

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
April 13, 2021**

The first regular meeting of the month of April 2021 was held via remote GoToMeeting session at the District Board meeting room, 8000 NE 52nd Court, Vancouver, Washington on April 13, 2021. Commissioner Kimsey called the meeting to order at 4:00 PM.

Those in attendance were: Commissioners Denny Kiggins, Norm Harker, and Neil Kimsey.

District Staff: John Peterson, Shawn Moore, Heath Henderson, Les MacDonald, Vanessa Johnson, Ken Andrews, David Logan, Rich Ludlow, and Kim Thur. District Legal Counsel Eric Frimodt.

Visitors Present for Regular Meeting: Interested Citizens: Heidi Rosenberg.

Visitors Present for Special Presentations: Marla McGourty and Vikki Rowe.

Visitors Present for Pleasant Hollow Latecomer Reimbursement Hearing: A visitor who declined to identify himself/herself with the screen name of Caller 10.

Visitors Present for Rivendell Phases 4-6 Latecomer Reimbursement Hearing: A visitor who declined to identify himself/herself with the screen name of Caller 10.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: Introduction: David Logan, Finance Director/Treasurer – John Peterson introduced David Logan, the new Finance Director/Treasurer, who began employment on March 15. Ken Andrews, the current Finance Director/Treasurer will be retiring in October. The Board welcomed Mr. Logan to the District.

Introduction: Marla McGourty, Assistant Finance Specialist – Vikki Rowe introduced Marla McGourty, the new Assistant Finance Specialist (due to Patti Riches' retirement the end of the month), who began employment on April 1. The Board welcomed Ms. McGourty to the District.

The introduction of Kathleen Williams will be rescheduled to the April 27 Board meeting.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Harker moved to approve the Consent Agenda, approving March 23, 2021 regular meeting minutes; ratifying and confirming previous payments issued, including Voucher #s 57065-57116 Dated 04/06/21 in the amount of \$1,202,671.05; Payroll Benefits' Warrant #s 10056-10062 Dated 03/25/21 in the amount of \$114,628.25; Electronic Payments Dated 04/06/21 in the amount of \$1,037,084.27; Payroll Direct Deposit Authorizations Dated 03/22/21 in the amount of \$147,188.59; Agenda Bill #21-032, authorizing staff to schedule a public hearing for the Peterson Machinery Latecomer Reimbursement on May 11, 2021 or as soon thereafter as possible; and Agenda Bill #21-033, authorizing staff to schedule a public hearing

for the Urban Downs Latecomer Reimbursement on May 11, 2021 at 5:00 PM or as soon thereafter as possible.

Commissioner Kiggins seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience – No one wished to provide testimony.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager: General Manager Activities Report (Agency Coordination; District and Professional Organization Functions; and Discovery Clean Water Alliance Update) – John Peterson briefly reviewed his report.

Business Services Director: Business Services Director Activities Report (Human Resources/IT; Risk Management; Emergency Management; and Pretreatment) – Shawn Moore let his written report stand. He had no further report.

Engineering Director: Engineering Director (District Engineer) Activities Report (District Campus Facilities Program; Capital Program – Construction; Capital Program – Design; Development Program; and Engineering Department) – Heath Henderson briefly reviewed his report.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Accounting Team; Customer Accounts Team; and Alliance) – Ken Andrews briefly reviewed his report, including providing a copy and reviewing the current utility billing aging report through April 2021.

Operations Director: Operations Director Activities Report (Collection System Operations; Fleet; and Ridgefield Treatment Plant) – Rich Ludlow briefly reviewed his report, including, a) draft agenda bill related to District Fleet Maintenance & Purchased Services Contract; and b) a draft agenda bill related to Maintenance Services Contract Amendment #1 for Sludge Hauling Services. The Board concurred with both proposed agenda bills and requested to include on upcoming Consent Agenda for action.

Legal Counsel: No report.

Board Clerk: Board Confirmation of Calendar Events (March 2021) – The Board signed the confirmation sheet.

Board Calendar of Events (April 2021) - Kim Thur briefly reviewed the calendar with the Board.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

At 4:40 PM, Commissioner Kimsey recessed the meeting for approximately 20 minutes.

At 5:00 PM, Commissioner Kimsey reconvened the meeting.

HEARINGS: 5:00 PM – Virtual Public Hearing – AB #21-034 – Pleasant Hollow

Latecomer Reimbursement – Commissioner Kimsey opened the opened the hearing on the establishment of a Latecomer Reimbursement area for the Pleasant Hollow project and the amount for the sanitary sewer facilities constructed in the vicinity of NE 50th Avenue and NE 130th Street and within public right-of-way of the project.

Heath Henderson provided the background information on the project.

Commissioner Kimsey then asked if anyone attending remotely wished to provide testimony on the sanitary sewer facilities and the Latecomer reimbursement. No one was present remotely.

Commissioner Kiggins moved to close the public hearing.

Commissioner Harker seconded the motion, and it passed unanimously.

Commissioner Kimsey announced the public hearing was closed.

Commissioner Kiggins stated that he believed the proposed reimbursement area and cost is appropriate and meets the requirements of RCW Chapter 57.22. He then moved to direct staff to prepare a resolution for approval and adoption of the Pleasant Hollow Latecomer Reimbursement that includes the properties and proposed assessments as shown in the Final Assessment Table at a future Board meeting.

Commissioner Harker seconded the motion, and it passed unanimously.

Commissioner Kimsey thanked everyone for attending the hearing.

5:00 PM – Virtual Public Hearing – AB #21-035 – Rivendell Phases 4-6 Latecomer Reimbursement – Commissioner Kimsey opened the opened the hearing on the establishment of a Latecomer Reimbursement area for the Rivendell Phases 4-6 project and the amount for the sanitary sewer facilities constructed in the vicinity of NE 105th Avenue and NE 102nd Street within public right-of-way of the project.

Heath Henderson provided the background information on the project.

Commissioner Kimsey then asked if anyone attending remotely wished to provide testimony on the sanitary sewer facilities and the Latecomer reimbursement. No one was present remotely.

Commissioner Kiggins moved to close the public hearing.

Commissioner Harker seconded the motion, and it passed unanimously.

Commissioner Kimsey announced the public hearing was closed.

Commissioner Kiggins stated that he believed the proposed reimbursement area and cost is appropriate and meets the requirements of RCW Chapter 57.22. He then moved to direct staff to prepare a resolution for approval and adoption of the Rivendell Phases 4-6 Latecomer Reimbursement that includes the properties and proposed assessments as shown in the Final

Assessment Table at a future Board meeting.

Commissioner Harker seconded the motion, and it passed unanimously.

Commissioner Kimsey thanked everyone for attending the hearing.

With no further business to discuss, Commissioner Kimsey adjourned the meeting at 5:10 PM.

Respectfully submitted,

Secretary

Approved 04/27/21