

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
September 28, 2021**

The third regular meeting of the month of September 2021 was held at the District Operations Building Conference Room with also an optional Remote GoToMeeting attendance option, 8000 NE 52nd Court, Vancouver, Washington on September 28, 2021. Commissioner Kimsey called the meeting to order at 3:00 PM.

Those in attendance were Commissioners Norm Harker (attended remotely), Denny Kiggins, and Neil Kimsey.

District Staff: John Peterson, Shawn Moore, Heath Henderson, Les MacDonald, Vanessa Johnson, David Logan, Ken Andrews, Rich Ludlow, and Kim Thur.

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: Kim Thur, Board Clerk/Administrative Services Manager: 25 Years of Service Award – John Peterson and the Board presented Kim Thur with her 25 years of service award and thanked her for all that she has done for the District through the years.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Harker moved to approve the Consent Agenda, approving September 14, 2021 regular meeting minutes and September 21, 2021 regular meeting minutes; ratifying and confirming previous payments issued, including Electronic Payments Dated 09/22/21 in the amount of \$917,977.77; Voucher #s 57488-57535 Dated 09/22/21 in the amount of \$95,353.06; Payroll Benefits' Warrant #s 10159-10169 Dated 09/08/21 in the amount of \$223,115.03; Agenda Bill #21-076, adopting Resolution #1821, re-adopting the District purchasing policy, authorizing the Finance Director/Treasurer to make certain changes to the purchasing policy, and repealing Resolution No. 1728; and Agenda Bill #21-077, authorizing the General Manager to sign the Sewer Extension Participation Agreement with Mill Creek JV LLC for the costs of designing and constructing Pleasant Valley North D Pump Station and Force Mains in an amount not to exceed \$1,501,022.44 and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the original agreement amount.

Commissioner Kiggins seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: No one attending the meeting in person or remotely wished to speak.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager: General Manager Activities Report (Agency Coordination; District and Professional Organization Functions; and Discovery Clean Water Alliance Update) – John Peterson briefly reviewed his report.

Business Services Director: Business Services Director Activities Report (Risk Management; and Emergency Management) – Shawn Moore briefly reviewed his report.

Engineering Director: Engineering Director (District Engineer) Activities Report (District Campus Facilities Program; Capital Program – Construction; Capital Program – Design; Development Program; and Engineering Department) – Heath Henderson briefly reviewed his report, including:

a) Monthly project status report for NE 99th Street Trenchless Sewer project.

b) Draft agenda bill related to Royle Road S 19th to 460 LF N of S 15th Project – City of Ridgefield Interlocal Agency Agreement for Construction Services. The Board concurred with the proposed agenda bill and requested to include on a future Consent Agenda for approval.

c) Monthly project status report for the Cougar Canyon Trunk Repair project.

d) Monthly project status report for the NE 20th Avenue Trunk project.

e) Monthly project status report for the South Junction Trunk Sewer Upgrade project.

f) Monthly project status report for the NE 99th Street (NE 94th Avenue to SR 503) County Road Trunk project.

g) Memo related to Union Ridge Ranch PUD Latecomer Reimbursement Update. Mr. Henderson noted that additional contact has occurred with the property owners. Upon further consideration of the concerns raised, staff is recommending changing the assessment method from Area to the ERU method. The Board concurred. The public hearing is scheduled for October 12.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Accounting Team; Customer Accounts Team; and Alliance) – David Logan briefly reviewed his report.

Operations Director: Operations Director Activities Report (Ridgefield Treatment Plant; Collection System; and Fleet) – Rich Ludlow let his written report stand.

Legal Counsel: Not present.

Board Clerk: Board Calendar of Events (October 2021) – Kim Thur provided the calendar to the Board.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

HEARINGS: None.

Commissioner Kimsey adjourned the meeting at 3:27 PM.

Secretary

Approved 10/12/21