

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
July 26, 2022**

The third regular meeting of the month of July 2022 was held at the District Operations Building Conference Room with also an optional Remote GoToMeeting attendance option, 8000 NE 52nd Court, Vancouver, Washington on July 26, 2022. Commissioner Harker called the meeting to order at 3:00 PM.

Those in attendance were Commissioners Norm Harker, Denny Kiggins, and Neil Kimsey.

District Staff: John Peterson, Shawn Moore, Les MacDonald, Vanessa Johnson, David Logan, and Kim Thur.

Visitors Present for Regular Meeting: Interested Citizen: Dan Clark.

Visitors Present for Special Presentations: Matt Jenkins, Tim Hanson, Garrett Solinger, Jeff Henderson, and Dustin Harris.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: 5 Years of Service Award: Jeff Henderson, Maintenance Specialist 2 – The Board presented Jeff Henderson with his 5 years of service award and thanked him for his ongoing contributions.

Introduction: Tim Hanson, Maintenance Technician 3 – Matt Jenkins, Wastewater Operations Manager, introduced Tim Hanson, Maintenance Technician 3, of the District at the Salmon Creek Treatment. The Board and staff welcomed Mr. Hanson.

Introduction: Garrett Solinger, Control Systems Technician – Mr. Jenkins introduced Garrett Solinger, Control Systems Technician, of the District at the Salmon Creek Treatment. The Board and staff welcomed Mr. Solinger.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Kiggins moved to approve the Consent Agenda, approving July 12, 2022 regular meeting minutes and July 19, 2022 regular meeting minutes; ratifying and confirming previous payments issued, including Electronic Payments Dated 07/14/22 and 07/20/22 in the amount of \$905,196.56; Voucher #s 58302-58355 Dated 07/20/22 in the amount of \$494,985.89; Payroll Benefits' Warrant #s 10343-10361 Dated 06/24/22 and 07/12/22 in the amount of \$461,787.94; Payroll Direct Deposit Authorizations Dated 07/08/22 in the amount of \$218,945.37; Agenda Bill #22-050, authorizing the General Manager to sign the Professional Engineering Services Task Assignment Contract Amendment #2 with Jacobs Engineering Group Inc. for a contract increase of \$1,100,000 and total contract amount not to exceed \$2,800,000 for

the phase 5 Columbia River Outfall and Effluent Pipeline Project and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the total contracted amount; Agenda Bill #22-051, adopting Resolution #1849, approving the final cost and pro rata share of District installed lateral for NE 130th Avenue Subdivision and authorizing staff to reimburse the developer, GR Investments LLC, \$1,626.00 for installation of the lateral; and Agenda Bill #22-052, adopting Resolution #1850, making minor modifications to the District Administrative Code; amending Section 4.16.020(D) of the Clark Regional Wastewater District Code and authorizing staff to provide direction to MuniCode to amend District Code throughout the entire document by changing the title of District Engineer to Engineering Director.

Commissioner Kimsey seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: No one wished to speak.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager: General Manager Activities Report (Agency Coordination; Transition of Salmon Creek Treatment Plant Operational Responsibility; District and Professional Organization Functions; and Discovery Clean Water Alliance (Alliance) Update) – John Peterson briefly reviewed his report.

Business Services Director: Business Services Director Activities Report (Human Resources; Emergency Management, and IT) – Shawn Moore briefly reviewed his report.

Engineering Director: Engineering Director (District Engineer) Activities Report (District Campus Facilities Program; Tenny Creek Emergency Repair; Capital Program – Construction; Capital Program – Design; Development Program; Engineering Department; and Operations Department – Wastewater Collection System) – In Heath Henderson's absence, Les MacDonald, Development Program Manager, briefly reviewed the report, including:

a) A memo related to NE 130th Avenue Subdivision Latecomer Reimbursement. Following review of the memo and being provided the Method of Calculation form during the meeting, the Board concurred with staff's recommendation to apply the Area Method to assess the cost of the sewers and requested staff to notify affected property owners and prepare an agreement for the developer's signature. The reimbursement will be presented at future Board meetings, including a public hearing.

b) A draft agenda bill related to Royle Road Pump Station B (Carty Road – Central) Design – Sanderling Park Developer Reimbursement. The Board concurred with the proposed agenda bill and requested to include the item on a future Consent Agenda for approval.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Accounting Team and Alliance) – David Logan briefly reviewed his report.

Legal Counsel: No report.

Board Clerk: Board Calendar of Events (August 2022) – Kim Thur briefly reviewed the calendar with the Board.

HEARINGS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

With no further business to discuss, Commissioner Harker adjourned the meeting at 3:37 PM.

Secretary

Approved 08/09/2022