## CLARK REGIONAL WASTEWATER DISTRICT REQUEST FOR TAP

RESIDENTIAL TAP FEE: \$200.00 4" Standard; \$250.00 4" Ductile/Concrete PER BUILDING

COMMERCIAL TAP FEE: \$200.00 6" Standard; \$250.00 6" Ductile/Concrete PER BUILDING

STEP SYSTEM TAP FEE: \$ 200.00

Date of Request	Date of Requested Tap	Number of Taps
Contractor Name		Phone
Owner / Developer		Phone
Project Name		
Legal Description or Job Addre	98	

## PROCEDURE (a)

- 1. The contractor shall submit this request form to the District Inspector, main office, Maintenance Supervisor or by fax 360.750.7570.
- 2. The request form will go to the Maintenance Supervisor for scheduling.
- 3. Following scheduling of the tap, the Maintenance Supervisor will provide a copy of this form to the Development Engineering Technician for processing.
- 4. All connections to existing District sewer main lines will be made by the District unless otherwise approved in writing by the District. [Special Provisions 7-18.3(1) General]
- 5. The Contractor shall provide a trench opening of a minimum of four (4) feet wide and four (4) feet long for the District. [Special Provisions 7-18.3(1) General]
- 6. The trench will meet all WISHA requirements. [Special Provisions 7-18.3(1) General]
- 7. The Contractor shall notify the Lead Maintenance Specialist at least two (2) working days prior to the District doing the tap on the sewer main line. [Special Provisions 7-18.3(1) General]
- 8. The District maintenance crew will provide "as built" information for the tap by measuring from nearest downstream manhole and entering information on the back of this form.
- 9. The District Inspector will inspect contractor lateral extension from the tap to the end of the public lateral and obtain "asbuilt" information as required on the back of this form. The Contractor may not backfill the trench until the District Inspector has inspected and as-built the work.
  - (a) If this is to replace an existing wye or tee that could not be located by the Contractor, Contractor will have to meet the following requirement (verified by the District inspector). <a href="CRWWD Administrative Code 5.24.090.D">CRWWD Administrative Code 5.24.090.D</a> "If the contractor fails to locate a tee or wye, the district shall provide a tap for the connection at the cost of the property owner." **THERE IS A CHARGE FOR THIS TAP.**

Maintenance Approval:						
Maintenance Schedule:	Date	Time				
Maintenance Department: _	Initials	Date				

## **AS BUILT INFORMATION**

- 1. Maintenance crew will inspect and provide "as built" information for the tap by measuring from nearest downstream manhole and enter required information.
- 2. District inspector will inspect contractor lateral extension from the tap to the end of the public lateral complete "as-built" information. Inspector will enter required information.
- 3. A copy of information will be supplied to Engineering and data will be entered on District GIS as-built drawings. The information will be entered on the job card.

LOCATION OF MANHOLE	TAP PLAN STATION (1)	TAP AS BUILT STATION (1)	DATE INSPECTED	MAINTENANCE SIGNATURE

LOCATION OF MANHOLE	LATERAL AS BUILT STATION (1)	LATERAL AS BUILT LENGTH	AS BUILT DEPTH	DATE	INSPECTOR SIGNATURE

(1) Measured from nearest downstream manhole.