



CLARK REGIONAL WASTEWATER DISTRICT

BOARD OF COMMISSIONERS

Neil Kimsey, President • Denny Kiggins, Vice President • Norm Harker, Secretary
John M. Peterson, General Manager

8000 NE 52 Court/PO Box 8979 • Vancouver, Washington 98668-8979 • 360-750-5876

REGULAR MEETING

District Operations Building Conference Room

Tuesday, December 28, 2021
3:00 PM

The Board of Commissioners will be accepting testimony on published agenda items via in-person or virtual attendance for this meeting. Written comments may be submitted to lmattos@crwwd.com by 1:00 PM on the Monday prior to this afternoon’s Board meeting. Comments will be compiled and sent to the Board of Commissioners.

Please Note: Anyone attending the meeting in person will be required to submit a COVID-19 health screen declaration. In addition, per the Governor’s mandate, all persons attending in person (regardless of vaccination status) are required to wear a mask (unless exempt for other medical reasons).

Please join my meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/643965581>

You can also dial in using your phone: (669) 224-3412; Access Code: 643-965-581

Please login in at least 10 minutes before the meeting begins. Leanne Mattos, Senior Administrative Assistant, will be available to work through any technical issues.

CALL TO ORDER

FLAG SALUTE

ADDITIONS & DELETIONS TO AGENDA

SPECIAL PRESENTATIONS

- a. Oath of Office Administered by Clark County Auditor Greg Kimsey: Commissioner Norm Harker

WORK SESSION

CONSENT AGENDA

(Consists of routine items that have a staff recommendation, and items that the Board has previously discussed and for which no further discussion is required. The entire Consent Agenda is normally approved with one vote. Any Board member may ask questions about items on the Consent Agenda before a vote is taken or request that an item be removed from the Consent Agenda and placed on the regular agenda for more detailed discussion.)

- a. Approval of Minutes: December 14, 2021 Regular Meeting Minutes
December 21, 2021 Regular Meeting Minutes
- b. Ratify and Confirm Previous Payments Issued:

Electronic Payments Dated 12/21/21	\$2,226,157.81
Voucher #s 57756-57786 Dated 12/21/21	\$40,230.78
Payroll Benefits’ Electronic Payments Dated 12/10/21	\$12.00
Payroll Benefits’ Warrant #s 10216-10226 Dated 12/10/21	\$218,507.56
Payroll Direct Deposit Authorizations Dated 12/23/21	\$167,503.02

c. Other

- 1) AB #21-093 – Appointment of 2022 Board Officers
Required Consent Action: Appoint Commissioner Harker as president, Commissioner Kimsey as vice president, and Commissioner Kiggins as secretary of the Board in 2022.
- 2) AB #21-094 – Strategic Plan – Adoption of 2022 Strategic Goals & Initiatives & 2022 Updated Organizational Values
Required Consent Action: Approve the updated goals within the Strategic Plan as presented in the 2022 Strategic Plan Update – Goals & Initiatives by Year form, confirm the continued use of the District’s Mission and Vision, and approve the updated Values statements.
- 3) AB #21-095 – Resolution Amending Compensation Plan
Required Consent Action: Adopt Resolution #1825, amending the Clark Regional Wastewater District Compensation Plan; authorizing the General Manager to make certain changes to the Compensation Plan; authorizing an effective date of January 1, 2022; and repealing Resolution #1766.
- 4) AB #21-096 – Landscape Maintenance Contract Amendment 2
Required Consent Action: Authorize the General Manager to sign the Maintenance Services Contract Amendment 2 with C&R Tractor and Landscape, Inc. in the amount of \$32,520.00 and further authorize the General Manager, or written designee, to sign contract amendments not to exceed ten percent (10%) of the total contracted amount.
- 5) AB #21-097 – Resolution Approving Annexation #02-20 (Keller)
Required Consent Action: Adopt Resolution #1826, approving annexation of real property (#02-20) to the District, subject to final approval by the Clark County Council.
- 6) AB #21-098 – Update to Policy Related to Definition of Other Official Duties or Services
Required Consent Action: Amend and re-adopt Policy #POL-034, Policy Related to Definition of Other Official Duties or Services effective January 1, 2022.

COMMUNICATIONS

- a. Items from the Audience

REPORTS

- a. Board Members
- b. General Manager
 - 1) General Manager Activities Report
- c. Business Services Director
 - 1) Business Services Director Activities Report
- d. Engineering Director (District Engineer)
 - 1) Engineering Director Activities Report
- e. Finance Director/Treasurer
 - 1) Finance Director/Treasurer Activities Report

- f. Operations Manager
 - 1) Operations Director Activities Report
- g. District Legal Counsel
- h. Board Clerk
 - 1) Board Calendar of Events (January 2022)

HEARINGS

(Held to receive comment on important matters before the Board. You are welcome to offer your comments after being recognized by the President. After all persons have spoken, the hearing is closed to public comment, and the Board proceeds with its deliberation and decision-making.)

UNFINISHED BUSINESS

NEW BUSINESS

- 1) AB #21-099 – Resolution Adopting 2022 Budget
- 2) AB #21-100 – Resolution Amending Employee Handbook

EXECUTIVE SESSION

ADJOURNMENT