



# CLARK REGIONAL WASTEWATER DISTRICT BOARD OF COMMISSIONERS

Denny Kiggins, President • Norm Harker, Vice President • Neil Kimsey, Secretary  
John M. Peterson, General Manager

8000 NE 52 Court/PO Box 8979 • Vancouver, Washington 98668-8979 • 360-750-5876

## REGULAR MEETING District Board Meeting Room Tuesday, January 24, 2023 3:00 PM

The Board of Commissioners will be accepting testimony on published agenda items via in-person or virtual attendance for this meeting. Written comments may be submitted to Leanne Mattos, Interim Board Clerk, by 1:00 PM on the Monday prior to this afternoon’s Board meeting. Comments will be compiled and sent to the Board of Commissioners.

**Please join my meeting from your computer, tablet, or smartphone.**  
<https://meet.goto.com/506403741>

You can also dial in using your phone: (872) 240-3311; Access Code: 506-403-741

Please login in at least 10 minutes before the meeting begins. Leanne Mattos, Interim Board Clerk, will be available to work through any technical issues.

### CALL TO ORDER

### FLAG SALUTE

### ADDITIONS & DELETIONS TO AGENDA

### WORK SESSION

### SPECIAL PRESENTATIONS

### CONSENT AGENDA

(Consists of routine items that have a staff recommendation, and items that the Board has previously discussed and for which no further discussion is required. The entire Consent Agenda is normally approved with one vote. Any Board member may ask questions about items on the Consent Agenda before a vote is taken or request that an item be removed from the Consent Agenda and placed on the regular agenda for more detailed discussion.)

- a. Approval of Minutes: January 10, 2023 Regular Meeting Minutes  
January 17, 2023 Regular Meeting Minutes

- b. Ratify and Confirm Previous Payments Issued:

Electronic Payments Dated 01/17/23	\$2,570,006.43
Voucher #s 58850-58905 Dated 01/17/23	\$903,971.72
Payroll Benefits' Warrant #s 10471-10481 Dated 01/17/23	\$310,137.05
Payroll Direct Deposit Authorizations Dated 01/10/23 & 1/20/23	\$254,532.34

- c. Other

- 1) AB #23-003 – Alliance 2023-2024 Communications & Outreach Program Professional Services Contract with JLA Public Involvement  
*Required Consent Action: Authorize the General Manager to sign the professional services contract with JLA Public Involvement, Inc. in the amount of \$76,833 and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed ten percent (10%) of the original contracted amount.*

- 2) AB #23-004 – Limited Term Position(s) Update  
*Required Consent Action: Authorize staff to eliminate the limited term Project Manager position and create a limited term Administrative Assistant 3 position on the District organization chart and further direct that the limited term Senior Construction Manager and Administrative Assistant 3 positions will expire on December 31, 2025.*
- 3) AB #23-005 – Holsinger Mixed Use Latecomer Reimbursement – Resolution Establishing Latecomer Charge  
*Required Consent Action: Adopt Resolution #1865, establishing a latecomer charge for sewer lines constructed in conjunction with the Holsinger Mixed Use developer extension (Project #14-2019-0051). Authorize the General Manager to sign the Latecomer Reimbursement Agreement with the developer of the Holsinger Mixed Use project.*
- 4) AB #23-006 – Felida Vista District Lateral Reimbursement  
*Required Consent Action: Adopt Resolution #1866, approving the final cost and pro rata share of District installed lateral for Felida Vista. Authorize staff to reimburse the developer, Felida LLC, \$4,336.00 for installation of the lateral.*

**COMMUNICATIONS**

- a. Items from the Audience

**REPORTS**

- a. Board Members
- b. General Manager
  - 1) General Manager Activities Report
- c. Business Services Director
- d. Engineering Director (District Engineer)
  - 1) Engineering Director Activities Report
- e. Finance Director/Treasurer
  - 1) Finance Director/Treasurer Activities Report
- f. Operations Manager
  - 1) Operations Manager Activities Report
- g. Board Clerk
  - 1) Board Calendar of Events (February 2023)

**HEARINGS**

(Held to receive comment on important matters before the Board. You are welcome to offer your comments after being recognized by the President. After all persons have spoken, the hearing is closed to public comment, and the Board proceeds with its deliberation and decision-making.)

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**EXECUTIVE SESSION**

**ADJOURNMENT**