



# CLARK REGIONAL WASTEWATER DISTRICT

## BOARD OF COMMISSIONERS

Denny Kiggins, President • Norm Harker, Vice President • Neil Kimsey, Secretary  
John M. Peterson, General Manager

8000 NE 52 Court/PO Box 8979 • Vancouver, Washington 98668-8979 • 360-750-5876

### REGULAR MEETING

#### District Board Meeting Room

#### Tuesday, August 22, 2023

#### 3:00 PM

The Board of Commissioners will be accepting testimony on published agenda items via in-person or virtual attendance for this meeting. Written comments may be submitted to Kim Thur, Business Services Manager, by 1:00 PM on the Monday prior to the Board meeting. Comments will be compiled and sent to the Board of Commissioners.

**Please join my meeting from your computer, tablet, or smartphone.**

<https://meet.goto.com/911077149>

You can also dial in using your phone: (571) 317-3122; Access Code: 911-077-149

Please login at least 10 minutes before the meeting begins. Laine Keniston, Administrative Assistant 3, will be available to work through any technical issues.

#### CALL TO ORDER

#### FLAG SALUTE

#### ADDITIONS & DELETIONS TO AGENDA

#### WORK SESSION

#### SPECIAL PRESENTATIONS

- 5 Years of Service Award: Kristen Thomas, Regulatory Compliance Manager
- Promotion: Andrew Haynes, Senior Account Specialist
- Promotion: Marie LaManna, Senior Engineering Technician
- Promotion: Kevin Bulder, Operator 3
- Introduction: Jeff Rike, Operator & Maintenance Technician In-Training

#### CONSENT AGENDA

(Consists of routine items that have a staff recommendation, and items that the Board has previously discussed and for which no further discussion is required. The entire Consent Agenda is normally approved with one vote. Any Board member may ask questions about items on the Consent Agenda before a vote is taken or request that an item be removed from the Consent Agenda and placed on the regular agenda for more detailed discussion.)

- Approval of Minutes: August 8, 2023 Regular Meeting Minutes  
August 15, 2023 Regular Meeting Minutes
- Ratify and Confirm Previous Payments Issued:

<u>Electronic Payments:</u>	<u>\$428,584.68</u>
08/15/23: \$114,590.17	08/16/23: \$313,994.51

<u>Voucher #s 59462-59503:</u>	<u>\$1,217,187.92</u>
08/03/23: 59462	08/16/23: 59463-59503
\$16,800.00	\$1,200,387.92

<u>Payroll Benefits Warrant #s 10569-10571:</u>	<u>\$5,328.06</u>
08/04/23: 10569-10571	
\$5,328.06	

Payroll Direct Deposit Authorizations:\$253,418.62

08/10/23: \$253,418.62

## c. Other

- 1) AB #23-067 – North Haven PUD Phase 1 Subdivision – Resolution Establishing Latecomer Charge  
*Required Consent Action: Adopt Resolution #1844, establishing a latecomer charge for sewer lines constructed in conjunction with the North Haven PUD Phase 1 (Project #11-2020-0063) developer extension.*

*Authorize the General Manager to sign the Latecomer Reimbursement Agreement with the developer of the North Haven PUD Phase 1 Subdivision.*

- 2) AB #23-068 – Ratify & Confirm Declaration of Emergency Work – Mill Creek Force Main, Vicinity NE 36<sup>th</sup> Avenue and NE 163<sup>rd</sup> Street  
*Required Consent Action: Ratify and confirm the emergency located in the vicinity of NE 36<sup>th</sup> Avenue and NE 163<sup>rd</sup> Street associated with the Mill Creek Pump Station Force Main creek crossing, which required the Engineering Director to declare an emergency and proceed with executing a construction contract with a contractor to complete the repair work.*

**COMMUNICATIONS**

- a. Items from the Audience

**REPORTS**

- a. Board Members
- b. General Manager
  - 1) General Manager Activities Report
- c. Business Services Manager/Board Clerk
  - 1) Business Services Manager/Board Clerk Activities Report
  - 2) Board Calendar of Events (September 2023)
- d. Collection Infrastructure Director (Engineering Director)
  - 1) Collection Infrastructure Director Activities Report
- e. Finance Director/Treasurer
  - 1) Finance Director/Treasurer Activities Report
- f. Treatment Operations Manager
  - 1) Treatment Operations Manager Activities Report
- g. District Legal Counsel

**HEARINGS****UNFINISHED BUSINESS****NEW BUSINESS****EXECUTIVE SESSION****ADJOURNMENT**