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# CLARK REGIONAL WASTEWATER DISTRICT

## BOARD OF COMMISSIONERS

Neil Kimsey, President • Denny Kiggins, Vice President • Norm Harker, Secretary  
John M. Peterson, General Manager

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8000 NE 52 Court/PO Box 8979 • Vancouver, Washington 98668-8979 • 360-750-5876

### REGULAR MEETING

#### Commissioners Chamber

#### Tuesday, February 13, 2018

#### 4:00 PM

BOARD AGENDA material is available for public review at the District Office on the Friday afternoon prior to the Tuesday Board meeting. You are encouraged to call the District Office (750-5876) if you have any questions concerning Board meetings, District services or other District matters. The District strives to accommodate people with disabilities. Please contact the District Office (by noon on Monday) if we can be of assistance. If you should experience difficulty hearing the proceedings, please bring this to the attention of the Board by raising your hand.

#### CALL TO ORDER

#### FLAG SALUTE

#### ADDITIONS & DELETIONS TO AGENDA

#### SPECIAL PRESENTATIONS

- 1) Phil Roppo, Project Manager: 5 Years of Service Award
- 2) Shawn Moore, Assistant Manager: 10 Years of Service Award
- 3) Linda Bauer, Administrative Assistant III: 25 Years of Service Award
- 4) Introduction: Wendi Schultz-Kerns, Finance Specialist Supervisor

#### WORK SESSION

#### CONSENT AGENDA

(Consists of routine items that have a staff recommendation, and items that the Board has previously discussed and for which no further discussion is required. The entire Consent Agenda is normally approved with one vote. Any Board member may ask questions about items on the Consent Agenda before a vote is taken or request that an item be removed from the Consent Agenda and placed on the regular agenda for more detailed discussion.)

- a. Approval of Minutes: January 23, 2018 Regular Meeting Minutes
- b. Audit of Accounts:

Voucher #s 52029-52129 and #s 9346-9360 (January 2018 payroll benefits warrants)

|   |                |
|---|----------------|
| Maintenance Fund (401)                            | \$1,222,373.49 |
| Repair & Replacement Projects Fund (407)          | \$17,089.09    |
| Capital Projects Fund (409)                       | \$378,012.87   |
| Alliance Repair & Replacement Projects Fund (417) | \$48,360.39    |
| Alliance Capital Projects Fund (419)              | \$114,130.68   |
| Payroll Direct Deposit Authorizations             | \$245,983.82   |

## c. Other

- 1) AB #18-010 – NE 119<sup>th</sup> Street (NE 87<sup>th</sup> Avenue to NE 112<sup>th</sup> Avenue) County Road Project – Clark County Reimbursable Work Order for Design Services Cost Adjustment  
*Required Consent Action: Authorize the General Manager, or written designee, to sign the Clark County Reimbursable Work Order for the NE 119<sup>th</sup> Street (NE 87<sup>th</sup> Ave to NE 112<sup>th</sup> Ave) County Road Project to increase the approved amount by \$3,950 to \$16,000, and further authorize the General Manager, or written designee, to sign any subsequent change orders up to an additional fifteen percent (15%) of the approved Reimbursable Work Order.*
- 2) AB #18-011 – Amendment to Alliance Professional Engineering Services Contract for Capital Project Delivery  
*Required Consent Action: Authorize the General Manager to sign the Professional Engineering Services Task Assignment Contract Amendment #5 with CH2M HILL Engineers Inc. for a contract increase of \$418,000 and total contract amount not to exceed \$2,728,000 for the Alliance Capital Project Delivery work and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the total contracted amount.*
- 3) AB #18-012 – Request to Schedule March 8 Special Board Meeting  
*Required Consent Action: Cancel the March 1, 2018 special Board meeting and further to schedule a special Board meeting on March 8 at 4:00 PM at the District office.*

## COMMUNICATIONS

- a. Items from the Audience

## REPORTS

- a. Board Members
- b. General Manager
  - (1) General Manager Activities Report
- c. Assistant Manager
  - (1) Assistant Manager Activities Report
- d. District Engineer
  - (1) District Engineer Activities Report
- e. Finance Director/Treasurer
  - (1) Finance Director/Treasurer Activities Report
- f. Operations Manager
- g. District Legal Counsel
- h. Board Clerk

## HEARINGS

(Held to receive comment on important matters before the Board. You are welcome to offer your comments after being recognized by the President. After all persons have spoken, the hearing is closed to public comment, and the Board proceeds with its deliberation and decision-making.)

- 1) 5:00 PM – AB #18-013 – Discovery Corridor Wastewater Transmission System Phase 1 Local Facilities Charge Project

UNFINISHED BUSINESS

NEW BUSINESS

ANNOUNCEMENTS

EXECUTIVE SESSION

ADJOURNMENT