

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
November 15, 2022**

The second regular meeting of November was held at the District Board Room with also an optional Remote GoToMeeting attendance option, 8000 NE 52nd Court, Vancouver, Washington on November 15, 2022. Commissioner Harker called the meeting to order at 7:00 AM.

Those in attendance were Commissioners Norm Harker, Denny Kiggins, and Neil Kimsey. District Staff: John Peterson, David Logan, Heath Henderson, Kim Thur and Leanne Mattos.

Visitors Present for Regular Meeting: City of Ridgefield: Councilor Lee Wells. Interested Citizens: Dan Clark.

ADDITIONS & DELETIONS TO AGENDA: John Peterson reported that there were two items to add to today's meeting: the final versions of the General Manager's Employment Contract and Evaluation, which could be addressed as New Business at the Board's request.

COMMUNICATIONS: Items from the Audience – No one present virtually or in person wished to speak.

REPORTS: Board Members – Each Commissioner reported on their recent activities.

General Manager – General Manager Activities Report – John Peterson, General Manager, presented his report, including:

2022 General Manager/Organization Goals: 3rd Quarter Update – John Peterson provided an update on the progress made through third quarter 2022 on the General Manager/Organization Goals.

2023 Strategic Goals & Initiatives Update – First Draft – John Peterson presented the first draft of the proposed 2023 strategic goals and initiatives update. The Board concurred with the updates recommended by the General Manager.

UNFINISHED BUSINESS: No items to discuss.

NEW BUSINESS: Commissioner Kimsey moved to approve the Employment Agreement for the General Manager and authorize the President of the Board to sign the Employment Agreement.

Commissioner Kiggins seconded the motion, and it passed unanimously.

Commissioner Kimsey moved to authorize the President, Vice President, and Secretary of

the Board to sign the November 2021-October 2022 US Performance Review Form for the General Manager and further to authorize the President of the Board to sign the 2021-2022 General Manager Annual Review letter.

Commissioner Kiggins seconded the motion, and it passed unanimously.

With no further business to discuss, Commissioner Harker adjourned the meeting at 8:09 AM.

Secretary

Approved 1/12/22