

**CLARK REGIONAL WASTEWATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
REGULAR MEETING  
May 21, 2019**

The second regular meeting of May was held at the District Board meeting room, 8000 NE 52<sup>nd</sup> Court, Vancouver, Washington on May 21, 2019. Commissioner Harker called the meeting to order at 7:00 AM.

Those in attendance were: Commissioners Norm Harker, Denny Kiggins and Neil Kimsey.

District Staff: John Peterson, Shawn Moore, Heath Henderson and Kim Thur.

Visitors Present for Regular Meeting: City of Ridgefield: Don Stose and Lee Wells; Consultants: Robin Krause (Jacobs Engineering); and Interested Citizens: Dan Clark and Heidi Rosenberg.

**ADDITIONS & DELETIONS TO AGENDA:** There were none.

**COMMUNICATIONS: Items from the Audience** – No one present wished to speak.

**REPORTS: Board Members** – Each Commissioner reported on his recent activities.

**General Manager: 2019 General Manager/Organization Goals – Update on Select Goals: Goal 16 – Participate in Washington Association of Sewer and Water District Functions** – John Peterson reviewed the memo advising the Board that Rich Ludlow, Operations Manager, is in Olympia today for the signing of Engrossed Substitute Senate Bill (ESSB) 5418. This is the legislation that the District General Manager and Operations Manager testified in favor of earlier in the year, due to the application of unit priced contracting authority for Title 57 Water Sewer Districts.

**Goal 22 – Workforce Development** – John Peterson and Shawn Moore briefly reviewed the memo, providing the annual strategic workforce plan (specifically, the Type 1 Succession Plan) update for the Board. The plan considers likely retirements and anticipated voluntary separations on a 5-year and 10-year planning horizon.

**Goal 2d – Facilities Capital Plan for District Campus** – At the May 14 Board meeting, the Board requested time at today's meeting to discuss the overall direction of the District campus program. In order to support the discussion, John Peterson, presented a survey for the Board's input, considering five factors that represent the primary considerations for the overall

direction of the District campus program.

Following the survey, each Commissioner was given opportunity to provide input on the overall District campus program. Commissioner Kimsey expressed concern with re-investing in the current campus, primarily because of limitations on the current site and the likelihood that the District will need to relocate its operations in the future. Commissioner Kimsey stated, from his perspective, that it would be more cost effective on a long-term basis to relocate the campus at this time. Commissioner Harker confirmed his previous direction and support for the current project, consistent with the direction provided to staff in March 2018. Commissioner Harker indicated that, from his perspective, there was no materially new information that would change the direction previously established and the current project still represents the lowest-cost, near-term approach to meet the District's needs. Commissioner Kiggins did not provide a specific perspective on the overall District campus program direction.

The Board thanked Mr. Peterson for the review. In the absence of any formal request from the Board to change direction, Mr. Peterson indicated that staff would continue to pursue the reinvestment in the current District campus per the previous Board direction provided in March 2018. Staff will plan to bid a component of the larger project with a parking lot expansion set for mid-June and will further provide a Board work session based on the 60 percent design definition, likely also in June. Construction on the major campus project work is expected to start in 2020.

**UNFINISHED BUSINESS:** No items to discuss.

**NEW BUSINESS:** No items to discuss.

With no further business to discuss, Commissioner Kimsey moved to adjourn the meeting. Commissioner Kiggins seconded the motion, and it passed unanimously.

Commissioner Harker adjourned the meeting at 8:46 AM.

Respectfully submitted,

Secretary