

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
July 13, 2021**

The first regular meeting of the month of July 2021 was held at the District Operations Building Conference Room with also an optional Remote GoToMeeting attendance option, 8000 NE 52nd Court, Vancouver, Washington on July 13, 2021. Commissioner Kimsey called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Neil Kimsey.

District Staff: John Peterson, Shawn Moore, Heath Henderson, Vanessa Johnson, Les MacDonald, David Logan, Ken Andrews, Rich Ludlow, Leanne Mattos, and Kim Thur. District legal counsel Eric Frimodt.

Visitors Present for Regular Meeting: None.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: None.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Harker moved to approve the Consent Agenda, approving June 22, 2021 regular meeting minutes; ratifying and confirming previous payments issued, including Electronic Payments Dated 07/06/21 in the amount of \$1,310,183.56; Voucher #s 57280-57326 Dated 07/06/21 in the amount of \$1,185,382.56; Payroll Benefits' Warrant #s 10113-10119 Dated 06/25/21 in the amount of \$124,092.90; Payroll Direct Deposit Authorizations Dated 06/25/21 and 07/09/21 in the amount of \$325,038.95; and Agenda Bill #21-062, authorizing staff to re-schedule a public hearing for the Union Ridge Ranch Latecomer Reimbursement to August 10, 2021 at 5:00 PM or as soon thereafter as possible.

Commissioner Kiggins seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: No one attending the meeting in person or remotely wished to speak.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager: General Manager Activities Report (Agency Coordination; District and Professional Organization Functions; and Discovery Clean Water Alliance Update) – John Peterson briefly reviewed his report.

Business Services Director: Business Services Director Activities Report (District Campus Facilities Program; Human Resources, and Emergency Management) – Shawn Moore briefly reviewed his report.

Engineering Director: Engineering Director (District Engineer) Activities Report (District Campus Facilities Program; Capital Program – Construction; Capital Program – Design; Development Program; and Engineering Department) – Heath Henderson briefly reviewed his report including:

a) Copy of executed Letter of Understanding with the City of Ridgefield related to Engineering services for the Royle Road Improvements (S 19th Street to 460 linear feet north of S 15th Street) project and the Pioneer Street Extension project.

b) Copy of letter provided to Leigh Potter in response to Mr. Potter's letter to Commissioner Kimsey relating to the District's Accessory Dwelling Unit policy.

c) Memo related to Pleasant Valley North C Pump Station Design Developer Reimbursement. Following review of the memo, the Board concurred with staff's recommendation of setting the reimbursement at no more than \$172,434. Staff will prepare an agenda bill for the Board's consideration at a future Board meeting.

d) Memo related to Annexation 01-21 (NW 11th Avenue). Following review of the memo, the Board concurred with staff preparing an agenda bill to set a public hearing date on the annexation for the Board's consideration at a future Board meeting.

e) Copy of letter provided to Ahmad Qayoumi, Clark County Public Works Director related to the District's easement request to the County related to the Whipple Creek West Pump Station. The Board expressed their appreciation of staff's comprehensive package of information provided to the County.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Accounting Team; Customer Accounts Team; and Alliance) – David Logan let his written report stand.

Operations Director: Operations Director Activities Report (Ridgefield Treatment Plant; Campus Upgrades; and Collection System Maintenance) – Rich Ludlow briefly reviewed his report.

Legal Counsel: Eric Frimodt provided an update on the state's response to the COVID-19 pandemic and the recent re-opening of Washington state.

Board Clerk: Board Confirmation of Events (June 2021) – The Board signed the confirmation sheet.

Board Calendar of Events (July 2021) – Kim Thur briefly reviewed the calendar with the Board.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

At 4:41 PM, Commissioner Kimsey recessed the meeting for 19 minutes.

At 5:00 PM, Commissioner Kimsey reconvened the meeting.

HEARINGS: 5:00 PM – AB #21-063 – Alpine Village Latecomer Reimbursement –

Commissioner Kimsey opened the hearing on the establishment of a Latecomer Reimbursement area for the Alpine Village project and the amount for the sanitary sewer facilities constructed in the vicinity of NE 16th Avenue and NE 68th Street within public right-of-way of the project.

Heath Henderson provided the background information on the project.

Commissioner Kimsey then asked if anyone attending remotely or in person wished to provide testimony on the sanitary sewer facilities and the Latecomer reimbursement. No one was physically or virtually present.

Commissioner Harker moved to close the public hearing.

Commissioner Kiggins seconded the motion, and it passed unanimously.

Commissioner Kimsey announced the public hearing was closed.

Commissioner Kiggins stated that he believed the proposed reimbursement area and cost is appropriate and meets the requirements of RCW Chapter 57.22. He then moved to direct staff to prepare a resolution for approval and adoption of the Alpine Village Latecomer Reimbursement that includes the properties and proposed assessments as shown in the Final Assessment Table at a future Board meeting.

Commissioner Harker seconded the motion, and it passed unanimously.

Commissioner Kimsey thanked everyone for attending the hearing.

With no further business to discuss, Commissioner Kimsey adjourned the meeting at 5:05 PM.

Secretary