

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
September 14, 2021**

The first regular meeting of the month of September 2021 was held at the District Operations Building Conference Room with also an optional Remote GoToMeeting attendance option, 8000 NE 52nd Court, Vancouver, Washington on September 14, 2021. Commissioner Kimsey called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Norm Harker, Denny Kiggins, and Neil Kimsey.

District Staff: John Peterson, Shawn Moore, Heath Henderson, Les MacDonald, David Logan, Ken Andrews, and Kim Thur. District legal counsel Eric Frimodt.

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark, Heidi Rosenberg, and Andrew Young.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: Ken Andrews, Finance Director/Treasurer: 15 Years of Service Award – John Peterson and the Board presented Ken Andrews with his 15 years of service award and thanked him for all that he has done during his career at the District.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Harker moved to approve the Consent Agenda, approving August 24, 2021 regular meeting minutes and August 27, 2021 continued meeting minutes; ratifying and confirming previous payments issued, including Electronic Payments Dated 09/07/21 in the amount of \$538,054.12; Voucher #s 57453-57487 Dated 09/07/21 in the amount of \$1,200,183.56; Payroll Benefits' Warrant #s 10152-10158 Dated 08/25/21 in the amount of \$123,722.09; Payroll Direct Deposit Authorizations Dated 08/25/21 and 09/10/21 in the amount of \$327,352.16; Agenda Bill #21-073, authorizing the General Manager to sign contracts and amendments of: \$200,000 for Professional Engineering Services Contract Amendments with Murraysmith, and Wallis Engineering, PLLC for an amount not to exceed \$400,000 each; \$330,000 for Professional Engineering Services Contract Amendments with Jacobs Engineering Group, Inc., and MacKay Sposito for an amount not to exceed \$660,000 each; \$130,000 for Professional Engineering Services Contract Amendments with OTAK, Inc., Grayling Engineers, PLLC, Parametrix, AKS Engineering & Forestry, LLC, and Industrial Systems, Inc. for an amount not to exceed \$260,000.00 each; for On-Call Professional Engineering services, and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the amended contracted amounts; Agenda Bill #21-074, adopting Resolution #1820,

authorizing investment of Clark Regional Wastewater District monies in the Local Government Investment Pool; and Agenda Bill # 21-075, authorizing staff to schedule a public hearing regarding the implementation of a locally administered multijurisdictional pretreatment program on October 12, 2021 at 5:00 PM or as soon thereafter as possible.

Commissioner Kiggins seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: No one attending the meeting in person or remotely wished to speak.

REPORTS: Board Members: Commissioner Kiggins reported on his recent activities.

General Manager: General Manager Activities Report (Agency Coordination; District and Professional Organization Functions; and Discovery Clean Water Alliance Update) – John Peterson briefly reviewed his report, including providing an update on the current operations status for the Alliance Regional Assets managed by Clark County Public Works.

Business Services Director: Business Services Director Activities Report (Human Resources; Purchasing; and Emergency Management) – Shawn Moore briefly reviewed his report, including a draft agenda bill related to Resolution Re-Adopting Purchasing Policy #POL-002. The Board concurred with the proposed agenda bill and requested to include for approval on an upcoming Consent Agenda.

Engineering Director: Engineering Director (District Engineer) Activities Report (District Campus Facilities Program; Capital Program – Construction; Capital Program – Bid & Award; Capital Program – Design; Development Program; and Engineering Department) – Heath Henderson briefly reviewed his report, including a draft agenda bill related to Woodbrook Subdivision Regional Pump Station Developer Participation

The Board concurred with the proposed agenda bill and requested to include for approval on an upcoming Consent Agenda.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Accounting Team; Customer Accounts Team; and Alliance) – David Logan briefly reviewed his report, including the current utility billing past due aging report through September 1, 2021.

Operations Director: Operations Director Activities Report (Ridgefield Treatment Plant; and Collection System Maintenance) – Rich Ludlow was not present; John Peterson reported he would let the written report stand.

Legal Counsel: Eric Frimodt provided a brief update on the COVID-19 pandemic.

Board Clerk: Board Confirmation of Events (August 2021) – The Board members signed the confirmation sheet.

Board Calendar of Events (September 2021) – Kim Thur provided the calendar to the

Board.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

HEARINGS: None.

Commissioner Kimsey adjourned the meeting at 4:36 PM.

Secretary

Approved 09/28/21