

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
October 19, 2021**

The second regular meeting of October was held at the District Operations Building Conference Room with also an optional Remote GoToMeeting attendance option, 8000 NE 52nd Court, Vancouver, Washington on October 19, 2021. Commissioner Kimsey called the meeting to order at 7:00 AM.

Those in attendance were Commissioners Norm Harker, Denny Kiggins, and Neil Kimsey. District Staff: John Peterson, Shawn Moore, Rich Ludlow, David Logan, Ken Andrews, Heath Henderson, Robin Krause, and Kim Thur.

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark.

ADDITIONS & DELETIONS TO AGENDA: None.

COMMUNICATIONS: Items from the Audience – No one present wished to speak.

REPORTS: Board Members – Each Commissioner reported on their recent activities.

2021 General Manager/Organization Goals: 3rd Quarter Update – John Peterson reviewed the third quarter update for the 2020 General Manager/Organization Goals with the Board, including additional support documents for:

Goal 16e – Adopt Annual Employee Handbook Update – Shawn Moore reviewed a memo related to the state and federal recognition of the Juneteenth holiday, including a variety of approaches by other agencies. Additional information will be reviewed with the Board at a future Board meeting on this topic.

Goal 24 – Prepare Operations Plan for Remaining Alliance Regional Assets – John Peterson reviewed the 2022 budget decision package to achieve the goal. Each department manager then reviewed their proposed budget decision packages for the 2022 calendar year to further support Goal 24, balance existing workloads, and address special project needs.

Mr. Peterson then reviewed the draft agenda bill with a resolution adopting a new Organization Chart for the Board review, which incorporates all the proposed budget decision packages. The Board decided to act at this time.

AB #21-082 – Resolution Amending District Classification Ranges & Positions Table & Organization Chart – Commissioner Harker moved to adopt Resolution #1822, amending the Clark Regional Wastewater District classification ranges and positions table and organization

chart; and repealing Resolution No. 1780 and authorizing the General Manager to establish an appropriate compensation package for all the newly created positions on the Organization Chart; including a starting salary and vacation accrual rate.

Commissioner Kiggins seconded the motion, and it passed unanimously.

UNFINISHED BUSINESS: No items to discuss.

NEW BUSINESS: No items to discuss.

At 8:20 AM, Commissioner Kimsey continued the meeting until October 26 at 10:30 AM to meet at the District office for the Salmon Creek Treatment Plant Outfall project tour and Section 2 meeting of the Washington Association of Sewer and Water Districts.

Secretary