



# CLARK REGIONAL WASTEWATER DISTRICT BOARD OF COMMISSIONERS

Norm Harker, President • Neil Kimsey, Vice President • Denny Kiggins, Secretary  
John M. Peterson, General Manager

8000 NE 52 Court/PO Box 8979 • Vancouver, Washington 98668-8979 • 360-750-5876

## REGULAR MEETING District Board Meeting Room Tuesday, December 27, 2022 3:00 PM

The Board of Commissioners will be accepting testimony on published agenda items via in-person or virtual attendance for this meeting. Written comments may be submitted to Leanne Mattos, Interim Board Clerk, by 1:00 PM on the Monday prior to this afternoon’s Board meeting. Comments will be compiled and sent to the Board of Commissioners.

**Please join my meeting from your computer, tablet, or smartphone.**

<https://meet.goto.com/315735677>

You can also dial in using your phone: (224) 501-3412; Access Code: 315-735-677

Please login in at least 10 minutes before the meeting begins. Leanne Mattos, Interim Board Clerk, will be available to work through any technical issues.

### CALL TO ORDER

### FLAG SALUTE

### ADDITIONS & DELETIONS TO AGENDA

### WORK SESSION

### SPECIAL PRESENTATIONS

### CONSENT AGENDA

(Consists of routine items that have a staff recommendation, and items that the Board has previously discussed and for which no further discussion is required. The entire Consent Agenda is normally approved with one vote. Any Board member may ask questions about items on the Consent Agenda before a vote is taken or request that an item be removed from the Consent Agenda and placed on the regular agenda for more detailed discussion.)

- a. Approval of Minutes: December 13, 2022 Regular Meeting Minutes  
December 20, 2022 Regular Meeting Minutes

- b. Ratify and Confirm Previous Payments Issued:
 

Electronic Payments Dated 12/15/22 and 12/20/22	\$627,107.01
Voucher #s 58764-58830 Dated 12/20/22	\$894,555.72
Payroll Benefits' Warrant #s 10452-10462 Dated 12/13/22	\$310,692.69

- c. Other
  - 1) AB #22-083 – Strategic Plan – Adoption of 2023 Strategic Goals & Initiatives  
*Required Consent Action: Approve the updated goals within the Strategic Plan as presented in the 2023 Strategic Plan Update – Goals & Initiatives by Year form and confirm the continued use of the District’s Mission, Vision, and Values statements.*
  - 2) AB #22-084 – Appointment of 2023 Board Officers  
*Required Consent Action: Appoint Commissioner Kiggins as President, Commissioner Harker as Vice President, and Commissioner Kimsey as Secretary of the Board in 2023.*

- 3) AB #22-085 – 29<sup>th</sup> Avenue (NE) Subdivision Interim Pump Station Request  
*Required Consent Action: Approve the Developer’s request to install the alternative gravity sewer system in NE 179<sup>th</sup> Street with 50% District participation in eligible reimbursable costs in lieu of an Interim Pump Station to serve the 29<sup>th</sup> Avenue (NE) Subdivision.*
  
- 4) AB #22-086 – Amendments to Task Assignment Contracts for Professional Engineering Services for 2020-2025 Six-Year Capital Program  
*Required Consent Action: Authorize the General Manager to sign Professional Engineering Services Contract Amendments as follows: \$80,000 for the Professional Engineering Services Contract Amendment 3 with Professional Service Industries, Inc. for an amount not to exceed \$150,000; \$80,000 for the Professional Engineering Services Contract Amendment 3 with Ecological Land Services for an amount not to exceed \$150,000; \$150,000 for the Professional Engineering Services Contract Amendment 3 with Geotechnical Resources, Inc. for an amount not to exceed \$280,000; and \$230,000 for the Professional Engineering Services Contract Amendment 3 with Columbia West Engineering, Inc. for an amount not to exceed \$430,000.00, for On-Call Professional Engineering services, and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the revised contracted amounts.*
  
- 5) AB #22-087 – South Junction Trunk Sewer Upgrade Project – Interlocal Agreement Between the Port of Ridgefield and Clark Regional Wastewater District for Stormwater Facility Maintenance and Mitigation  
*Required Consent Action: Authorize the General Manager, or written designee, to sign the Interlocal Agreement with the Port of Ridgefield for Stormwater Facility Maintenance and Mitigation in the amount of \$48,562.00, and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed twenty (20) percent of the total value of the Interlocal Agreement.*
  
- 6) AB #22-088 – Resolution Adopting 2023 Budget  
*Required Consent Action: Adopt Resolution #1862, approving the 2023 Budget.*
  
- 7) AB #22-089 – Resolution Adopting Multi-Year Monthly Sewer Rates  
*Required Consent Action: Adopt Resolution #1863, establishing monthly sewer rates effective January 1, 2023; and repealing Resolution No. 1738.*
  
- 8) AB #22-090 – Resolution Adopting Multi-Year Tier 1, Tier 2, Tier 3, and the Establishment of Tier 4 for System Development Charges  
*Required Consent Action: Adopt Resolution #1864, relating to fees and charges; establishing Tier 1, Tier 2, Tier 3, and Tier 4 System Development Charge fees effective January 1, 2023; and amending Section 4.12.010 of the Clark Regional Wastewater District Code.*

**COMMUNICATIONS**

- a. Items from the Audience

**REPORTS**

- a. Board Members
- b. Board Clerk
  - 1) Board Calendar of Events (January 2023)

**HEARINGS**

(Held to receive comment on important matters before the Board. You are welcome to offer your comments after being recognized by the President. After all persons have spoken, the hearing is closed to public comment, and the Board proceeds with its deliberation and decision-making.)

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**EXECUTIVE SESSION**

**ADJOURNMENT**