

**CLARK REGIONAL WASTEWATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
REGULAR MEETING  
June 21, 2022**

The second regular meeting of the month of June 2022 was held at the District Operations Building Conference Room with also an optional Remote GoToMeeting attendance option, 8000 NE 52<sup>nd</sup> Court, Vancouver, Washington on June 21, 2022. Commissioner Harker called the meeting to order at 7:00 AM.

Those in attendance were Commissioners Norm Harker, Denny Kiggins, and Neil Kimsey. Commissioner Neil Kimsey attended the meeting remotely.

District Staff: John Peterson, Shawn Moore, Les MacDonald, and Kim Thur.

Visitors Present for Regular Meeting: Ridgefield: Councilor Lee Wells.

**ADDITIONS & DELETIONS TO AGENDA:** None.

**SPECIAL PRESENTATIONS:** None.

**WORK SESSION:** None.

**COMMUNICATIONS: Items from the Audience:** No one from the audience wished to speak.

**REPORTS: Board Members:** Each Commissioner reported on their recent activities.

**Business Services Director: Business Services Director Activities Report (Human Resources; Facilities; and Emergency Management)** – Shawn Moore briefly reviewed his report, including:

- a) Memo re: Reward and Recognition Program 2021 Update.
- b) Draft agenda bill re: Resolution Rescinding COVID-19 Virus Emergency Resolution.
- c) Draft agenda bill re: Adoption of Telecommuting Policy.
- d) Memo re: 2021 Risk Management and Claims Summary.

The Board concurred with the two draft agenda bills and requested to include both on a future Consent Agenda for approval.

**Board Clerk: Memo re: Recommended General Housekeeping District Code & Reimbursable Business Expense and Travel Advance Policy Amendments** – Kim Thur reviewed minor edits to District Code Sections 2.32.030 and 4.16.020(D) and to the Reimbursable Business Expense and Travel Advance Policy. The Board concurred with all recommended updates and requested to include the items on a future Consent Agenda for approval.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS: AB #22-045 – Whipple Creek Pump Station A – Authorization to**

**Purchase Easements** – Commissioner Kiggins moved to authorize the General Manager to sign the easements for the Whipple Creek West Pump Station and gravity main from Clark County and further authorize payment to Clark County in an amount not to exceed \$50,100.00.

Commissioner Kimsey seconded the motion, and it passed unanimously.

John Peterson suggested the Board consider updating the General Manager dollar amount authorizations from the current \$50,000 limit. He suggested a modest increase to reflect inflationary adjustments since the amount was approved by the Board in 2018. The Board concurred with the suggestion. Staff will include the revision as a part of the annual housekeeping update to District Code, which will be presented sometime in the fourth quarter.

With no further business to discuss, Commissioner Harker adjourned the meeting at 7:26 AM.

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Secretary

Approved 06/28/22