



CLARK REGIONAL WASTEWATER DISTRICT

BOARD OF COMMISSIONERS

Denny Kiggins, President • Norm Harker, Vice President • Neil Kimsey, Secretary
John M. Peterson, General Manager

8000 NE 52 Court/PO Box 8979 • Vancouver, Washington 98668-8979 • 360-750-5876

REGULAR MEETING

District Board Meeting Room

Tuesday, August 8, 2023

4:00 PM

The Board of Commissioners will be accepting testimony on published agenda items via in-person or virtual attendance for this meeting. Written comments may be submitted to Kim Thur, Business Services Manager, by 1:00 PM on the Monday prior to the Board meeting. Comments will be compiled and sent to the Board of Commissioners.

Please join my meeting from your computer, tablet, or smartphone.

<https://meet.goto.com/135574613>

You can also dial in using your phone: (646) 749-3122; Access Code: 135-574-613

Please login at least 10 minutes before the meeting begins. Laine Keniston, Administrative Assistant 3, will be available to work through any technical issues.

CALL TO ORDER

FLAG SALUTE

ADDITIONS & DELETIONS TO AGENDA

WORK SESSION

SPECIAL PRESENTATIONS

- Mike Mayhak, Facilities/IT Technician: 15 Years of Service Award
- Promotion: Vee McPherson, Senior Accountant
- Promotion: Emily Brown, Program Support Specialist
- Promotion: Emily Proudfoot, Account Specialist

CONSENT AGENDA

(Consists of routine items that have a staff recommendation, and items that the Board has previously discussed and for which no further discussion is required. The entire Consent Agenda is normally approved with one vote. Any Board member may ask questions about items on the Consent Agenda before a vote is taken or request that an item be removed from the Consent Agenda and placed on the regular agenda for more detailed discussion.)

- Approval of Minutes: July 25, 2023 Regular Meeting Minutes
- Ratify and Confirm Previous Payments Issued:

<u>Electronic Payments:</u>	<u>\$2,366,436.80</u>
-----------------------------	-----------------------

08/01/23: \$2,366,436.80

<u>Voucher #s 59425-59461:</u>	<u>\$1,079,125.00</u>
--------------------------------	-----------------------

07/19/23: 59425

08/01/23: 59426-59461

\$86,503.18

\$992,621.82

<u>Payroll Direct Deposit Authorizations:</u>	<u>\$241,707.80</u>
---	---------------------

07/25/23: \$241,707.80

c. Other

- 1) AB #23-064 - Wallace Heights Septic Elimination Program Project – Professional Engineering Services Contract
Required Consent Action: Authorize the General Manager to sign the Professional Engineering, Land Surveying, Architecture, and Landscape Architecture Services Contract with Wallis Engineering, Inc., in an amount not to exceed \$281,030.00 for the Wallis Heights SEP project, and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the total contracted amount and to approve payments for the services not to exceed one hundred and ten percent (110%) of the amount specified in the Agreement.
- 2) AB #23-065 – Amendments to Task Assignment Contracts for Professional Engineering Services for 2020-2025 Six-Year Capital Program
Required Consent Action: Authorize the General Manager to sign Professional Engineering Services Contract Amendments as follows:
 - \$245,000 for the Professional Engineering Services Contract Amendment 3 with Murraysmith Inc. (Conzor) for an amount not to exceed \$645,000.
 - \$160,000 for the Professional Engineering Services Contract Amendment 3 with Otak, Inc. and Grayling Engineers, PLLC, for an amount not to exceed \$420,000 each.
 - \$160,000 for the Professional Engineering Services Contract Amendment 2 with Parametrix for an amount not to exceed \$420,000.*for On-Call Professional Engineering services, and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the revised contracted amounts and to approve payments for the services not to exceed one hundred and ten percent (110%) of the amount specified in the Agreement.*

COMMUNICATIONS

- a. Items from the Audience

REPORTS

- a. Board Members
- b. General Manager
- c. Business Services Manager/Board Clerk
 - 1) Board Confirmation of Events (July 2023)
 - 2) Board Calendar of Events (August 2023)
- d. Collection Infrastructure Director (Engineering Director)
 - 1) Collection Infrastructure Director Activities Report
- e. Finance Director/Treasurer
- f. Treatment Operations Manager
- g. District Legal Counsel

HEARINGS

(Held to receive comment on important matters before the Board. You are welcome to offer your comments after being recognized by the President. After all persons have spoken, the hearing is closed to public comment, and the Board proceeds with its deliberation and decision-making.)

a. 5:00 PM – AB #23-066 – North Haven PUD Phase 1 Subdivision Latecomer Reimbursement

The District Board will be accepting in-person and remote testimony for the public hearing. Testimony will be accepted in the following manner:

- Written comments submitted in advance. Written comments may be submitted to Kim Thur, Business Services Manager, by 1:00 PM prior to this afternoon's public hearing. Comments will be compiled and sent to the Board of Commissioners.
- Testimony via conference call during the hearing.
- Testimony in person during the hearing.

Please join my meeting from your computer, tablet, or smartphone.

<https://meet.goto.com/135574613>

You can also dial in using your phone: (646) 749-3122; Access Code: 135-574-613

UNFINISHED BUSINESS

NEW BUSINESS

EXECUTIVE SESSION

ADJOURNMENT