

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
June 8, 2021**

The first regular meeting of the month of June 2021 was held at the District Board meeting room with also an optional Remote GoToMeeting attendance option, 8000 NE 52nd Court, Vancouver, Washington on June 8, 2021. Commissioner Kimsey called the meeting to order at 4:00 PM.

Those in attendance were: Commissioners Denny Kiggins, Norm Harker, and Neil Kimsey.

District Staff: John Peterson, Shawn Moore, Heath Henderson, Vanessa Johnson, Dale Lough, Les MacDonald, Steve Bacon, Ken Andrews, David Logan, Rich Ludlow, and Kim Thur. District legal counsel Eric Frimodt.

Visitors Present for Special Presentations: Robin Krause and Brian Vincent.

Visitors Present for Regular Meeting: City of Vancouver: Brian Carlson and Jennifer Belknap Williamson; Interested Citizens: Dan Clark, Andrew Young, and Heidi Rosenberg.

Visitors Present for 76th Street Premier Storage Latecomer Reimbursement Hearing: None.

Visitors Present for Discovery Ridge Phase 1 Latecomer Reimbursement Hearing: None.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: Introduction: Brian Vincent, Associate Construction Manager – Heath Henderson introduced Brian Vincent to the Board. Mr. Vincent began employment on June 1. The Board welcomed Mr. Vincent to the District and wished him success in his position.

Introduction: Robin Krause, Principal Engineer: Transmission & Treatment – John Peterson introduced Robin Krause to the Board. Mr. Krause began employment on June 1. The Board welcomed back Mr. Krause to the District and wished him success in his position.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Harker moved to approve the Consent Agenda, approving May 25, 2021 regular meeting minutes; ratifying and confirming previous payments issued, including Voucher #s 57213-57250 Dated 06/02/21 in the amount of \$1,162,745.01; Payroll Benefits' Warrant #s 10095-10101 Dated 05/25/21 in the amount of \$118,628.02; Electronic Payments Dated 06/02/21 in the amount of \$655,896.49; Payroll Direct Deposit Authorizations Dated 05/25/21 in the amount of \$149,507.58; Agenda Bill #21-050, authorizing staff to schedule a public hearing for the Union Ridge Ranch Latecomer Reimbursement on July 13, 2021 at 5:00 PM or as soon thereafter as possible; Agenda Bill #21-051, authorizing staff to schedule a public

hearing for the Alpine Village Latecomer Reimbursement on July 13, 2021 at 5:00 PM or as soon thereafter as possible; Agenda Bill #21-052, authorizing the General Manager to sign the Professional Services Contract Amendment #1 with Murraysmith, Inc. in an amount not to exceed \$442,906.00 for the NE 99th Street Trenchless Project and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the amended total contracted amount; Agenda Bill #21-053, authorizing the General Manager to sign the Purchased Services Contract with Del Sol, Inc. to provide janitorial services for the District facilities in an amount not to exceed \$176,346.58 and further authorizing the General Manager, or written designee, to sign contract amendments not to exceed ten percent (10%) of the originally contracted amount; and Agenda Bill #21-054, authorizing the General Manager to purchase the Administration Building Furniture for the District Campus Improvements Project not to exceed a total price of \$349,223.96 (including sales tax).

Commissioner Kiggins seconded the motion, and it passed unanimously.

The Board decided to address Agenda Bill #21-057 at this time.

AB #21-057 – Amended and Restated Coordination of Services Agreement with City of Vancouver – John Peterson briefly reviewed the agenda bill.

Commissioner Kiggins moved to authorize the President and Secretary of the Board to sign the Clark Regional Wastewater District & City of Vancouver Coordination of Services Agreement (Amended & Restated June 21, 2021).

Commissioner Harker seconded the motion, and it passed unanimously.

Brian Carlson, City of Vancouver Deputy City Manager, thanked the Board and District staff for the continued positive and professional relationship between the District and City of Vancouver.

COMMUNICATIONS: Items from the Audience: No one attending the meeting in person or remotely wished to speak.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager: General Manager Activities Report (Agency Coordination; District and Professional Organization Functions; and Discovery Clean Water Alliance Update) – John Peterson briefly reviewed his report.

