



# CLARK REGIONAL WASTEWATER DISTRICT

## BOARD OF COMMISSIONERS

Denny Kiggins, President • Norm Harker, Vice President • Neil Kimsey, Secretary  
John M. Peterson, General Manager

8000 NE 52 Court/PO Box 8979 • Vancouver, Washington 98668-8979 • 360-750-5876

### REGULAR MEETING

#### District Board Meeting Room

#### Tuesday, July 25, 2023

#### 3:00 PM

The Board of Commissioners will be accepting testimony on published agenda items via in-person or virtual attendance for this meeting. Written comments may be submitted to Kim Thur, Business Services Manager, by 1:00 PM on the Monday prior to the Board meeting. Comments will be compiled and sent to the Board of Commissioners.

**Please join my meeting from your computer, tablet, or smartphone.**

<https://meet.goto.com/698174933>

You can also dial in using your phone: (646) 749-3122; Access Code: 698-174-933

Please login at least 10 minutes before the meeting begins. Laine Keniston, Administrative Assistant 3, will be available to work through any technical issues.

### CALL TO ORDER

### FLAG SALUTE

### ADDITIONS & DELETIONS TO AGENDA

### WORK SESSION

### SPECIAL PRESENTATIONS

- Shawn Spain, Operator 1: 15 Years of Service Award
- Introduction: Jeff Rike, Operator & Maintenance Technician In Training
- Introduction: Chrystal Pointer, Operator 2

### CONSENT AGENDA

(Consists of routine items that have a staff recommendation, and items that the Board has previously discussed and for which no further discussion is required. The entire Consent Agenda is normally approved with one vote. Any Board member may ask questions about items on the Consent Agenda before a vote is taken or request that an item be removed from the Consent Agenda and placed on the regular agenda for more detailed discussion.)

- Approval of Minutes: July 11, 2023 Regular Meeting Minutes  
July 18, 2023 Regular Meeting Minutes
- Ratify and Confirm Previous Payments Issued:

Electronic Payments: \$909,273.23

07/18/23: \$113,469.98      07/19/23: \$795,803.25

Voucher #s 59378-59424: \$294,406.23

07/19/23: 59378-59424  
\$294,406.23

Payroll Benefits Warrant #s 10561-10568: \$198,712.29

07/19/23: 10561-10568  
\$198,712.29

Payroll Direct Deposit Authorizations: \$244,235.44

07/10/23: \$244,235.44

c. Other

- 1) AB #23-062 - Jax Apartments Latecomer Reimbursement – Resolution Establishing Latecomer Charge  
*Required Consent Action: Adopt Resolution #1882, establishing a Latecomer charge for sewer lines constructed in conjunction with the Jax Apartments (Jax Apartments #12-2021-0061) Developer Extension.*

*Authorize the General Manager to sign the Latecomer Reimbursement Agreement with the Developer of the Jax Apartments multi-family project.*

- 2) AB #23-063 – General Housekeeping District Code Amendment  
*Required Consent Action: Adopt Resolution #1883, making minor modifications to the District Administrative Code relating to General Manager authority, Public Records Officer designation, and financing Septic Elimination Program projects; and amending Sections 2.16.010, 2.24.020(B), and 5.44.060 of the Clark Regional Wastewater District Code.*

**COMMUNICATIONS**

- a. Items from the Audience

**REPORTS**

- a. Board Members
- b. General Manager
  - 1) General Manager Activities Report
- c. Business Services Manager/Board Clerk
  - 1) Board Calendar of Events (August 2023)
- d. Collection Infrastructure Director (Engineering Director)
  - 1) Collection Infrastructure Director Activities Report
- e. Finance Director/Treasurer
- f. Treatment Operations Manager
  - 1) Treatment Operations Manager Activities Report
- g. District Legal Counsel

**HEARINGS**

(Held to receive comment on important matters before the Board. You are welcome to offer your comments after being recognized by the President. After all persons have spoken, the hearing is closed to public comment, and the Board proceeds with its deliberation and decision-making.)

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**EXECUTIVE SESSION**

**ADJOURNMENT**