

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
June 22, 2021**

The third regular meeting of the month of June 2021 was held at the District Board meeting room with also an optional Remote GoToMeeting attendance option, 8000 NE 52nd Court, Vancouver, Washington on June 22, 2021. Commissioner Kimsey called the meeting to order at 3:00 PM.

Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Neil Kimsey.

District Staff: John Peterson, Shawn Moore, Heath Henderson, Vanessa Johnson, Les MacDonald, David Logan, Rich Ludlow, and Kim Thur. District legal counsel Eric Frimodt.

Visitors Present for Special Presentations: Vanessa Johnson.

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: 5 Years of Service Award: Vanessa Johnson, Principal Engineer: Collection & Conveyance – The Board commended Vanessa Johnson for her 5 years of service and expressed their appreciation for her ongoing efforts.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Harker moved to approve the Consent Agenda, approving June 4, 2021 special meeting minutes; June 8, 2021 regular meeting minutes; June 15, 2021 regular meeting minutes; ratifying and confirming previous payments issued, including Electronic Payments Dated 06/15/21 in the amount of \$741,689.75; Voucher #s 57251-57279 Dated 06/15/21 in the amount of \$87,001.85; Payroll Benefits' Warrant #s 10102-10112 Dated 06/09/21 in the amount of \$234,922.79; Payroll Direct Deposit Authorizations Dated 06/10/21 in the amount of \$153,064.31; Agenda Bill #21-058, adopting Resolution #1815, relating to financing connection charges; and amending Section 5.28.090 of the Clark Regional Wastewater District Code; Agenda Bill #21-059, adopting Resolution #1816, establishing a Latecomer charge for sewer lines constructed in conjunction with the 76th Street Premier Storage (Project #17-2018-0031) developer extension and authorizing the General Manager to sign the Latecomer Reimbursement Agreement with the developer of the 76th Street Premier Storage project; Agenda Bill #21-060, adopting Resolution #1817, establishing a Latecomer charge for sewer lines constructed in conjunction with the Discovery Ridge Phase 1 (Project #17-2018-00078) developer extension and authorizing the General Manager to sign the Latecomer Reimbursement Agreement with the developer of the Discovery Ridge Phase 1 commercial project; and Agenda Bill #21-061,

authorizing the General Manager to sign a Purchased Services Contract with Cummins Northwest for a five-year duration not to exceed \$376,530.00, including sales tax, and further authorizing the General Manager, or written designee to sign supplemental amendments not to exceed fifteen percent (15%) of the originally contracted amount.

Commissioner Kiggins seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: No one attending the meeting in person or remotely wished to speak.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager: General Manager Activities Report (Agency Coordination; District and Professional Organization Functions; and Discovery Clean Water Alliance Update) – John Peterson briefly reviewed his report.

Business Services Director: Business Services Director Activities Report (District Campus Facilities Program; and Emergency Management) – Shawn Moore briefly reviewed his report.

Engineering Director: Engineering Director (District Engineer) Activities Report (District Campus Facilities Program; Capital Program – Construction; Capital Program – Bid and Award; Capital Program – Design; Development Program; and Engineering Department) – Heath Henderson briefly reviewed his report including:

- a) Monthly project status report for NE 99th Street Trenchless Sewer project.
- b) Monthly project status report for the Cougar Canyon Trunk Repair project.
- c) Monthly project status report for the NE 20th Avenue Trunk project.
- d) Monthly project status report for the South Junction Trunk Sewer Upgrade project.
- e) Copy of draft letter staff prepared to property owners that received an Accessory Dwelling Unit (ADU) permit from the County without contacting the District for sewer review/approval. Mr. Henderson then reviewed a letter received from a customer related to the District's ADU policy. The Board requested staff to continue to review the policy and develop options for Board consideration.
- f) Copy of letter provided to Department of Ecology in accordance with the Ridgefield Treatment Plant NPDES permit, conveying a plan and schedule for continuing to maintain capacity, which will prevent the facility from being overloaded.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Accounting Team; Customer Accounts Team; and Alliance) – David Logan briefly reviewed his report.

Operations Director: Operations Director Activities Report (Collection System Maintenance; Campus Upgrades; and Ridgefield Treatment Plant) – Rich Ludlow briefly

reviewed his report.

Legal Counsel: No report.

Board Clerk: Board Calendar of Events (July 2021) - Kim Thur briefly reviewed the calendar with the Board.

Ms. Thur further reported that *The Columbian* newspaper has notified the District that due to a perceived low level of readership, the paper is not going to include the Public Meetings section in the paper over the summer (and possibly longer).

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

HEARINGS: None.

With no further business to discuss, Commissioner Kimsey adjourned the meeting at 3:47 PM.

Secretary

Approved 07/13/21