

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
April 26, 2022**

The third regular meeting of the month of April 2022 was held at the District Operations Building Conference Room with also an optional Remote GoToMeeting attendance option, 8000 NE 52nd Court, Vancouver, Washington on April 26, 2022. Commissioner Harker called the meeting to order at 3:00 PM.

Those in attendance were Commissioners Norm Harker, Denny Kiggins, and Neil Kimsey.

District Staff: John Peterson, Shawn Moore, Heath Henderson, Les MacDonald, David Logan, Rich Ludlow, and Kim Thur.

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark.

Visitors Present for Special Presentations: Dean Vandermeer.

ADDITIONS & DELETIONS TO AGENDA: There were none.

SPECIAL PRESENTATIONS: Introduction: Dean Vandermeer, Maintenance Specialist

1 – Rich Ludlow, Wastewater Operations Manager, introduced Dean Vandermeer, a new Maintenance Specialist 1 for the District. The Board and staff welcomed Mr. Vandermeer.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Kiggins moved to approve the Consent Agenda, approving April 12, 2022 regular meeting minutes and April 19, 2022 regular meeting minutes; ratifying and confirming previous payments issued, including Electronic Payments Dated 04/19/22 in the amount of \$865,434.76; Voucher #s 58036-58101 Dated 04/14/22 and 04/19/22 in the amount of \$226,582.02; Payroll Benefits Warrant #s 10292-10302 Dated 04/12/22 in the amount of \$267,767.45; Payroll District Deposit Authorizations Dated 04/08/22 in the amount of \$191,119.98; and Agenda Bill #22-027, adopting Resolution #1838, approving an Assignment and Assumption Agreement between the District, Clark County, and Polydyne Inc. relating to the supply of liquid polymer for the Salmon Creek Treatment Plant, adopting Resolution #1839, approving an Assignment and Assumption Agreement between the District, Clark County, and Jacobs Engineering Group Inc. relating to on-call engineering support services for the Salmon Creek Treatment Plant, and adopting Resolution #1840, approving an Assignment and Assumption Agreement between the District, Clark County, and HDR Engineering Inc. relating to on-call engineering support services for the Salmon Creek Treatment Plant.

Commissioner Kimsey seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: No one wished to speak.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager: General Manager Activities Report (Agency Coordination; Transition of Salmon Creek Treatment Plant Operational Responsibility; District and Professional Organization Functions; and Discovery Clean Water Alliance (Alliance) Update) – John Peterson briefly reviewed his report.

Business Services Director: Business Services Director Activities Report (Human Resources; IT; Facilities; and Emergency Management) – Shawn Moore briefly reviewed his report, including a draft agenda bill related to Janitorial Services Contract Amendment No. 1 – Salmon Creek Treatment Plant. The Board decided to act on the agenda bill at this time.

AB #22-028 – Janitorial Services Contract Amendment No. 1 – Salmon Creek Treatment Plant – Commissioner Kimsey moved to authorize the General Manager to sign the Purchased Services Contract Amendment 1 with Del Sol, Inc. to provide janitorial services for the facilities at the Salmon Creek Treatment Plant in an amount not to exceed \$12,041.99 for a total contracted amount of \$74,240.08 and further authorize the General Manager, or written designee, to sign contract amendments not to exceed ten percent (10%) of the total contracted amount.

Commissioner Kiggins seconded the motion, and it passed unanimously.

Engineering Director: Engineering Director (District Engineer) Activities Report (District Campus Facilities Program; Capital Program – Construction; Capital Program – Design; Development Program; and Engineering Department) – Heath Henderson briefly reviewed his report, including a draft agenda bill related to Martin Meadow Subdivision Developer Reimbursement. The Board decided to act on the agenda bill at this time.

AB #22-029 – Martin Meadow Subdivision Developer Reimbursement – Commissioner Kimsey moved to authorize the General Manager to sign the Sewer Extension Participation Agreement with the developer for the costs of constructing 1,173 feet of six-inch force main in an amount not to exceed \$182,921.55 and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the total contracted amount.

Commissioner Kiggins seconded the motion, and it passed unanimously.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Accounting Team; Customer Accounts Team; and Alliance) – David Logan briefly reviewed his report.

Operations Manager: Operations Manager Activities Report (Campus Improvements; Collection System; and Ridgefield Treatment Plant) – Rich Ludlow briefly reviewed his report.

Legal Counsel: No report.

Board Clerk: Board Calendar of Events (May 2022) – Kim Thur briefly reviewed the calendar with the Board.

HEARINGS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

With no further business to discuss, Commissioner Harker adjourned the meeting at 3:56 PM.

Secretary

Approved 05/10/22