

**CLARK REGIONAL WASTEWATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
REGULAR MEETING  
September 20, 2022**

The second regular meeting of September was held at the District Operations Building Conference Room with also an optional Remote GoToMeeting attendance option, 8000 NE 52<sup>nd</sup> Court, Vancouver, Washington on September 20, 2022. Commissioner Harker called the meeting to order at 7:00 AM.

Those in attendance were Commissioners Norm Harker, Denny Kiggins, and Neil Kimsey. District Staff: John Peterson, David Logan, Heath Henderson, Les MacDonald, and Kim Thur.

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark.

**ADDITIONS & DELETIONS TO AGENDA:** None.

**COMMUNICATIONS: Items from the Audience** – No one present virtually or in person wished to speak.

**REPORTS: Board Members** – Commissioners Kimsey and Kiggins reported on their recent activities.

**General Manager – General Manager Activities Report** – John Peterson, General Manager, David Logan, Finance Director/Treasurer, Heath Henderson, Engineering Director, and Les MacDonald, Development Program Manager, provided updates on the 2023 Budget financial planning process. The following memos were reviewed with the Board:

2023 ERU Budget Projection Methodology – Mr. Henderson and Mr. MacDonald presented the memo, which provided a basis for project ERUs for the 2023-2028 planning period.

PFM Reserve Fund Balance Policy Executive Summary and Recommendation – Mr. Logan reviewed the memo, outlining the recommendations from the District's consultant, PFM, related to the District's Reserve Fund Balance policy. The Board concurred with the proposed recommendations. District staff will work with legal counsel to prepare the resolution and policy for Board review and approval at a future Board meeting.

Framework for 2023-2028 Financial Plan – Mr. Logan reviewed the memo, which provided some of the key financial planning assumptions.

John Peterson provided an update on the recent meeting of the Discovery Clean Water Alliance Board and its discussion of the draft 2023-2024 Alliance Operating and Capital Budget.

**UNFINISHED BUSINESS:** No items to discuss.

**NEW BUSINESS:** No items to discuss.

With no further business to discuss, Commissioner Harker adjourned the meeting at 8:30 AM.

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Secretary

Approved 09/27/2022