

**CLARK REGIONAL WASTEWATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
REGULAR MEETING  
April 12, 2022**

The first regular meeting of the month of April 2022 was held at the District Operations Building Conference Room with also an optional Remote GoToMeeting attendance option, 8000 NE 52<sup>nd</sup> Court, Vancouver, Washington on April 12, 2022. Commissioner Harker called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Norm Harker, Denny Kiggins, and Neil Kimsey.

District Staff: John Peterson, Shawn Moore, Heath Henderson, Les MacDonald, Jerry Barnett, Matt Jenkins, David Logan, Rich Ludlow, and Kim Thur. District legal counsel Eric Frimodt.

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark. City of Ridgefield: Councilor Judy Chipman.

Visitors Present for Special Presentations: Sam Robertson, Josh Broselle, and Travis Becker.

**ADDITIONS & DELETIONS TO AGENDA:** There were none.

**SPECIAL PRESENTATIONS: Introduction: Sam Robertson, Maintenance Specialist 1** – Rich Ludlow, Wastewater Operations Manager, introduced Sam Robertson, a new Maintenance Specialist 1 for the District. The Board and staff welcomed Mr. Robertson.

**Introduction: Josh Broselle, Electrician** – Rich Ludlow, Wastewater Operations Manager, introduced Josh Broselle, the District's new Electrician. The Board and staff welcomed Mr. Broselle.

**Introduction: Travis Becker, Maintenance Specialist 1** – Rich Ludlow, Wastewater Operations Manager, introduced Travis Becker, a new Maintenance Specialist 1 for the District. The Board and staff welcomed Mr. Becker.

**WORK SESSION:** None.

**CONSENT AGENDA:** Commissioner Kiggins moved to approve the Consent Agenda, approving March 22, 2022 regular meeting minutes and March 29, 2022 special meeting minutes; ratifying and confirming previous payments issued, including Electronic Payments Dated 02/28/22 and 04/04/22 in the amount of \$1,383,489.35; Voucher #s 57991-58035 Dated 04/04/22 in the amount of \$129,977.87; Payroll Benefits Warrant #s 10285-10291 Dated 03/30/22 in the amount of \$124,318.97; Payroll District Deposit Authorizations Dated 03/25/22 in the amount of \$178,484.75; Agenda Bill #22-022, authorizing staff to schedule a public hearing for the JKM Short Plat Latecomer Reimbursement on May 10, 2022, at 5:00 PM as soon thereafter as possible;

Agenda Bill #22-023, authorizing staff to schedule a public hearing for the Ritter Subdivision Latecomer Reimbursement on May 10, 2022, at 5:00 PM or as soon thereafter as possible; Agenda Bill #22-024, adopting Resolution #1835, approving an Assignment and Assumption Agreement between the District, Clark County, and Matt Peterson relating to biosolids application at appropriate sites, adopting Resolution #1836, approving an Assignment and Assumption Agreement between the District, Clark County, and Tribeca Transport, LLC, relating to biosolids application at appropriate sites, and adopting Resolution #1837, approving an Assignment and Assumption Agreement between the District, Clark County, and Natural Selection Farms relating to biosolids application at appropriate sites; and Agenda Bill #22-025, authorizing the General Manager to purchase a Godwin Dri-Prime CD225M critically silenced trailer-mounted pump in the amount of \$97,464.88, plus sales tax and freight charges, from Xylem and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed ten percent (10%) of the total sale amount.

Commissioner Kimsey seconded the motion, and it passed unanimously.

**COMMUNICATIONS: Items from the Audience:** No one wished to speak.

**REPORTS: Board Members:** Each Commissioner reported on their recent activities.

**General Manager: General Manager Activities Report (Agency Coordination; Transition of Salmon Creek Treatment Plant Operational Responsibility; District and Professional Organization Functions; and Discovery Clean Water Alliance (Alliance) Update)** – John Peterson briefly reviewed his report, including a draft agenda bill related to Clark County/District Assignment and Assumption Agreement with Polydyne Inc., Jacobs Engineering Group Inc., and HDR Engineering, Inc. – Salmon Creek Treatment Plant Support Contracts. The Board concurred with the proposed agenda bill and requested to include on a future Consent Agenda.

Mr. Peterson also provided copies of CFM's 2022 Washington State Legislative Session Report, as well as the 2022 Federal Legislative Priorities document developed by CFM and District staff.

**Business Services Director: Business Services Director Activities Report (Human Resources; IT; Facilities; and Emergency Management)** – Shawn Moore briefly reviewed his report.

**Engineering Director: Engineering Director (District Engineer) Activities Report (District Campus Facilities Program; Capital Program – Construction; Capital Program – Bid and Award; Capital Program – Design; Development Program; and Engineering Department)** – Heath Henderson briefly reviewed his report. Discussion occurred on the Trails at Whipple Creek

Subdivision Interim Pump Station Request (NW 11<sup>th</sup> Avenue at NW 164<sup>th</sup> Street) item within Mr. Henderson's report. Following the discussion, the Board agreed to consider an alternate cost sharing agreement for an offsite gravity system to serve the NW 11<sup>th</sup> Avenue corridor with appropriate representations in the agreement regarding an easement acquisition process out of the District's direct control. Staff will provide more information at a future meeting.

**Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Accounting Team; Customer Accounts Team; and Alliance)** – David Logan briefly reviewed his report, including the past due utility billing aging report through April 1, 2022.

**Operations Manager: Operations Manager Activities Report (Campus Improvements; Collection System; and Ridgefield Treatment Plant)** – Rich Ludlow briefly reviewed his report.

**Legal Counsel:** Eric Frimodt provided an update on Governor Inslee's COVID-19 response.

**Board Clerk: Board Confirmation of Events (March 2022)** – The Board signed the confirmation sheet.

**Board Calendar of Events (April 2022)** – Kim Thur briefly reviewed the calendar with the Board.

**HEARINGS:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS: AB #22-026 – NE 20<sup>th</sup> Avenue Trunk Sewer Project – Construction Contract Award** – Heath Henderson briefly reviewed the agenda bill.

Commissioner Kimsey moved to award the construction contract as advertised for the NE 20<sup>th</sup> Avenue Trunk Project to Rotschy Inc., authorize the General Manager to sign a contract with Rotschy Inc. for the bid amount of \$4,755,853.85 (including sales tax) and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed fifteen (15) percent of the total contracted amount.

Commissioner Kiggins seconded the motion, and it passed unanimously.

With no further business to discuss, Commissioner Harker adjourned the meeting at 4:57 PM.

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Secretary