

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
May 23, 2023**

The third regular meeting of the month of May 2023 was held at the District Board Meeting Room, with the option to attend remotely via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on May 23, 2023. Commissioner Kiggins called the meeting to order at 3:00 PM.

Those in attendance were Commissioners Norm Harker, Denny Kiggins, and Neil Kimsey.

District Staff: John Peterson, Kim Thur, Heath Henderson, David Logan, Matt Jenkins, Connie Pekarek, Les MacDonald, Vanessa Johnson, Leanne Mattos, and Laine Keniston.

Visitors Present for Regular Meeting: City of Battle Ground: Robert Ferrier, Deputy City Manager. Interested Citizens: Dan Clark.

Visitors Present for Special Presentations: Kyle Mellinger, Cade Ledwith, and Ryan Krause.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: Kyle Mellinger, Operator 2: 5 Years of Service Award – Kyle Mellinger, Operator 2, was recognized for his 5 years of service to the District.

Introduction: Cade Ledwith, Maintenance Technician 1 – Cade Ledwith, Maintenance Technician 1, was introduced to the Board.

Promotion: Ryan Krause, Maintenance Technician 2 – Ryan Krause was recognized for his recent promotion to Maintenance Technician 2.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Kimsey moved to approve the Consent Agenda, approving May 9, 2023 regular meeting minutes and May 16, 2023 regular meeting minutes; ratifying and confirming previous payments issued, including Electronic Payments Dated 05/16/23 in the amount of \$2,494,308.88; Voucher #s 59194-59229 Dated 05/10/23 in the amount of \$180,662.29; Payroll Benefits Warrant #s 10542-10544 Dated 05/05/23 & 05/10/23 in the amount of \$7,620.75; and Payroll Direct Deposit Authorizations Dated 05/10/23 in the amount of \$238,841.66; Agenda Bill #23-044, adopting Resolution #1878, amending the Clark Regional Wastewater District classification ranges and positions table and organization chart; and authorizing an effective date of June 1, 2023; Agenda Bill #23-045, approving the final costs of \$1,505,532.34 for the design and construction of the Pleasant Valley North D (Woodbrook) Pump Station and Force Mains; and Agenda Bill #22-046, adopting Resolution #1879, approving the final cost and pro rata share of District installed lateral for Sunlight Site Plan; and authorizing staff to reimburse the developer, Sunlight Electric, Inc., \$5,896.96 for installation of the lateral.

Commissioner Harker seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: No one present wished to speak.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager: General Manager Activities Report (Agency Coordination; District and Professional Organization Functions; and Discovery Clean Water Alliance Update) – John Peterson briefly reviewed his report.

Business Services Director: Business Services Director Activities Report (Human Resources; and American Public Works Association) – Kim Thur briefly reviewed her report, including providing the Board a copy of the new Public Nondiscrimination Policy.

Collection Infrastructure Director (Engineering Director): Collection Infrastructure Director (Engineering Director) Activities Report (Capital Program – Bid and Award; Capital Program – Design; Development Program; and Operations Department) – Heath Henderson briefly reviewed his report, including:

a) Draft agenda bill related to Glenwood Air Release Valves Project – Professional Engineering Services Contract – Following review of the draft agenda bill, the Board concurred with the proposed action and requested to include on a future Consent Agenda for approval.

b) Draft agenda bill related to Villaggio Mixed Use Phase 1 Oversize Reimbursement – Following review of the draft agenda bill, the Board concurred with the proposed action and requested to include on a future Consent Agenda for approval.

c) Memo related to Jax Apartments Latecomer Reimbursement – Following review of the memo, the Board concurred with the proposed Area methodology for assessing the cost of the sewers and requested staff to move the process forward as outlined in the memo.

d) Memo and draft agenda bill related to Request for Segregation of Salmon Creek Transmission Paralleling Local Facilities Charge – Lambert Parcel – Following review of the memo and agenda bill, the Board concurred with staff's recommendation and requested to include this item on a future Consent Agenda for approval.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Accounting Team) – David Logan briefly reviewed his report, including a draft agenda bill related to Washington Association of Sewer and Water Districts Retrospective Rating Plan Agreement – Following review of the agenda bill, the Board concurred with staff's recommendation and requested to include the item on a future Consent Agenda for approval.

Treatment Operations Manager: Operations Manager Activities Report (Discovery Clean Water Alliance (Alliance) Operations Program Update; and Alliance Engineering Program Update

Legal Counsel: No report.

Board Clerk: Board Calendar of Events (June 2023) – Kim Thur briefly reviewed the calendar with the Board.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

With no further business to discuss, Commissioner Harker adjourned the meeting at 3:33 PM.

Secretary

Approved 06/13/23