

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
March 21, 2023**

The second regular meeting of the month of March 2023 was held at the District Board Meeting Room, with the option to attend remotely via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on March 21, 2023. Commissioner Kiggins called the meeting to order at 7:00 AM.

Those in attendance were Commissioners Norm Harker, Denny Kiggins and Neil Kimsey.

District Staff: John Peterson, Heath Henderson, David Logan, Kim Thur, Leanne Mattos, and Nate Swyers.

Visitors Present for Regular Meeting: None.

ADDITIONS & DELETIONS TO AGENDA:

John Peterson requested to add an item under the General Manager Activities Report, Legislative update received from WASWD yesterday, March 20

David Logan requested to add an item under Reports, a draft of the updated Retrospective Rating Plan Agreement.

SPECIAL PRESENTATIONS: None.

WORK SESSION: None.

COMMUNICATIONS: Items from the Audience: No one from the audience wished to speak.

CONSENT AGENDA: Commissioner Kimsey moved to approve the Consent Agenda, approving Agenda Bill #23-024, authorizing the General Manager to sign the Professional Engineering Services Contract Amendment 2 with PBS Engineering Inc. in an amount not to exceed \$84,945 for the Curtin Creek Ph 1 SEP and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed twenty (20) percent of the total amended contracted amount; and Agenda Bill #23-025, authorizing the General Manager to sign the Professional Engineering Services Contract Amendment 4 with Wallis Engineering in an amount not to exceed \$28,695.00 for the South Junction Trunk Sewer Upgrade Project and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed twenty (20) percent of the total amended contracted amount.

Commissioner Harker seconded the motion, and it passed unanimously.

REPORTS: Board Members – Each Commissioner reported on their recent activities.

General Manager – General Manager Activities Report – John Peterson, General Manager, presented his report, including:

2023 Clark County Sewer Providers Sewer Connection Charges/Rates Comparison – John Peterson presented the 2023 Connection Charges/Rates Comparison for the Board's information and review.

District Organization Chart Update – John Peterson provided an updated organizational chart for the Board's information and review.

2023 Legislative Session Update – John Peterson provided a brief update on the legislative session.

Finance Director/Treasurer – David Logan presented a draft of the Retrospective Rating Plan Agreement to the Board for review and discussion. Mr. Logan requested feedback by noon on March 23.

NEW BUSINESS:

AB #23-026 – NE 68th Street Sewer Extension District Installed Infrastructure (DII) Construction Contract Award – Heath Henderson briefly reviewed the agenda bill. The project was advertised on February 21, and bids opened on March 14. Seven (7) bids were received ranging from \$491,191.95 to \$673,723.69. Parker Pacific Development LLC submitted the lowest responsive bid of \$491,191.95, which is 1.4% less than the project estimate of \$498,025.36. District legal counsel has reviewed the contract. Staff has reviewed the bids and recommends awarding the contract.

Commissioner Kimsey moved to award the construction contract as advertised for the NE 68th Street Sewer Extension DII Project to Parker Pacific Development LLC, authorize the General Manager to sign a contract with Parker Pacific Development LLC for the bid amount of \$491,191.95 (including sales tax), and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed twenty (20) percent of the original contract amount.

Commissioner Harker seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience – No one present wished to speak.

UNFINISHED BUSINESS: No items to discuss.

With no further business to discuss, Commissioner Kiggins adjourned the meeting at 7:33 AM.

Secretary