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COMMISSIONERS

Norm Harker
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GENERAL MANAGER

John Peterson

SINGLE FAMILY RESIDENTIAL
REQUEST BY OWNER TO MAIL BILLING TO TENANT/DESIGNEE
(Please complete this form in its entirety)

Customer Account Number _____

Property Location (Service Address) _____

Legal Property Owner _____

Legal Property Owner's Mailing Address _____

Home Phone Number _____

Cell Phone Number _____

E-mail Address _____

Property Owner's Manager (if any) _____

Property Manager's Mailing Address _____

Work Phone Number _____

Cell Phone Number _____

E-mail Address _____

Tenant's Name _____

Tenant's Mailing Address _____

Home Phone Number _____

Cell Phone Number _____

E-mail Address _____

PLEASE NOTE

THE ACCOUNT MUST BE AT A ZERO BALANCE BEFORE TENANT(S) NAME CAN BE ADDED AND FORM AND PAYMENT MUST BE RECEIVED BY THE 20TH OF THE MONTH PRIOR TO ACCOUNT BILLING.

The undersigned OWNER requests and directs that, beginning with the next billing cycle, Clark Regional Wastewater District mail all bills for the Property's sewer service charges directly to the TENANT or the PROPERTY OWNER'S MANAGER (Designee) at the respective Mailing Address as stated above. Clark Regional Wastewater District will provide the Owner and/or the Designee with duplicate past due notices if the account becomes delinquent.

In the event the Property being billed to the Tenant or Designee becomes 180 days past due, the District is required to and will file a lien per RCW 57.08.081 on the Property in the Owner's name. The Tenant and Designee will be removed from the Property account, and billing statements will revert to the Owner. Further past due notices and collection efforts will be solely against the Property and the Owner.

The undersigned Owner requests that Clark Regional Wastewater District notify the Owner of the Tenant's delinquency by mail and acknowledges that s/he remains primarily obligated and responsible for all Clark Regional Wastewater District's sewer service charges to the Property located at the address stated above. In addition, Clark Regional Wastewater District retains all enforcement and collection rights against the Owner and the Property.

Signature of Legal Property Owner

Date

Print Name / Title (if Owner is a business)

Owner's E-mail Address