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COMMISSIONERS
Norm Harker
Denny Kiggins
Neil Kimsey

GENERAL MANAGER
John Peterson

SINGLE FAMILY RESIDENTIAL
REQUEST BY OWNER TO MAIL BILLING TO TENANT/DESIGNEE
(Please complete this form in its entirety)

Customer Account Number
Property Location (Service Address)
Legal Property Owner
Legal Property Owner's Mailing Address
Home Phone Number (If N/A, enter ten zeroes, e.g. 0000000000)
Cell Phone Number (If N/A, enter ten zeroes, e.g. 0000000000)
E-mail Address (If N/A, enter @)
Property Owner's Manager (if any)
Property Manager's Mailing Address
Home Phone Number (If N/A, enter ten zeroes, e.g. 0000000000)
Work Phone Number (If N/A, enter ten zeroes, e.g. 0000000000)
Cell Phone Number (If N/A, enter ten zeroes, e.g. 0000000000)
E-mail Address (If N/A, enter @)
Tenant's Name
Tenant's Mailing Address
Home Phone Number (If N/A, enter ten zeroes, e.g. 0000000000)
Cell Phone Number (If N/A, enter ten zeroes, e.g. 0000000000)
E-mail Address (If N/A, enter @)

The undersigned OWNER requests and directs that, beginning with the next billing cycle, Clark Regional Wastewater District mail all bills for the Property's sewer service charges directly to the TENANT at the Tenant's Mailing Address as stated above.

PLEASE NOTE
THE ACCOUNT MUST BE AT A ZERO BALANCE BEFORE TENANT(S) NAME CAN BE ADDED AND FORM AND PAYMENT MUST BE RECEIVED BY THE 20TH OF THE MONTH PRIOR TO ACCOUNT BILLING.

Clark Regional Wastewater District is providing the Owner and/or the Owner's Designee with duplicate past due notices if the account becomes delinquent.

The undersigned Owner requests that Clark Regional Wastewater District notify the Owner of the Tenant's delinquency by mail and acknowledges that s/he remains primarily obligated and responsible for all Clark Regional Wastewater District's sewer service charges to the Property located at the address stated above. In addition, Clark Regional Wastewater District retains all enforcement and collection rights against the Owner and the Property.

Signature of Owner

Date

Print Signature / Title

Contact Number