Business Services Director: Business Services Director Activities Report (District Campus Facilities Program; and Emergency Management) – Shawn Moore briefly reviewed his report.

Engineering Director: Engineering Director (District Engineer) Activities Report (District Campus Facilities Program; Capital Program – Construction; Capital Program – Bid and Award; Capital Program – Design; Development Program; and Engineering Department)

– Heath Henderson briefly reviewed his report.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Accounting Team; Customer Accounts Team; and Alliance) – Ken Andrews briefly reviewed his report, including a memo related to Revenue Tax on District Sewer Service Revenues Collected Inside City of Battle Ground. The Board concurred with staff's proposed plan of implementation.

Mr. Andrews then provided a copy and reviewed the current utility billing aging report through June 2021.

Operations Director: Operations Director Activities Report (Campus Improvements; Generator Service Contract; and Ridgefield Treatment Plant) – Rich Ludlow briefly reviewed his report, including a draft agenda bill related to Fixed and Portable Generator Purchased Services Contract. The Board concurred with the proposed agenda bill and requested to include on a future Consent Agenda for approval.

Legal Counsel: Eric Frimodt provided an update on Washington State's current response to the COVID-19 pandemic.

Board Clerk: Board Calendar of Events (May 2021) – The Board signed the confirmation sheet.

Board Calendar of Events (June 2021) - Kim Thur briefly reviewed the calendar with the Board.

At 4:35 PM, the District Board, John Peterson, and Brian Carlson went on a tour of the new Operations building. The tour concluded at 5:00 PM.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Addressed earlier in the agenda.

HEARINGS: AB #21-055: 5:00 PM – 76th Street Premier Storage Latecomer Reimbursement – Commissioner Kimsey opened the hearing on the establishment of a Latecomer Reimbursement area for the 76th Street Premier Storage project and the amount for the sanitary sewer facilities constructed in the vicinity of NE 76th Street and NE 94th Avenue within public sanitary easements of the project.

Heath Henderson provided the background information on the project.

Commissioner Kimsey then asked if anyone attending remotely or in person wished to provide testimony on the sanitary sewer facilities and the Latecomer reimbursement. No one was present.

Commissioner Kiggins moved to close the public hearing.

Commissioner Harker seconded the motion, and it passed unanimously.

Commissioner Kimsey announced the public hearing was closed.

Commissioner Kiggins stated that he believed the proposed reimbursement area and cost is appropriate and meets the requirements of RCW Chapter 57.22. He then moved to direct staff to prepare a resolution for approval and adoption of the 76th Street Premier Storage Latecomer Reimbursement that includes the properties and proposed assessments as shown in the Final Assessment Table at a future Board meeting.

Commissioner Harker seconded the motion, and it passed unanimously.

Commissioner Kimsey thanked everyone for attending the hearing.

AB #21-056: 5:00 PM – Discovery Ridge Phase 1 Latecomer Reimbursement –

Commissioner Kimsey opened the hearing on the establishment of a Latecomer Reimbursement area for the Discovery Ridge Phase 1 project and the amount for the sanitary sewer facilities constructed in the vicinity of S 45th Avenue and Pioneer Street within public right-of-way of the project.

Heath Henderson provided the background information on the project.

Commissioner Kimsey then asked if anyone attending remotely or in person wished to provide testimony on the sanitary sewer facilities and the Latecomer reimbursement. No one was present remotely.

Commissioner Kiggins moved to close the public hearing.

Commissioner Harker seconded the motion, and it passed unanimously.

Commissioner Kimsey announced the public hearing was closed.

Commissioner Kiggins stated that he believed the proposed reimbursement area and cost is appropriate and meets the requirements of RCW Chapter 57.22. He then moved to direct staff to prepare a resolution for approval and adoption of the Discovery Ridge Phase 1 Latecomer Reimbursement that includes the properties and proposed assessments as shown in the Final Assessment Table at a future Board meeting.

Commissioner Harker seconded the motion, and it passed unanimously.

Commissioner Kimsey thanked everyone for attending the hearing.

With no further business to discuss, Commissioner Kimsey adjourned the meeting at 5:10 PM.

Secretary