



# CLARK REGIONAL WASTEWATER DISTRICT

## BOARD OF COMMISSIONERS

Denny Kiggins, President • Norm Harker, Vice President • Neil Kimsey, Secretary  
John M. Peterson, General Manager

8000 NE 52 Court/PO Box 8979 • Vancouver, Washington 98668-8979 • 360-750-5876

### REGULAR MEETING

#### District Board Meeting Room

#### Tuesday, February 28, 2023

#### 3:00 PM

The Board of Commissioners will be accepting testimony on published agenda items via in-person or virtual attendance for this meeting. Written comments may be submitted to Leanne Mattos, Interim Board Clerk, by 1:00 PM on the Monday prior to this afternoon's Board meeting. Comments will be compiled and sent to the Board of Commissioners.

**Please join my meeting from your computer, tablet, or smartphone.**

<https://meet.goto.com/225118293>

You can also dial in using your phone: (224) 501-3412; Access Code: 225-118-293

Please login in at least 10 minutes before the meeting begins. Leanne Mattos, Interim Board Clerk, will be available to work through any technical issues.

#### CALL TO ORDER

#### FLAG SALUTE

#### ADDITIONS & DELETIONS TO AGENDA

#### WORK SESSION

#### SPECIAL PRESENTATIONS

- a. Linda Bauer, Administrative Assistant 3: 30 Years of Service Award

#### CONSENT AGENDA

(Consists of routine items that have a staff recommendation, and items that the Board has previously discussed and for which no further discussion is required. The entire Consent Agenda is normally approved with one vote. Any Board member may ask questions about items on the Consent Agenda before a vote is taken or request that an item be removed from the Consent Agenda and placed on the regular agenda for more detailed discussion.)

- a. Approval of Minutes: February 14, 2023 Regular Meeting Minutes  
February 21, 2023 Regular Meeting Minutes

- b. Ratify and Confirm Previous Payments Issued:

Electronic Payments Dated 02/15/23 and 02/22/23	\$1,967,975.77
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Voucher #s 58960-59007 Dated 02/22/23	\$803,525.75
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Payroll Benefits' Warrant #s 10492-10505 Dated 02/13/23 & 02/16/23	\$336,522.18
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- c. Other

- 1) AB #23-015 – 124<sup>th</sup> St Properties Subdivision District Laterals Reimbursement  
*Required Consent Action: Adopt Resolution #1869, approving the final cost and pro rata share of District installed laterals for 124<sup>th</sup> St Properties Subdivision project.*

*Authorize staff to reimburse the developer, Aho Construction I Inc, \$7,927.76 for installation of the laterals.*

- 2) AB #23-016 – Resolution Amending Employee Handbook  
*Required Consent Action:* Adopt Resolution #1870, amending the Clark Regional Wastewater District Employee Handbook; authorizing the General Manager to make certain changes to the Employee Handbook; authorizing an effective date of March 1, 2023; and repealing Resolution #1842.

**COMMUNICATIONS**

- a. Items from the Audience

**REPORTS**

- a. Board Members
- b. General Manager
  - 1) General Manager Activities Report
- c. Business Services Director
  - 1) Business Services Director Activities Report
- d. Engineering Director (District Engineer)
  - 1) Engineering Director Activities Report
- e. Finance Director/Treasurer
  - 1) Finance Director/Treasurer Activities Report
- f. Operations Manager
  - 1) Operations Manager Activities Report
- g. Board Clerk
  - 1) Board Calendar of Events (March 2023)

**HEARINGS**

(Held to receive comment on important matters before the Board. You are welcome to offer your comments after being recognized by the President. After all persons have spoken, the hearing is closed to public comment, and the Board proceeds with its deliberation and decision-making.)

**UNFINISHED BUSINESS**

**NEW BUSINESS**

- a. AB #23-017 - Whipple Creek North Pump Station Upgrade Construction Contract Award

**EXECUTIVE SESSION**

**ADJOURNMENT**