

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
December 19, 2017**

The second regular meeting of December was held at the District Board meeting room, 8000 NE 52nd Court, Vancouver, Washington on December 19, 2017. Commissioner Kiggins called the meeting to order at 7:00 AM.

Those in attendance were: Commissioners Norm Harker, Denny Kiggins and Neil Kimsey.

District Staff: John Peterson, Brian Wolf, Rich Ludlow, Shawn Moore, Robin Krause and Kim Thur.

Visitors Present for Regular Meeting: City of Ridgefield: Lee Wells and Don Stose; and Interested Citizens: Dan Clark. Consultants: Christine Thelen, Trupp.

ADDITIONS & DELETIONS TO AGENDA: There were none.

COMMUNICATIONS: Items from the Audience – No audience members wished to provide testimony.

REPORTS: Board Members – Each Commissioner reported on his recent activities.

Board Clerk: Board Calendar of Events (November 22 – December 31, 2017) – Kim Thur reviewed the calendar with the Board.

Memo re: 2018 Board Delegations – Ms. Thur reviewed current Board delegations to confirm any changes for 2018. The Board did not have any changes. An updated 2018 delegation worksheet will be provided to the Board at a future Board meeting.

Assistant Manager: Annual Total Employee Benefits Cost Review – Shawn Moore reviewed the memo with the Board. The Board elected to take no action at this time and continue to monitor the data until a clearer overall trend is evident and sustained.

Annual Employee Handbook Housekeeping Update – Draft Agenda Bill & Resolution – Mr. Moore reviewed the agenda bill and proposed edits to the Employee Handbook. The Board concurred with the proposed edits and requested staff include the item on the December 26 Consent Agenda.

Annual Compensation Plan Housekeeping Update – Draft Agenda Bill & Resolution – Mr. Moore reviewed the agenda bill and proposed edits to the Compensation Plan. The Board

concurred with the proposed edits and requested staff include the item on the December 26 Consent Agenda.

2017 General Manager/Organization Goals: Goal 6b1: HR Functions – Status Update – Mr. Moore and Chistine Thelen, Trupp, provided the current status of the goal, including a PowerPoint presentation. No action was taken by the Board. The final recommendation will be presented to the Board at a future Board meeting for consideration.

General Manager: 2018 Strategic Goals & Initiatives Update – Final Draft – John Peterson presented the proposed final draft 2018 Strategic Goals and Initiatives for the Board’s final review. The Board requested staff include the item on the December 26 Consent Agenda.

Discovery Clean Water Alliance Update – Mr. Peterson provided an update on recent Alliance activities with the Board, including the current status the Ridgefield Treatment Plant and Outfall operations.

UNFINISHED BUSINESS: No items to discuss.

NEW BUSINESS: No items to discuss

Commissioner Harker moved to continue the meeting until Tuesday, December 26, 2017 at 4:00 PM at the District office.

Commissioner Kimsey seconded the motion, and it passed unanimously.

At 8:38 AM, Commissioner Kiggins continued the meeting.

Respectfully submitted,

Secretary