



CLARK REGIONAL WASTEWATER DISTRICT BOARD OF COMMISSIONERS

Norm Harker, President • Neil Kimsey, Vice President • Denny Kiggins, Secretary
John M. Peterson, General Manager

8000 NE 52 Court/PO Box 8979 • Vancouver, Washington 98668-8979 • 360-750-5876

REGULAR MEETING District Board Meeting Room Tuesday, December 13, 2022 4:00 PM

The Board of Commissioners will be accepting testimony on published agenda items via in-person or virtual attendance for this meeting. Written comments may be submitted to Leanne Mattos, Interim Board Clerk, by 1:00 PM on the Monday prior to this afternoon’s Board meeting. Comments will be compiled and sent to the Board of Commissioners.

Please join my meeting from your computer, tablet, or smartphone.

<https://meet.goto.com/360071293>

You can also dial in using your phone: (646) 749-3122; Access Code: 360-071-293

Please login in at least 10 minutes before the meeting begins. Leanne Mattos, Interim Board Clerk, will be available to work through any technical issues.

CALL TO ORDER

FLAG SALUTE

ADDITIONS & DELETIONS TO AGENDA

WORK SESSION

SPECIAL PRESENTATIONS

- a. 10 Years of Service Award: Marcella Laasch, Interim Senior Administrative Assistant
- b. 10 Years of Service Award: Jason Oster, Senior Engineering Technician (Development)
- c. Internship Program Presentation: Anna Tinoco, Engineering Intern

CONSENT AGENDA

(Consists of routine items that have a staff recommendation, and items that the Board has previously discussed and for which no further discussion is required. The entire Consent Agenda is normally approved with one vote. Any Board member may ask questions about items on the Consent Agenda before a vote is taken or request that an item be removed from the Consent Agenda and placed on the regular agenda for more detailed discussion.)

- a. Approval of Minutes: November 22, 2022 Regular Meeting Minutes

- b. Ratify and Confirm Previous Payments Issued:

Electronic Payments Dated 11/15/22 and 12/06/22	\$1,453,276.41
Voucher #s 58708-58763 Dated 11/18/22, 11/29/22, and 12/06/22	\$756,712.65
Payroll Benefits' Warrant #s 10444-10451 Dated 11/21/22 and 11/30/22 (Note: Warrant 10443 was Voided)	\$193,049.76
Payroll Direct Deposit Authorizations Dated 11/23/22 and 12/09/22	\$526,127.27

- c. Other

- 1) AB #22-073 – Sanderling Park Subdivision Interim Pump Station Request
Required Consent Action: Approve the Developer's request to install an interim pump station with the Sanderling Park subdivision.

- 2) AB #22-074 – Authorization to Schedule Holsinger Mixed Use Latecomer Reimbursement Hearing
Required Consent Action: Authorize staff to schedule a public hearing for the Holsinger Mixed Use Latecomer Reimbursement on January 10, 2023 at 5:00 PM or as soon thereafter as possible.

- 3) AB #22-075 – 124th Ave (NE) Cottages District Lateral Reimbursement
Required Consent Action: Adopt Resolution #1859, approving the final cost and pro rata share of District installed lateral for 124th Ave (NE) Cottages.

Authorize staff to reimburse the developer, HSR Capital Cottages 124th LLC, \$2,033.58 for installation of the lateral.

- 4) AB #22-076 – General Housekeeping District Code Amendment
Required Consent Action: Adopt Resolution #1860, making minor modifications to the District Administrative Code; amending Sections 2.16.010(C), 2.16.010(K), and 2.16.010(N) of the Clark Regional Wastewater District Code; and adding new sections 2.16.010(O) and 2.16.010(P) to the Clark Regional Wastewater District Code.

- 5) AB #22-077 – District Fleet Purchases – Ford Rangers and F-150 Pickup
Required Consent Action: Ratify and confirm previous General Manager action of signing the purchase orders to purchase two Ford Rangers for \$63,133.24 (include sales tax) and one Ford F-150 for \$45,344.80 (including sales tax).

- 6) AB #22-078 – Resolution Amending Compensation Plan
Required Consent Action: Adopt Resolution #1861, amending the Clark Regional Wastewater District Compensation Plan; authorizing the General Manager to make certain changes to the Compensation Plan; and repealing Resolution #1825.

COMMUNICATIONS

- a. Items from the Audience

REPORTS

- a. Board Members
- b. General Manager
 - 1) General Manager Activities Report
- c. Business Services Director
- d. Engineering Director (District Engineer)
 - 1) Engineering Director Activities Report
- e. Finance Director/Treasurer
 - 1) Finance Director/Treasurer Activities Report
- f. District Legal Counsel
- g. Board Clerk
 - 1) Board Confirmation of Events (November 2022)
 - 2) Board Calendar of Events (December 2022)

HEARINGS

(Held to receive comment on important matters before the Board. You are welcome to offer your comments after being recognized by the President. After all persons have spoken, the hearing is closed to public comment, and the Board proceeds with its deliberation and decision-making.)

a. 5:00 PM – AB #22-079 – Proposed 2023 Budget

The District Board will be accepting in-person and remote testimony for the public hearing. Testimony will be accepted in the following manner:

- Written comments submitted in advance. Written comments may be submitted to Leanne Mattos, Board Clerk, by 1:00 PM prior to this afternoon’s public hearing. Comments will be compiled and sent to the Board of Commissioners.
- Testimony via conference call during the hearing.
- Testimony in person during the hearing.

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UNFINISHED BUSINESS

NEW BUSINESS

a. AB #22-080 – Whipple Creek East Pump Station F Design – Mill Creek Terrace Developer Reimbursement

EXECUTIVE SESSION

ADJOURNMENT