



# CLARK REGIONAL WASTEWATER DISTRICT BOARD OF COMMISSIONERS

Norm Harker, President • Neil Kimsey, Vice President • Denny Kiggins, Secretary  
John M. Peterson, General Manager

8000 NE 52 Court/PO Box 8979 • Vancouver, Washington 98668-8979 • 360-750-5876

## REGULAR MEETING District Operations Building Conference Room Tuesday, June 28, 2022 3:00 PM

The Board of Commissioners will be accepting testimony on published agenda items via in-person or virtual attendance for this meeting. Written comments may be submitted to [kthur@crwwd.com](mailto:kthur@crwwd.com) by 1:00 PM on the Monday prior to this afternoon’s Board meeting. Comments will be compiled and sent to the Board of Commissioners.

**Please join my meeting from your computer, tablet, or smartphone.**  
<https://meet.goto.com/951954781>

You can also dial in using your phone: (646) 749-3122; Access Code: 951-954-781

Please login in at least 10 minutes before the meeting begins. Kim Thur, Board Clerk, will be available to work through any technical issues.

### CALL TO ORDER

### FLAG SALUTE

### ADDITIONS & DELETIONS TO AGENDA

### SPECIAL PRESENTATIONS

- a. Elise Robbins, Account Specialist: 5 Years of Service Award
- b. Promotion: Isaac Saavedra, Maintenance Technician 2
- c. Promotion: John Brown, Maintenance & Asset Management Supervisor
- d. Introduction: Jessica Hassler, Maintenance Specialist 1
- e. Introduction: Luke Taylor, Maintenance Specialist 1

### WORK SESSION

### CONSENT AGENDA

(Consists of routine items that have a staff recommendation, and items that the Board has previously discussed and for which no further discussion is required. The entire Consent Agenda is normally approved with one vote. Any Board member may ask questions about items on the Consent Agenda before a vote is taken or request that an item be removed from the Consent Agenda and placed on the regular agenda for more detailed discussion.)

- a. Approval of Minutes: June 14, 2022 Regular Meeting Minutes  
June 21, 2022 Regular Meeting Minutes
- b. Ratify and Confirm Previous Payments Issued:

Electronic Payments Dated 06/22/22	\$520,277.34
Voucher #s 58225-58259 Dated 06/22/22	\$149,202.04
Payroll Benefits' Warrant #s 10332-10342 Dated 06/13/22	\$267,391.13
Payroll Direct Deposit Authorizations Dated 06/24/22	\$216,892.28

c. Other

- 1) AB #22-046 – Resolution Repealing COVID-19 Emergency & Pandemic Response Plan  
*Required Consent Action: Adopt Resolution #1845, rescinding Resolution Nos. 1781 and 1782 relating to the COVID-19 virus.*
- 2) AB #22-047 –Telework Policy Adoption  
*Required Consent Action: Adopt Telecommuting Policy #POL-055 and further authorize the General Manager to amend the policy to implement new or changed laws and regulations and to clarify language without formal Board action.*
- 3) AB #22-048 – General Housekeeping District Code & Reimbursable Business Expense and Travel Advance Policy Amendments  
*Required Consent Action: Adopt Resolution #1846, making minor modifications to the District Administrative Code; amending Sections 2.32.030 and 4.16.020(D) of the Clark Regional Wastewater District Code.*  
*Adopt Resolution #1847, adopting the Clark Regional Wastewater District Reimbursable Business Expense and Travel Advance Policy; authorizing the Finance Director/Treasurer to make certain changes to the Reimbursable Business Expense and Travel Advance Policy; and repealing Resolution No. 1834.*

**COMMUNICATIONS**

- a. Items from the Audience

**REPORTS**

- a. Board Members
- b. General Manager
  - 1) General Manager Activities Report
- c. Business Services Director
  - 1) Business Services Director Activities Report
- d. Engineering Director (District Engineer)
  - 1) Engineering Director Activities Report
- e. Finance Director/Treasurer
- f. District Legal Counsel
- g. Board Clerk
  - 1) Board Calendar of Events (July 2022)

**HEARINGS**

(Held to receive comment on important matters before the Board. You are welcome to offer your comments after being recognized by the President. After all persons have spoken, the hearing is closed to public comment, and the Board proceeds with its deliberation and decision-making.)

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**EXECUTIVE SESSION**

**ADJOURNMENT**