

**CLARK REGIONAL WASTEWATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
REGULAR MEETING  
October 11, 2022**

The first regular meeting of the month of October 2022 was held at the District Operations Building Conference Room with also an optional Remote GoToMeeting attendance option, 8000 NE 52<sup>nd</sup> Court, Vancouver, Washington on October 11, 2022. Commissioner Harker called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Norm Harker, Denny Kiggins, and Neil Kimsey.

District Staff: John Peterson, Heath Henderson, Les MacDonald, David Logan, Matt Jenkins, Leanne Mattos, and Kim Thur. District legal counsel Eric Frimodt.

Visitors Present for Regular Meeting: City of Ridgefield: Councilor Judy Chipman.

**ADDITIONS & DELETIONS TO AGENDA:** None.

**SPECIAL PRESENTATIONS:** None.

**WORK SESSION: 2023-2032 Capital Program Overview:** Heath Henderson, Engineering Director, presented the proposed 2023-2032 Capital Program for the Board's information and review.

**2023-2028 Virtual Capital Program Tour:** Mr. Henderson provided a virtual tour of the projects in the 2023-2028 Capital Program for the Board's information. The Board thanked staff for the virtual tour.

**CONSENT AGENDA:** Commissioner Kiggins moved to approve the Consent Agenda, approving September 27, 2022 regular meeting minutes; ratifying and confirming previous payments issued, including Electronic Payments Dated 10/04/22 in the amount of \$1,388,504.34; Voucher #s 58530-58562 Dated 10/04/22 in the amount of \$140,815.14; Payroll Benefits' Warrant #s 10404-10410 Dated 09/23/22 in the amount of \$152,154.99; Payroll Direct Deposit Authorizations Dated 10/10/22 in the amount of \$226,731.72; and Agenda Bill #22-064, authorizing staff to schedule a public hearing for the Felida Park Short Plat Latecomer Reimbursement on November 8, 2022 at 5:00 PM or as soon thereafter as possible.

Commissioner Kimsey seconded the motion, and it passed unanimously.

**COMMUNICATIONS: Items from the Audience:** No one wished to speak.

**REPORTS: Board Members:** Each Commissioner reported on their recent activities.

**General Manager: General Manager Activities Report (Agency Coordination; Transition of Salmon Creek Treatment Plant Operational Responsibility; District and Professional Organization Functions; and Discovery Clean Water Alliance (Alliance)**

**Update)** – John Peterson briefly reviewed his report, including providing the current Operational and Maintenance Transition Plan progress through September 2022.

**Business Services Director: Business Services Director Activities Report (Human Resources)** – In Shawn Moore’s absence, Kim Thur reviewed the report, and provided a copy of the most recent Connections Newsletter.

**Engineering Director: Engineering Director (District Engineer) Activities Report (District Campus Facilities Program; Tenny Creek Emergency Repair; Capital Program – Construction; Capital Program – Bid and Award; Capital Program – Design; Development Program; Engineering Department; and Operations Department – Wastewater Collection System)** – Heath Henderson briefly reviewed his report, including an update on the 99<sup>th</sup> Street Trenchless project.

**Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Accounting Team and Alliance)** – David Logan briefly reviewed his report, including a draft agenda bill related to a Resolution adopting the District Financial Reserve and Fund Balance Policy. The Board requested to include this item on a future Consent Agenda for approval.

**Legal Counsel:** Eric Frimodt provided a brief report.

**Board Clerk: Board Confirmation of Events (September 2022)** – The Board signed the confirmation sheet.

**Board Calendar of Events (October 2022)** – Leanne Mattos briefly reviewed the calendar with the Board.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

With no further business to discuss, Commissioner Harker adjourned the meeting at 4:58 PM.

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Secretary