and repealing Chapter 2.40 of the Clark Regional Wastewater District Code; adopting Resolution #1746, adopting a District Employee Deferred Compensation Plans Policy, authorizing the General Manager to make certain changes to the policy; and repealing Chapter 2.44 of the Clark Regional Wastewater District Code, adopting Resolution #1747, adopting a District Life Insurance/Industrial Insurance Policy; authorizing the General Manager to make certain changes to the policy; and repealing Chapter 2.48 of the Clark Regional Wastewater District.

Commissioner Kimsey seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience – Sandra Day, Ridgefield City Councilmember, reported that April 20 is a city wide cleanup day, including Rake the River cleanup for Lake River. In addition, June 1 is the Ridgefield Big Paddle event, noting that there is a website for the event and the District is shown as a partner for the function.

Board Members: Each Commissioner reported on his recent activities.

General Manager: General Manager Activities Report (Discovery Clean Water Alliance Update; Agency Coordination; District and Professional Organization Functions)
– Mr. Peterson briefly reviewed his report.

Assistant Manager/Business Services Manager: (Assistant Manager/Business Services Manager Activities Report (General Sewer Plan; Pretreatment; Human Resources; and Public Outreach) – Mr. Moore briefly reviewed his report and provided a draft Connections newsletter, requesting Board comments by Thursday February 14.

District Engineer: District Engineer Activities Report (District Campus Facilities Program; Capital Program – Construction; Capital Program – Bid & Award; Capital Program – Design; Development Program; Discovery Clean Water Alliance; and Engineering Department) – Robin Krause briefly reviewed his report, including 1) a draft agenda bill related to Pleasant Valley North Pump Station (NE 50th Ave/NE 159th St)

Professional Engineering Services Contract with BergerABAM for Construction Services; 2) a memo related to Ridgecrest PUD Phase 1 Oversize Reimbursement; 3) a memo related to Ridgecrest PUD Phase 2 Oversize Reimbursement; 4) a memo related to O'Meara Park District Laterals Reimbursement; 5) a draft agenda bill related to Amendment to Alliance Professional Engineering Services Contract with Brown & Caldwell for Capital Project Delivery; and 6) a draft agenda bill related Amendment to Alliance Professional Engineering Services Contract with CH2M HILL for Capital Project Delivery.

The Board concurred with the proposed Pleasant Valley North Pump Station (NE 50th Ave/NE 159th St) Professional Engineering Services Contract with BergerABAM for Construction Services agenda bill and requested the item be included on a future Consent Agenda for action.

The Board concurred with the Ridgecrest PUD Phase 1 Oversize Reimbursement and requested the item be included on a future Consent Agenda for action.

The Board concurred with the Ridgecrest PUD Phase 2 Oversize Reimbursement and requested the item be included on a future Consent Agenda for action.

The Board concurred with the O'Meara Park District Laterals Reimbursement and requested the item be included on a future Consent Agenda for action.

The Board concurred with the proposed Amendment to Alliance Professional Engineering Services Contract with Brown & Caldwell for Capital Project Delivery agenda bill and requested the item be included on a future Consent Agenda for action.

The Board concurred with the proposed Amendment to Alliance Professional Engineering Services Contract with CH2M HILL for Capital Project Delivery agenda bill and requested the item be included on a future Consent Agenda for action.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Accounting Program; and District and Professional Organization Functions) – Mr. Andrews briefly reviewed his report.

Operations Manager: Operations Manager Activities Report (Operations; and Fleet) – Mr. Ludlow briefly reviewed his report.

Legal Counsel: No report.

Board Clerk: Board Event Attendance Confirmation (January 2019) – Ms. Thur presented the January 2019 Board Event Attendance Confirmation. The Board signed the confirmation sheet.

Board February 2019 Calendar of Events – Ms. Thur reviewed the February 2019

calendar of events with the Board.

At 4:25 PM, Commissioner Harker recessed the meeting for approximately 35 minutes.

At 5:00 PM, Commissioner Harker reconvened the Board meeting.

HEARINGS: 5:00 PM – AB #19-011 – Union Park Apartments Latecomer Reimbursement – Commissioner Harker opened the hearing on the establishment of a Latecomer Reimbursement area for the Union Park Apartments and the amount for the sanitary sewer facilities constructed in the vicinity of NE 119th Street and NE 124th Avenue within public easements of the project.

Steve Bacon provided the background information on the project.

Commissioner Harker then asked if anyone present wished to provide testimony on the sanitary sewer facilities and the latecomer reimbursement. No one present wished to provide testimony.

Commissioner Kiggins moved to close the public hearing.

Commissioner Kimsey seconded the motion, and it passed unanimously.

Commissioner Harker announced the public hearing was closed.

Commissioner Kimsey stated that he believed the proposed reimbursement area and cost is appropriate and meets the requirements of RCW Chapter 57.22. He then moved to direct staff to prepare a resolution for approval and adoption of the Union Park Apartments Latecomer Reimbursement that includes the properties and proposed assessments as shown in the Final Assessment Table at a future Board meeting.

Commissioner Kiggins seconded the motion, and it passed unanimously.

Commissioner Harker thanked everyone for attending the hearing.

NEW BUSINESS: None.

UNFINISHED BUSINESS: None.

Commissioner Kiggins moved to adjourn the meeting.

Commissioner Kimsey seconded the motion, and it passed unanimously.

At 5:03 PM, Commissioner Harker adjourned the meeting.

Respectfully submitted,

Secretary