

**CLARK REGIONAL WASTEWATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
REGULAR MEETING  
January 17, 2023**

The second regular meeting of the month of January 2023 was held at the District Board Meeting Room, with the option to attend remotely via GoToMeeting, 8000 NE 52<sup>nd</sup> Court, Vancouver, Washington on January 17, 2023. Commissioner Kiggins called the meeting to order at 7:00 AM.

Those in attendance were Commissioners Norm Harker, Denny Kiggins and Neil Kimsey. District Staff: John Peterson, Heath Henderson, David Logan, Kim Thur, and Leanne Mattos.

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark, and Pat Jeffries. City of Ridgefield: Councilor Lee Wells.

**ADDITIONS & DELETIONS TO AGENDA:** There were none.

**REPORTS: Board Members** – Each Commissioner reported on their recent activities.

**General Manager – General Manager Activities Report** – John Peterson, General Manager, presented his report, including:

**2022 General Manager/Organization Goals – Year-End Review** – John Peterson presented the outcome of the 27 organizational goals, as well as the 1 additional strategic initiative that was added during the year. The District successfully achieved 84% of the goals for the year.

**2023 Legislative Session Update** – John Peterson provided a brief update on the legislative session, including the recently filed Senate Bill (SB) 5245, which seeks to amend the state law regarding biosolids practices in Washington State.

**Business Services Director – Business Services Director Activities Report** – Kim Thur presented her report, including:

**Employee Referral Program – Early Implementation** – Kim Thur reviewed a memo requesting approval of the District Employee Referral Program prior to the adoption of the Employee Handbook. The Board concurred with the recommendation. Commissioner Harker moved to approve the District Employee Referral Program recommended by District staff as incentives for planned recruitments and that such policy be included in future revisions to the Employee Handbook.

Commissioner Kimsey seconded the motion, and it passed unanimously.

**COMMUNICATIONS: Items from the Audience** – One person wished to speak:

Pat Jeffries, 32927 NW Pekin Ferry Road, Ridgefield WA, 98642, inquired about the development review process related to the Ridgefield Storage project. He requested to discuss the project further with Mr. Henderson following the meeting. Mr. Henderson agreed to meet with Mr. Jeffries after the meeting.

**UNFINISHED BUSINESS:** No items to discuss.

**NEW BUSINESS:** No items to discuss.

With no further business to discuss, Commissioner Kiggins adjourned the meeting at 7:41 AM.

---

Secretary

Approved 01/24/2023