

CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
July 11, 2023

The first regular meeting of the month of July 2023 was held at the District Board Meeting Room, with the option to attend remotely via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on July 11, 2023. Commissioner Kiggins called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Norm Harker, Denny Kiggins, and Neil Kimsey.

District Staff: John Peterson, Kim Thur, Heath Henderson, David Logan, Les MacDonald, and Laine Keniston. District legal counsel Eric Frimodt.

Visitors Present for Regular Meeting: City of Ridgefield: City Councilor Judy Chipman. Interested Citizens: Dan Clark. Engineering Firms: Steve Bacon, MacKay Sposito.

ADDITIONS & DELETIONS TO AGENDA: Staff requested to postpone the acknowledgement of Marie LaManna and her recent promotion to a later meeting. The Board concurred with this request.

SPECIAL PRESENTATIONS: Promotion: Les MacDonald, Planning and Development Program Manager – Les MacDonald, Planning and Development Program Manager, was recognized for his recent promotion.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Kimsey moved to approve the Consent Agenda, approving June 27, 2023 regular meeting minutes; ratifying and confirming previous payments issued, including Electronic Payments Dated 07/05/23 in the amount of \$1,956,985.27; Voucher #s 59341-59377 dated 07/05/23 in the amount of \$1,746,171.31; Payroll Benefits Warrant #s 10553-10560 dated 06/22/23 in the amount of \$173,816.27; Agenda Bill #23-057, authorizing the General Manager to sign the Sewer Extension Participation Agreement with the developer of Village at 78th Street project for the costs of replacing a portion of the existing sanitary sewer main in an amount not to exceed \$23,208.15 (including sales tax), and further authorizing the General Manager, or designee, to sign supplemental amendments not to exceed ten (10) percent of the original written agreement amount; and Agenda Bill #23-058, authorizing staff to work with the developer to install the trunkline with the Three Creeks North PUD Phase 1 subdivision with an oversize reimbursement in an amount not to exceed \$212,000 (including sales tax), in accordance with the Developer Extension Agreement for the project, and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed fifteen (15) percent of the original oversize reimbursement authorization amount; Agenda Bill #23-059, approving the Developer's request to install an interim pump station with

the Jailens Pointe Apartments project; and Agenda Bill #23-060, authorizing staff to schedule a public hearing for the North Haven PUD Phase 1 Latecomer Reimbursement on August 8, 2023 at 5:00 PM or as soon thereafter as possible.

Commissioner Harker seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: City of Ridgefield Councilor Judy Chipman shared City updates.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager: General Manager Activities Report (Agency Coordination; District and Professional Organization Functions; and Discovery Clean Water Alliance Update) – John Peterson briefly reviewed his report, including the Public Works Board (PWB) loan application that was successfully submitted on July 7.

Business Services Manager: Business Services Manager/Board Clerk Activities Report (Human Resources; and District Code Updates) – Kim Thur briefly reviewed her report. Ms. Thur presented proposed District Code amendments to sections 2.16.010, 2.24.020, and 5.44.060. The Board concurred with the proposed updates. The District Code changes will be included on a future Consent Agenda.

Board Confirmation of Events (June 2023) – The Board signed the confirmation sheet.

Board Calendar of Events (July 2023) – Ms. Thur briefly reviewed the calendar with the Board.

Collection Infrastructure Director (Engineering Director): Collection Infrastructure Director (Engineering Director) Activities Report (Capital Program – Design; Development Program; and Engineering Department) – No report.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Accounting Team) – David Logan briefly reviewed his report.

Legal Counsel: No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

At 4:16 PM, Commissioner Kiggins recessed the meeting.

At 5:00 PM, Commissioner Kiggins reconvened the regular meeting.

HEARING: 5:00 PM – AB #23-061 – Jax Apartments Latecomer Reimbursement – Commissioner Kiggins opened the hearing on the establishment of a Latecomer Reimbursement area for Jax Apartments and the amount for the sanitary sewer facilities constructed in the vicinity of NE 123rd Street and NE 72nd Avenue.

Heath Henderson provided the background information on the project.

Commissioner Kiggins then asked if anyone attending remotely or in person wished to

provide testimony on the sanitary sewer facilities and the Latecomer reimbursement. No one was physically or virtually present.

Commissioner Kimsey moved to close the public hearing.

Commissioner Harker seconded the motion, and it passed unanimously.

Commissioner Kiggins announced the public hearing was closed.

Commissioner Harker stated that he believed the proposed reimbursement area and cost is appropriate and meets the requirements of RCW Chapter 57.22. He then moved to direct staff to prepare a resolution for approval and adoption of the Jax Apartments Latecomer Reimbursement that includes the properties and proposed assessments as shown in the Final Assessments Table at a future Board meeting.

Commissioner Kimsey seconded the motion, and it passed unanimously.

Commissioner Kiggins thanked everyone for attending the hearing.

With no further business to discuss, Commissioner Kiggins adjourned the meeting at 5:05 PM.

Secretary