

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
August 08, 2023**

The first regular meeting of the month of August 2023 was held at the District Board Meeting Room, with the option to attend remotely via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on August 8, 2023. Commissioner Kiggins called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Norm Harker, Denny Kiggins, and Neil Kimsey.

District Staff: Kim Thur, David Logan, Heath Henderson, Les MacDonald, Vanessa Johnson, and Laine Keniston. District legal counsel: Eric Frimodt (virtual attendance).

Visitors Present for Special Presentations: Bob Sanguinetti, Mike Mayhak, Britny Carrier, Vee McPherson, Emily Brown, and Emily Proudfoot.

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark.

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: Mike Mayhak, Facilities/IT Technician: 15 Years of Service Award – Mike Mayhak, Facilities/IT Technician, was recognized by the Board for his fifteen years of service.

Promotion: Vee McPherson, Senior Accountant – Vee McPherson, Senior Accountant, was recognized for her recent promotion.

Promotion: Emily Brown, Program Support Specialist – Emily Brown, Program Support Specialist, was recognized for her recent promotion.

Promotion: Emily Proudfoot, Account Specialist – Emily Proudfoot, Account Specialist, was recognized for her recent promotion.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Kimsey moved to approve the Consent Agenda, approving July 25, 2023 regular meeting minutes; ratifying and confirming previous payments issued, including Electronic Payments Dated 08/01/23 in the amount of \$2,366,436.80; Voucher #s 59425-59461 dated 07/19/23 and 08/01/23 in the amount of \$1,079,125.00; and Payroll Direct Deposit Authorizations Dated 07/25/23 in the amount of \$241,707.80; Agenda Bill #23-064, authorizing the General Manager to sign the Professional Engineering, Land Surveying, Architecture, and Landscape Architecture Services Contract with Wallis Engineering, Inc., in an amount not to exceed \$281,030.00 for the Wallis Heights SEP project, and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the total contracted amount and to approve payments for the services not to exceed one hundred and ten percent (110%) of the

amount specified in the Agreement; and Agenda Bill #23-065, authorizing the General Manager to sign the Professional Engineering services Contract Amendments as follows: \$245,000 for the Professional Engineering Services Contract Amendment 3 with Murraysmith Inc. (Conсор) for an amount not to exceed \$645,000; \$160,000 for the Professional Engineering Services Contract Amendment 3 with Otak, Inc. and Grayling Engineers, PLLC, for an amount not to exceed \$420,000 each; and \$160,000 for the Professional Engineering Services Contract Amendment 2 with Parametrix for an amount not to exceed \$420,000, for On-Call Professional Engineering services, and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the revised contracted amounts and to approve payments for the services not to exceed one hundred and ten percent (110%) of the amount specified in the Agreement.

Commissioner Harker seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: None.

REPORTS: Board Members: Each Commissioner reported on their recent activities.

General Manager: – Kim Thur provided a brief verbal update on behalf of Mr. Peterson.

Business Services Manager/Board Clerk: – Ms. Thur presented the Board with a draft version of the *Connections* newsletter, requesting comments from the Board be submitted by Friday, August 11.

Board Confirmation of Events (July 2023) – The Board signed the confirmation sheet.

Board Calendar of Events (August 2023) – Ms. Thur briefly reviewed the calendar with the Board.

Collection Infrastructure Director (Engineering Director): Collection Infrastructure Director (Engineering Director) Activities Report (Capital Program – Construction) – Heath Henderson briefly reviewed the report.

Finance Director/Treasurer: No report.

Legal Counsel: No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

At 4:13 PM, Commissioner Kiggins recessed the meeting.

At 5:00 PM, Commissioner Kiggins reconvened the regular meeting.

HEARING: 5:00 PM – AB #23-066 – North Haven PUD Phase 1 Subdivision Latecomer Reimbursement – Commissioner Kiggins opened the hearing on the establishment of a Latecomer Reimbursement area for the North Haven PUD Phase 1 and the amount for sanitary sewer facilities constructed in the vicinity of NW 11th Avenue and NW 179th Street within public right-of-way of the project.

Mr. Henderson provided the background information on the project.

Commissioner Kiggins then asked if anyone attending remotely or in person wished to provide testimony on the sanitary sewer facilities and the Latecomer reimbursement. No one was physically or virtually present.

Commissioner Harker moved to close the public hearing.

Commissioner Kimsey seconded the motion, and it passed unanimously.

Commissioner Kiggins announced the public hearing was closed.

Commissioner Harker stated that he believed the proposed reimbursement area and cost is appropriate and meets the requirements of RCW Chapter 57.22. He then moved to direct staff to prepare a resolution for approval and adoption of the North Haven PUD Phase 1 Latecomer Reimbursement that includes the properties and proposed assessments as shown in the Final Assessments Table at a future Board meeting.

Commissioner Kimsey seconded the motion, and it passed unanimously.

Commissioner Kiggins thanked everyone for attending the hearing.

With no further business to discuss, Commissioner Kiggins adjourned the meeting at 5:04 PM.

Secretary