

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
July 27, 2021**

The third regular meeting of the month of July 2021 was held at the District Operations Building Conference Room with also an optional Remote GoToMeeting attendance option, 8000 NE 52nd Court, Vancouver, Washington on July 27, 2021. Commissioner Kimsey called the meeting to order at 3:00 PM.

Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Neil Kimsey.

District Staff: John Peterson, Shawn Moore, Les MacDonald, David Logan, Rich Ludlow, Kristen Thomas, and Kim Thur.

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark, Lilly Longshore, and Gary Vance.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: None.

WORK SESSION: 2021 General Manager/Organization Goal 20b Update: Develop/Endorse Ecology Pretreatment Delegation Framework – Kristen Thomas, Pretreatment Coordinator, presented an update on the proposed delegation of authority for the Discovery Clean Water Alliance (Alliance) industrial pretreatment program. Delegation of authority involves a transfer of legal and regulatory responsibilities for the program from Department of Ecology to the Alliance. Staff will provide an agenda bill to schedule a public hearing to accept public testimony at a future date related to implementation of a locally administered multijurisdictional pretreatment program.

The Board commended Ms. Thomas on her presentation. Dan Clark further commented that the documents were very well written.

CONSENT AGENDA: Commissioner Harker moved to approve the Consent Agenda, approving July 13, 2021 regular meeting minutes; July 20, 2021 regular meeting minutes; ratifying and confirming previous payments issued, including Electronic Payments Dated 07/07/21 and 07/21/21 in the amount of \$612,693.60; Voucher #s 57327-57365 Dated 07/21/21 in the amount of \$225,132.46; Payroll Benefits' Warrant #s 10120-10130 Dated 07/09/21 in the amount of \$235,313.64; Payroll Direct Deposit Authorizations Dated 07/23/21 in the amount of \$158,432.58; Agenda Bill #21-064, authorizing staff to re-schedule a public hearing for the Union Ridge Ranch Latecomer Reimbursement to October 12, 2021 at 5:00 PM or as soon thereafter as possible; Agenda Bill #21-065, adopting Resolution #1818, establishing a Latecomer charge for sewer lines

constructed in conjunction with the Alpine Village (Project #11-2019-0018) developer extension and authorizing the General Manager to sign the Latecomer Reimbursement Agreement with the developer of the Alpine Village subdivision; Agenda Bill #21-066, authorizing staff to schedule the Annexation #01-21 hearing on August 10, 2021, at 5:00 PM or as soon thereafter as possible; Agenda Bill #21-067, authorizing the General Manager to sign the Developer Extension, Reimbursement, and Service Agreement with the developer of the Viers Subdivision for the costs of designing the Pleasant Valley North C Pump Station in an amount not to exceed \$172,434.00 and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the original agreement amount; and Agenda Bill #21-068, authorizing the President of the Board to sign the First Amendment to Employment Agreement for General Manager.

Commissioner Kiggins seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: No one attending the meeting in person or remotely wished to speak.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager: General Manager Activities Report (Agency Coordination; District and Professional Organization Functions; and Discovery Clean Water Alliance Update) – John Peterson briefly reviewed his report, including providing an update on the current operations status for the Regional Assets managed by Clark County Public Works.

Business Services Director: Business Services Director Activities Report (Human Resources; and Emergency Management) – Shawn Moore briefly reviewed his report.

Engineering Director: Engineering Director (District Engineer) Activities Report (District Campus Facilities Program; Capital Program – Construction; Capital Program – Design; Development Program; and Engineering Department) – Due to Heath Henderson's absence, Les MacDonald, Development Program Manager, briefly reviewed the report including:

- a) Monthly project status report for NE 99th Street Trenchless Sewer project.
- b) Monthly project status report for the Cougar Canyon Trunk Repair project.
- c) Monthly project status report for the NE 20th Avenue Trunk project.
- d) Monthly project status report for the South Junction Trunk Sewer Upgrade project.

Mr. MacDonald provided an update on the NE 179th Street Apartments project and the developer's request to proceed with on-site construction while the off-site easement acquisition process is ongoing. Mr. MacDonald noted that due to the developer's time constraints, staff would be providing the agreement for the Board's consideration/approval at the August 10 Board meeting.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Accounting

Team; Customer Accounts Team; and Alliance) – David Logan briefly reviewed his report.

Operations Director: Operations Director Activities Report (Ridgefield Treatment Plant; Campus Upgrades; Collection System Maintenance; and Control Systems Administration) – Rich Ludlow briefly reviewed his report.

Legal Counsel: No report.

Board Clerk: Board Calendar of Events (August 2021) – Kim Thur briefly reviewed the calendar with the Board.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

HEARINGS: None.

With no further business to discuss, Commissioner Kimsey adjourned the meeting at 3:48 PM.

Secretary